



Board of Directors BUDGET & PERSONNEL

Mid-America Regional Council • 600 Broadway, Suite 200 • Kansas City, Missouri 64105 • 816/474-4240

November 28, 2023

11:15 a.m.

In-person attendees in MARC's Heartland room with a remote option via Zoom

- Members of the public who wish to participate in this meeting: please email McKenzie Neds at mnedes@marc.org by 9:00 a.m. on Tuesday, November 28, 2023, for instructions to join the teleconference.

AGENDA

1. Approve Contracts, Grants, and Other Major Expenditures

EXEMPLARY CORE CAPACITIES

- a. REPORT: Overview of the Revised 2023 and Proposed 2024 Budget
- b. VOTE: Authorize an agreement with FORVIS to develop a Software Assessment and Acquisition Plan at a cost not to exceed \$80,000.

EFFECTIVE LOCAL GOVERNMENT

- c. VOTE: Authorize grant request submittals to foundations for a U.S. Department of Energy conservation program assisting non-profit organizations.
- d. VOTE: Authorize renewal of a contract with Rita Parker for cooperative purchasing coordination services for the Kansas City Regional Purchasing Cooperative.
- e. VOTE: Authorize application to the Health Forward Foundation to continue funding for the Regional Housing Partnership.
- f. VOTE: Authorize agreement with Kansas City Community Land Trust to establish the Regional CLT Consortium.
- g. VOTE: Authorize application to the Marion and Henry Bloch Family Foundation to continue funding for the Regional Housing Partnership.

EFFICIENT TRANSPORTATION AND QUALITY PLACES

- h. VOTE: Authorize construction contracts for Regional Preventive Maintenance Program.
- i. VOTE: Authorize a memorandum of understanding with the Kansas City Area Transportation Authority for the Section 5310 Program.
- j. VOTE: Authorize agreement for phase one of the Kansas City Regional Transportation Resiliency Study to mitigate potential hazards to transportation systems.

HEALTHY ENVIRONMENT

- k. VOTE: Approve contract with Sustainable Solutions Group to provide climate planning technical assistance and consulting services for an amount not to exceed \$110,000.
- l. VOTE: Authorize grant requests to the Kansas Department of Health and Environment to support the update to regional stormwater engineering standards.

QUALITY EARLY LEARNING

- m. VOTE: Authorize contract with United 4 Children to develop a statewide implementation of the Early Learning Landscape tool.



Board of Directors BUDGET & PERSONNEL

Mid-America Regional Council • 600 Broadway, Suite 200 • Kansas City, Missouri 64105 • 816/474-4240

SAFE AND SECURE COMMUNITIES

- n. REPORT: Emergency purchase for service order with LightEdge for datacenter space in Kansas for 911 network equipment.

THRIVING OLDER ADULTS AND COMMUNITIES

- o. VOTE: Authorize agreement with the University of Missouri Healthcare Institute for Innovations in Quality.
 - p. VOTE: Authorize subaward amendment with Saint Louis University for the Geriatrics Workforce Enhancement Program.
 - q. VOTE: Accept event planner proposal to support Health and Resource Fair in Spring 2024.
2. VOTE: Approve Consent Agenda (Administrative Matters and Minor Expenditures)
 - a. Approve the Minutes of the October 24, 2023, Meeting
 3. Other Business
 4. Adjournment

AGENDA REPORT

Budget and Personnel Committee

November 2023
Item No. 1a
Exemplary Core Capacities

ISSUE:

REPORT: Overview of the Revised 2023 and Proposed 2024 Budget

BACKGROUND:

The draft 2024 Budget is being prepared for review by the Budget and Personnel Committee. The 2024 Budget and Work Plan document models the GFOA Distinguished Budget Award format, with the overarching goal of clearly communicating our financial condition and operations to the public. As is our practice, we use this budget process as an opportunity to ensure we are directing resources toward the policy goal areas that support the regional vision. Our work in 2024 illustrates progress in three key ways: Fostering and managing new initiatives; supporting and leading key civic partnerships; and strengthening organizational capacity. Once again, this budget year shows a considerable increase over last year. The 2023 budgeted expenditures were \$109,520,234. The 2023 revised budget is \$100,312,598 and the 2024 budget is \$133,015,120. The increase reflects carryover federal recovery and renewal funds, as well as new grant funding and program income, and reinstated contributed services requirements.

Since August 2023, key committees have reviewed their accomplishments and identified goals for the upcoming year. Some committees like 911 and Operation Green Light have approved 2024 budgets which are folded into this MARC budget. The Policy Goal Area section provides a comprehensive summary of accomplishments in 2023 and priority work for 2024. At the Board meeting, staff will review those workplans and highlight projects that will be particularly impactful in 2024.

The Budget and Personnel Committee meeting will include a review of the Budget Highlights section which provides narratives regarding the most significant information included in this Revised 2023 and Proposed 2024 Budget, including grants that are ending or beginning, staffing additions, and reflections on revenue outlook for the upcoming year.

The current draft 2024 Budget and Work Plan document is available [here](#). Over the next few weeks, hopefully you will review the document and ask any questions that you have. The December Board meeting will include high level financial information and the Budget and Personnel meeting will include details on the sources and uses of revenue.

RELATED JURISDICTIONS:

This item impacts all counties in the MARC region.

EXHIBITS:

[Draft 2024 Budget and Work Plan](#)

RECOMMENDATION

None. Information only.

STAFF CONTACTS

Carol Gonzales
Andrew Molloy
Joanne Bussinger
Darlene Pickett

AGENDA REPORT

Budget and Personnel Committee

November 2023

Item No. 1b

Exemplary Core Capacities

ISSUE:

VOTE: Authorize an agreement with FORVIS to develop a Software Assessment and Acquisition Plan at a cost not to exceed \$80,000.

BACKGROUND:

The Mid-America Regional Council (MARC) has recognized the need for increased efficiencies and automation of a variety of administrative and organizational tasks, such as human resources, finance, contract management, records management, project management, and agenda management. This project will develop a strategic approach for acquisition of new software platforms to ensure compatibility across new and existing systems.

This project (phase 1) involves the consultant leading MARC staff in the evaluation of current administrative and organizational processes and needs. From this, they will create a 3-to-5-year plan that includes recommendations for single or multi-functional software platform types. Once the planning is complete, it is our hope to continue with the same consultant for a second phase of the project, to lead platform acquisition processes and support implementation. The intent is that this would be a multi-year relationship and the scope of the work will include several selection processes and implementations.

MARC published a Request for Proposals (RFP) seeking firms to perform these services. The RFP requested they propose a cost on Phase 1, which included the assessment and plan development, and to estimate costs for future acquisition work.

Five proposals were received and evaluated by a team of MARC staff. Each proposal was reviewed and evaluated based on the following criteria:

- Knowledge, expertise and experience of key staff in the planning, project management and execution of the services required.
- Experience and demonstrated competence of similar projects, especially for public and non-profit clients.
- Demonstrated understanding of the project scope and MARC's primary objectives
- Approach and methodology as it related specifically to achieving MARC's primary objectives.
- Efficiency of proposed timeline, including opportunities for benchmarks and check-ins.
- Completeness and quality of proposal.
- Scope of services for the cost.

The selection team interviewed three firms and is recommending FORVIS be selected. Their process methodology was thorough but simple, and they have good experience with similar projects. In addition, MARC has worked with them on a previous project and has been very satisfied with that work.

BUDGET CONSIDERATIONS:

Phase 1 of this project will last into March 2024, so costs will be split across budget years. The cost shown below is for Phase 1 of the project. Because these are services that support the entire organization, it is an allowable expense for some grants. We are exploring several other opportunities for funding to help support the cost.

AGENDA REPORT

Budget and Personnel Committee

REVENUES	
Amount (not to exceed)	\$80,000
Source	Indirect funds and other grant support
PROJECTED EXPENSES	
Contractual	\$80,000

RECOMMENDATION

Authorize entering into an agreement with FORVIS for a Software Assessment and Acquisition Planning project at a cost not to exceed \$ 80,000.

STAFF CONTACT

Carol Gonzales
Sasan Baharaeen

AGENDA REPORT

Budget and Personnel Committee

November 2023

Item No. 1c

Effective Local Government

ISSUE:

VOTE: Authorize grant request submittals to foundations for a U.S. Department of Energy conservation program assisting non-profit organizations.

BACKGROUND:

In August 2023, the Mid-America Regional Council (MARC) Board authorized the submission of a grant application to the US Department of Energy (DOE) under the Renew America's Nonprofits Energy Conservation Grant program to assist 25-30 non-profit organizations serving disadvantaged residents with funds for energy conservation improvements to their buildings. DOE announced 9 grant recipients in late October, and the Kansas City area application was selected to receive \$4.7 million in federal funds.

The grant requires a 20 percent match. Conversations have been held with five large foundations, and four have expressed an interest in helping MARC with the required match, if funded by DOE. The following foundations have indicated a willingness to seek approval from their board of directors to support the project over 3 years:

Hall Family Foundation	\$300,000
Sunderland Foundation	\$400,000
Marion and Henry Bloch Foundation	\$400,000
Ewing Marion Kauffman Foundation	\$300,000

The application included several community partners, including Climate Action KC, the Building Energy Exchange Community Capital Fund, United Way of Greater Kansas City, and the Metropolitan Energy Center. The grant would allow non-profits up to \$200,000 per building for improvements like LED lighting and HVAC replacement.

Through a limited RFQ, MARC identified two engineering firms with energy expertise, Custom Engineering (a MBE firm) and Entegrity (a larger firm with numerous minority suppliers and contractors) to assist with the application, energy audit, selection of buildings based on energy savings, preparation of bid documents and related work. MARC will work with project partners to conduct outreach to qualifying nonprofits and use an advisory board to assist in the selection of those to be assisted.

BUDGET CONSIDERATIONS:

REVENUES	
Total Amount	\$4,734,755 Federal; \$1,400,000 from local foundations; \$65,000 in-kind match from participating nonprofit organizations
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$756,149
Contractual	Custom Engineering: \$175,000 Entegrity Energy Solutions: \$91,875 Climate Action KC: \$105,000 Metropolitan Energy Center: \$75,000 Community Capital Fund: \$150,000
Pass-Through	Non-profit organizations (TBD): \$4,640,000
Other (supplies, mileage, stipends)	\$4,520

AGENDA REPORT

Budget and Personnel Committee

RELATED JURISDICTIONS:

This item impacts all counties in the MARC Region.

EXHIBITS:

None.

RECOMMENDATION:

Authorize MARC, through its Community Services Corporation, to submit requests to the four foundations listed above, and accept funds if awarded, for the purpose described above. In addition, authorize MARC to enter into agreements with the contractor partners described above once the DOE grant has been negotiated and officially awarded.

STAFF CONTACT:

Marlene Nagel

AGENDA REPORT

Budget and Personnel Committee

November 2023
Item No. 1d
Effective Local Government

ISSUE:

VOTE: Authorize renewal of a contract with Rita Parker for cooperative purchasing coordination services for the Kansas City Regional Purchasing Cooperative.

BACKGROUND:

The Kansas City Regional Purchasing Cooperative (KCRPC) provides three cooperative purchasing services. The first generates regional joint bids among Mid-America Regional Council (MARC) members for commodities such as ammunition and storm warning sirens. The second is an agreement approved in 2005 by the MARC Board with the Houston-Galveston Area Council of Governments (H-GACBuy). The agreement provides MARC members access to contracts awarded at manufacturer level and involves local dealers, when available, in the process. The third includes management of the contract database, buyer resources, outreach through newsletters, on-site workshops and webinars for local governments and providing procurement assistance to MARC staff as needed. KCRPC has helped local governments procure \$282.2 million in products and services using cooperatively bid contracts. These contracts have generated documented savings to local governments of \$18.5 million.

In 2020, staff issued a Request for Proposals (RFP) for professional services for KCRPC's cooperative purchasing coordination and selected Rita Parker through the procurement process. Ms. Parker has managed the KCRPC for 18 years and has been a Certified Professional Public Buyer (CPPB) for over 25 years. Ms. Parker has developed successful relationships with local government purchasing specialists, with vendors and with H-GACBuy representatives. The board is asked to authorize a contract with Ms. Parker in an amount not to exceed \$63,765. This provides 1300 hours of service over the course of the year for an hourly fee of \$44.75, a 2.87% increase from 2023. This contract also includes related program expenses such as travel, marketing and professional memberships.

BUDGET CONSIDERATIONS:

KCRPC charges a 1.5% administrative fee to cover program expenses which is included in the price of each successful vendor bid. KCRPC is expected to generate sufficient rebate funding in 2024 to cover the contractual costs associated with the agreement and program overhead expenses.

REVENUES	
Amount	\$63,765
Source	Program rebates
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$58,175
Pass-Through	
Other (supplies, printing, etc.)	\$5,590

RELATED JURISDICTIONS:

Seventy-seven different local agencies are using the local KCRPC contracts, and 159 different local governments have used the HGACBuy contracts.

AGENDA REPORT

Budget and Personnel Committee

EXHIBITS:

None

RECOMMENDATION:

Authorize a contract with Rita Parker in an amount not to exceed \$63,765 to provide cooperative purchasing services to local governments for the year of 2024.

STAFF CONTACT:

Julie Phillips

AGENDA REPORT

Budget and Personnel Committee

November 2023
Item No. 1e
Effective Local Government

ISSUE:

VOTE: Authorize application to the Health Forward Foundation to continue funding for the Regional Housing Partnership.

BACKGROUND:

The Regional Housing Partnership (RHP) is an initiative convened and coordinated by the Mid-America Regional Council (MARC) and LISC Greater Kansas City. The RHP seeks to mobilize individuals and organizations to enact systems-level change to grow the supply of affordable housing for cost-burdened households. This work is organized into a framework around seven elements of an effective housing system: (1) data and analysis; (2) networked leadership; (3) financing tools; (4) production capacity; (5) rental & homeowner resources; (6) policy; and (7) education.

The Health Forward Foundation was the initial funder for the Regional Housing Partnership with \$150,000 awarded to fund projects for a portion of 2021 through 2023. This is a second application in the amount of \$750,000 and includes dollars for Kansas City Community Land Trust (KCCLT).

RHP is moving forward into a new phase of work building out the network and engagement strategy to have more involvement in projects and work outside of our strategy committee. Additionally, it is moving forward with implementation of plans developed over 2022-early 2024 such as the CLT consortium and regional housing fund while maintaining our research, housing locator and communications work.

The invitation to apply for these dollars had a short window that opened after the last board meeting and was due before this board meeting. The Health Forward Foundation specifically requested MARC include \$250,000 of this request to administer funds to Kansas City Community Land Trust (KCCLT) for the development of the Regional CLT Consortium to ensure continued regional alignment.

BUDGET CONSIDERATIONS:

MARC and LISC Greater Kansas City are in the process of fundraising for 2024-2025. Below reflects the estimated 2024 budget with revenues reflected from the two foundations (Marion and Henry Bloch Family Foundation and Health Forward Foundation) that are agenda items at this November 2023 meeting as well as the expected \$500,000 from a 2022 HUD appropriation that should become available this year. We will also be seeking additional dollars from the Hall Family Foundation and the Sunderland Foundation, which will be reflected in upcoming board memos. LISC personnel costs may become contractual dollars depending on continued fundraising efforts and which organization submits the application.

AGENDA REPORT

Budget and Personnel Committee

REVENUES	
Amount	\$1,810,000
Source	foundations and federal grants
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent, training)	\$385,0000
LISC Personnel (may be contractual or directly received by LISC)	\$400,000
Contractual	\$915,000
Pass-Through	\$0
Other (supplies, printing, etc.)	\$12,000
Operating Reserve	\$98,000

RELATED JURISDICTIONS:

This item impacts all counties in the MARC region.

EXHIBITS:

None

RECOMMENDATION:

Authorize application to the Health Forward Foundation to continue funding for the Regional Housing Partnership in the amount of \$750,000 and approve acceptance if awarded.

STAFF CONTACT:

Katie Killen

AGENDA REPORT

Budget and Personnel Committee

November 2023
Item No. 1f
Effective Local Government

ISSUE:

VOTE: Authorize agreement with Kansas City Community Land Trust to establish the Regional CLT Consortium.

BACKGROUND:

The Regional Housing Partnership (RHP) produced a Regional Community Land Trust Business Plan in spring of 2023. The Mid-America Regional Council (MARC) Board heard a presentation and had discussion on this plan at its April 2023 Board meeting. The recommendation coming from that plan was to develop a Regional CLT Consortium. This would require updating corporate documents, setting up governance structure, setting up necessary policies and agreements, continue educational and technical assistance and administration of CLT work in focus area communities.

Since that time, the RHP has worked with Kansas City Community Land Trust (KCCLT) (formerly Marlborough Community Land Trust) on fundraising to implement this recommendation and establish this regional consortium. The Health Forward Foundation has asked MARC Community Services Corporation to administer \$250,000 to seed the development of the Regional CLT Consortium through KCCLT. The approval and acceptance of this Health Forward Foundation application and funding is a previous item on this agenda.

Additionally, RHP is putting \$50,000 towards developing the regional CLT consortium. This amount is accounted for in our leveraged dollars within the HUD Pathways to Removing Obstacles (PRO) Housing grant. It is expected that RHP and KCCLT will continue to jointly fundraise for the development and operation of the Regional CLT Consortium with the intent for the Consortium to eventually take over fundraising once established and operating.

BUDGET CONSIDERATIONS:

Provide description and complete table if applicable.

REVENUES	
Amount	\$300,000
Source	Foundation Grants (Health Forward Foundation and Marion and Henry Bloch Family Foundation)
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$0
Contractual	\$300,000
Pass-Through	\$0
Other (supplies, printing, etc.)	\$0

RELATED JURISDICTIONS:

This item impacts all counties in the MARC region.

RECOMMENDATION:

Authorize agreement with Kansas City Community Land Trust (KCCLT) in the amount of \$300,000 to establish the Regional CLT Consortium

STAFF CONTACT:

Katie Killen

AGENDA REPORT

Budget and Personnel Committee

November 2023
Item No. 1g
Effective Local Government

ISSUE:

VOTE: Authorize application to the Marion and Henry Bloch Family Foundation to continue funding for the Regional Housing Partnership.

BACKGROUND:

The Regional Housing Partnership (RHP) is an initiative convened and coordinated by the Mid-America Regional Council (MARC) and LISC Greater Kansas City. The RHP seeks to mobilize individuals and organizations to enact systems-level changes to grow the supply of affordable housing for cost-burdened households. This work is organized into a framework around seven elements of an effective housing system: (1) data and analysis; (2) networked leadership; (3) financing tools; (4) production capacity; (5) rental & homeowner resources; (6) policy and (7) education.

The Marion and Henry Bloch Family Foundation was the initial funder for the RHP with \$560,000 awarded to fund projects for a portion of 2021 and through 2022. The foundation also provided funding for 2023 in the amount of \$560,000 as approved in November 2022 by the board. This third application in the amount of \$560,000 will continue to fund projects and positions for 2024.

RHP is moving forward into a new phase of work building out the network and engagement strategy to have more involvement in projects and work outside of our strategy committee. Additionally, it is moving forward with implementation of plans developed over 2022-early 2024 such as the CLT consortium and regional housing fund while maintaining our research, housing locator and communications work.

BUDGET CONSIDERATIONS:

MARC and LISC Greater Kansas City are currently in the process of fundraising for 2024-2025. Below reflects the estimated 2024 budget with revenues reflected from the two foundations (Marion and Henry Bloch Family Foundation and Health Forward Foundation) that are agenda items at this November 2023 meeting as well as the expected \$500,000 from a 2022 HUD appropriation that should become available this year. We will also be seeking additional dollars from the Hall Family Foundation and the Sunderland Foundation, which will be reflected in upcoming board memos. LISC personnel costs may become contractual dollars depending on continued fundraising efforts and which organization submits the application.

REVENUES	
Amount	\$1,810,000
Source	foundations and federal grants
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent, training)	\$385,000
LISC Personnel (may be contractual or directly received by LISC)	\$400,000
Contractual	\$915,000
Pass-Through	\$0
Other (supplies, printing, etc.)	\$12,000
Operating Reserve	\$98,000

AGENDA REPORT

Budget and Personnel Committee

RELATED JURISDICTIONS:

This item impacts all counties in the MARC region.

EXHIBITS:

None

RECOMMENDATION:

Authorize application in the amount of \$560,000 to the Marion and Henry Bloch Family Foundation to continue funding for the Regional Housing Partnership and approve acceptance if awarded.

STAFF CONTACT:

Kiley Meierarend

Katie Killen

AGENDA REPORT

Budget and Personnel Committee

November 2023

Item No. 1h

Efficient Transportation and Quality Places

ISSUE:

VOTE: Authorize construction contracts for Regional Preventive Maintenance Program.

BACKGROUND:

Title IV of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), enacted on December 27, 2020, appropriated \$10,000,000,000 to provide funding to address coronavirus disease 2019 (COVID-19) impacts related to transportation programs.

A portion of the CRRSAA funds were suballocated to urbanized areas with a population over 200,000 in the same manner as the Surface Transportation Block Grant (STBG) program funds. The Kansas City region's final appropriation was \$8.3 million and the Mid-America Regional Council (MARC) as the Metropolitan Planning Organization (MPO) had the responsibility of determining funding priorities.

MARC explored options under the Special Authority provisions of CRRSAA for preventive maintenance activities on local roadways to address deferred maintenance needs for area cities and counties. In February 2022, MARC's Board approved funding allocation and program design for a roadway preventive maintenance overlay program (Regional Preventive Maintenance Program (RPM)) in FFY 2023.

The RPM allocated funding to counties and cities based on population with a "minimum-allocation" approach for cities with populations between 5,000 and 10,000. The program provided a minimum of \$50,000 to each community between 5,000 - 10,000 population with remaining funds distributed based on population. Brungardt Honomichl & Company, P.A. (BHC) is providing design and construction engineering services for the project.

MARC completed an open competitive procurement process through an invitation to bid for construction service to complete roadway preventive maintenance services. Three roadway overlay bid packages were advertised. Bid package one was for roadway micro surfacing for Cass, Clay, and Jackson counties in Missouri; bid package two was for roadway mill and overlay for Cass, Clay, and Platte counties in Missouri; and bid package three was for roadway mill and overlay for Jackson County, Missouri. The following contractors submitted sealed bids: Superior-Bowen, Vance Brothers, J.M. Fahey Construction, and Ideker. The winning contractors were selected from the lowest responsive bids as shown below:

RPM Lowest Bidder and Amount

Program	County	Eng Estimate	Low bid	Bid Amount	Diff
Micro surfacing	Cass, Clay & Jackson	\$1,435,148.20	Vance Brothers	\$1,185,321.54	\$249,826.66
Mill & Overlay	Cass, Clay & Platte	\$2,262,907.10	Superior-Bowen	\$2,044,831.95	\$218,075.15
Mill & Overlay	Jackson	\$4,796,638.50	Superior-Bowen	\$3,756,872.82	\$1,039,765.68
Total		\$8,494,693.80	----	\$6,987,026.31	\$1,507,667.49

AGENDA REPORT

Budget and Personnel Committee

The following links can allow access to project map books. To download it is only necessary to share your name and email address (no login is required) to download the file via BHC's share site:

Microsurfacing (CASS, CLAY, & JACKSON) Project

<https://brungardthonomichlandcopa.sharefile.com/d-s901158c435ce4c28b51cf2a59664983c>

Mill & Overlay (CASS, CLAY, & PLATTE) Project

<https://brungardthonomichlandcopa.sharefile.com/d-s5a9b53ab301d42e889cf08c0281be778>

Mill & Overlay (JACKSON) Project

<https://brungardthonomichlandcopa.sharefile.com/d-s1b17dd91901b4ac4a87c530d65cc3c9b>

BUDGET CONSIDERATIONS:

MARC will use Missouri CRRSAA funds totaling \$6,987,026.31 to support roadway micro-surfacing and mill and overlay contracts for the preventive maintenance of pavements on local roadways.

Prior to this letting in August, TTPC and the MARC Board approved an additional \$1,000,000 in MO Surface Transportation Block Grant (STBG) funds to support the RPM in anticipation of higher bid cost above engineering estimates. Since bids were lower than engineering estimates, the STBG funds will not be used for these contracts. MARC staff is currently investigating other options for the remaining STBG and CRRSAA balances.

RELATED JURISDICITONS:

This item impacts Cass, Clay, Platte, and Jackson counties in Missouri.

EXHIBITS:

[RPMP bid Map \(Cass_Clay_Jackson\)](#)

RECOMMENDATION:

Authorize the Executive Director to contract with Vance Brothers for micro-surfacing and Superior - Bowen for mill and overlay services for preventive maintenance of pavements on area local roadways using Missouri CRRSAA funds.

STAFF CONTACT:

Ron Achelpohl
Darryl Fields

AGENDA REPORT

Budget and Personnel Committee

November 2023

Item No. 1i

Efficient Transportation and Quality Places

ISSUE:

VOTE: Authorize a memorandum of understanding with the Kansas City Area Transportation Authority for the Section 5310 Program.

BACKGROUND:

The Federal Transit Administration provides funding for the Section 5310 Program that targets specific users and their mobility needs. Section 5310, also known as the Enhanced Mobility of Seniors and Individuals with Disabilities program, provides funding for vehicle purchases, capital projects, and operations that address mobility solutions for older adults and persons with disabilities.

The Kansas City Area Transportation Authority (KCATA) has been named as the designated recipient for these funds for the Kansas City area by the Governors of Kansas and Missouri. In the past, KCATA and the Mid-America Regional Council (MARC) have agreed to share the responsibility for the competitive solicitation and selection of projects for funding. Under past agreements, MARC has been responsible for developing a Coordinated Public Transit-Human Service Transportation Plan and Program of Projects for these funds and the KCATA has administered and managed grants and contracts with the competitively selected project sponsors.

Staff recommends that MARC enter a MOU with KCATA to reaffirm our agencies' roles in planning, programming, and administering funds for this program for 2023 and 2024 projects. MARC will assist the KCATA with programming an estimated \$2,247,841.75 for capital projects such as vehicle purchases from federal fiscal year 2023 and 2024 apportioned funds.

BUDGET CONSIDERATIONS:

The amount of \$143,044 in revenue from the KCATA will be incorporated into the 2024 and 2025 MARC budgets and the Unified Planning Work Program. The revenue will be utilized to maintain the Coordinated Public Transit-Human Service Transportation Plan and program of projects for these funds for 2023 and 2024.

REVENUES	
Amount	\$143,044
Source	Kansas City Area Transportation Authority
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	TBD
Contractual	
Pass-Through	TBD
Other (supplies, printing, etc.)	TBD

EXHIBITS:

Additional information on the Section 5310 Program is available at:

<https://www.marc.org/transportation/funding/enhanced-mobility-older-adults-and-people-disabilities>

[MOU FFY 2023 AND FFY 2024 Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities](#)

AGENDA REPORT

Budget and Personnel Committee

RELATED JURISDICTIONS:

Recipients of 5310 funding in the MARC region include local jurisdictions, non-profits, and transportation providers who provide transportation services to older adults and people with disabilities. Eligible recipients are limited to those who operate these services within the Kansas City urbanized area, where the KCATA is the designated recipient from the Federal Transit Administration.

RECOMMENDATION:

Authorize MARC's Executive Director to execute a Memorandum of Understanding and receive up to \$143,044 from the KCATA to assist with local and regional public transit and human services transportation planning activities related to the Federal Transit Administration Section 5310 program.

STAFF CONTACT:

Martin Rivarola
Jonathan Feverston

AGENDA REPORT

Budget and Personnel Committee

November 2023

Item No. 1j

Efficient Transportation and Quality Places

ISSUE:

VOTE: Authorize agreement for phase one of the Kansas City Regional Transportation Resiliency Study to mitigate potential hazards to transportation systems.

BACKGROUND:

The Mid-America Regional Council (MARC) is seeking qualified consultants to develop a transportation system-focused resiliency framework for the Kansas City region. The framework will be used to reduce climate-related risks and vulnerabilities and increase the resiliency of the regional transportation system. Phase one of the study will focus on developing the project scope and methods with appropriate levels of community and stakeholder engagement.

A resiliency framework will create a set of analytical tools, criteria, and decision-making supports to substantially increase the ability of the multimodal transportation system to withstand, recover and bounce forward from disruptive events such as flooding, extreme heat, and severe storms. The framework also will protect long-term investments by federal, state, and local government in transportation infrastructure.

MARC will have completed a competitive procurement process for consulting services by November 27, 2023. MARC received two proposals by the October 20, 2023, deadline. An evaluation committee comprised of MARC staff, members of the Climate and Environment Council, and the Active Transportation Programming Committee are evaluating proposals and interviewing firms on November 27, 2023. These firms are:

Firm Name	Location
Cambridge Systematics in partnership with: Burns & McDonnell, Inc. Hoxie Collective, LLC	Raleigh, NC Kansas City, MO Kansas City, MO
Stantec Consulting Services Inc. in partnership with: Hg Consult Inc.	Overland Park, KS Kansas City, MO

BUDGET CONSIDERATIONS:

Funds in the amount of \$150,000 were budgeted for consultant services for this study through the Consolidated Transportation Planning Grant.

REVENUES	
Amount	\$150,000
Source	Consolidated Transportation Planning Grant
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$150,000
Pass-Through	
Other (supplies, printing, etc.)	

RELATED JURISDICTIONS:

AGENDA REPORT

Budget and Personnel Committee

This item impacts all counties in the MARC region.

RECOMMENDATION:

Authorize the executive director to enter into an agreement with the selected consultant in an amount not to exceed \$150,000 for phase one of the Kansas City Regional Transportation Resiliency Study to mitigate potential hazards to transportation systems.

STAFF CONTACT:

Ryan Umberger

Tom Jacobs

Ron Achelpohl

AGENDA REPORT

Budget and Personnel Committee

November 2023
Item No. 1k
Healthy Environment

ISSUE:

VOTE: Approve contract with Sustainable Solutions Group to provide climate planning technical assistance and consulting services for an amount not to exceed \$110,000.

BACKGROUND:

In August 2023, the Environmental Protection Agency (EPA) awarded the Mid-America Regional Council (MARC) a \$1,000,000 Climate Pollution Reduction Planning Grant. MARC is responsible for developing two key products through this grant: a Priority Climate Action Plan due March 1, 2024, and a Comprehensive Climate Action Plan due in the summer of 2025. Consulting support is required to complete each of these products.

The Priority Climate Action Plan, which will serve as the basis for a Climate Pollution Reduction Implementation Grant due on April 1, 2024, requires quantitative cost benefit and social impact analysis of the strategies to be included in the plan. The Comprehensive Climate Action Plan requires a variety of analyses, notably including an update to the regional greenhouse gas (GHG) inventory.

Sustainable Solutions Group (SSG) was selected through a competitive procurement process to provide these consulting services. A Request for Qualifications (RFQ) was advertised for three weeks seeking firms with experience in GHG inventory and reduction strategy analysis. Six competitive submittals were received. Submittals were reviewed and interviews conducted by a panel consisting of MARC staff and regional partners who are members of the Climate and Environment Council.

BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$110,000
Source	EPA Climate Pollution Reduction Planning Grant
PROJECTED EXPENSES	
Contractual	\$110,000

RECOMMENDATION:

Authorize the executive director to execute a contract not to exceed \$110,000 with SSG to provide consulting and technical assistance for climate planning.

STAFF CONTACT:

Doug Norsby
Emily Miller
Tom Jacobs

AGENDA REPORT

Budget and Personnel Committee

November 2023
Item No. 11
Healthy Environment

ISSUE:

VOTE: Authorize grant requests to the Kansas Department of Health and Environment to support the update to regional stormwater engineering standards.

BACKGROUND:

In September 2022, the Mid-America Regional Council (MARC) Board authorized receipt of approximately \$740,000 in funds from 22 local governments to support the update of regional engineering standards for stormwater management (i.e., APWA 5600 and the MARC/APWA BMP Manual). In April 2023, the Board authorized a contract with Burns and McDonnell to provide consulting services for this project for \$676,400. These actions were preceded by approval from the APWA Executive Committee - Kansas City Chapter for MARC to facilitate and manage this initiative.

The project will have completed phase one by February 2024, providing a detailed framework outlining the overarching approach to updating standards. The initial project phase included extensive community and stakeholder input, including a survey of over 350 community stakeholders, three focus groups, and eight technical work group meetings.

Based on community input, it is evident that additional funds will be required to achieve all the project objectives during phase two. MARC and project stakeholders will determine the additional scope and budget required to complete this project in January 2024. In the interim, however, the Kansas Department of Health and Environment (KDHE) has agreed to provide \$150,000 to support this effort through its Watershed Restoration and Protection Strategy (WRAPS) Program. MARC also is applying for an additional \$50,000 in funds from KDHE's EPA 604(b) Water Quality Management Grant. These funds would also be used to provide additional consultant support for phase two.

BUDGET CONSIDERATIONS:

REVENUES - KDHE via KS WRAPS program	
Amount	\$150,000
Source	Grant funds
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$15,000
Contractual	\$135,000
Pass-Through	
Other (supplies, printing, etc.)	

REVENUES - KDHE via EPA 604(b) Water Quality Management Grant	
Amount	\$50,000
Source	Grant funds
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$5,000
Contractual	\$40,000
Pass-Through	
Other (meeting, supplies, etc.)	\$5,000

AGENDA REPORT

Budget and Personnel Committee

EXHIBITS:

None.

RELATED JURISDICTIONS:

This item impacts all counties in the MARC region.

RECOMMENDATION:

- 1.) Authorize the Executive Director to apply to KDHE - KS WRAPS for \$150,000 to support the update of regional stormwater management standards, and to execute an agreement with KDHE if the application is successful.
- 2.) Authorize Executive Director to apply to KDHE - EPA 604(b) for \$50,000 to support the update of regional stormwater management standards, and to execute agreement with KDHE if the application is successful.

STAFF CONTACT:

Tom Jacobs

AGENDA REPORT

Budget and Personnel Committee

November 2023
Item No. 1m
Quality Early Learning

ISSUE:

VOTE: Authorize contract with United 4 Children to develop a statewide implementation of the Early Learning Landscape tool.

BACKGROUND:

In May 2023, United 4 Children received a contract from the Missouri Department of Elementary and Secondary Education (DESE) to implement the statewide childcare resource and referral system. Included with this contract was the intent for United 4 Children to contract with the Mid-America Regional Council (MARC) to develop a statewide Early Learning Landscape (ELL) tool that MARC previously developed and maintains for the Kansas City and St. Louis regions. MARC's Early Learning Department, in collaboration with the Research Services Department, developed the ELL tool with funding support from the Kauffman Foundation. The purpose of the ELL tool is to strengthen early learning and child data available for decision-making and community planning that supports and enhances the early learning system.

Pending the annual renewal of United 4 Children's contract with DESE to administer the childcare resource and referral statewide network, United 4 Children plans to contract with MARC for annual ongoing hosting and maintenance for the statewide ELL tool at an annual rate of \$4,600 for up to four years. The hosting maintenance fees will cover the costs of hosting the Statewide ELL tool on MARC servers and maintaining the platform with any required updates.

BUDGET CONSIDERATIONS

Funding from this contract was not included in the 2023 and 2024 budgets.

REVENUES	
Amount	\$76,000
Source	United 4 Children
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$76,000
Contractual	
Pass-Through	
Other (supplies, printing, etc.)	

RECOMMENDATION

Authorize MARC to enter into a contract agreement for an amount not to exceed \$76,000 with United 4 Children to develop a statewide implementation of the existing Early Learning Landscape (ELL) tools.

STAFF CONTACT

Amanda Graor
Kyle Matchell

AGENDA REPORT

Budget and Personnel Committee

November 2023
Item No. 1n
Safe and Secure Communities

ISSUE:

REPORT: Emergency purchase for service order with LightEdge for datacenter space in Kansas for 911 network equipment.

BACKGROUND:

The MARC (Mid-America Regional Council) 911 system has two wireless routers for diversity, redundancy, and security purposes: one in Kansas and the other in Missouri. MARC Public Safety have used LightEdge datacenter in Missouri for network storage beginning in 2020 and have been satisfied with their service.

Recently the Public Safety technical team discovered a significant deficiency at one of the locations where some of the regional 911 equipment is located. The Public Safety Communications Board was presented with an option to move the affected equipment to a second LightEdge data center located in Kansas. The LightEdge data center in Kansas is large enough to consolidate other 911 equipment spread across the region into a secure data center facility. LightEdge in Kansas provides additional storage needs for the regional 911 equipment and offers the best security, unlimited access, and the most competitive price. Additionally, LightEdge Missouri and LightEdge Kansas have fiber optic connectivity between the facilities, which will be beneficial for the regional 911 system.

The Public Safety Communications Board (PSCB) approved the agreement with LightEdge, and ongoing costs at the October 25, 2023, meeting. Funding for the router storage was included in the 2023 911 Allocation Budget/Network Costs. MARC's Executive Director authorized an emergency purchase to immediately relocate the equipment due to the system vulnerability and available space at LightEdge that could not be held until the November Board of Directors meeting. Pursuant to Section 8.14 of MARC's Purchasing Policy, notification and explanation of this emergency purchase is now provided to the Budget & Personnel Committee and the Board of Directors.

BUDGET CONSIDERATIONS:

The LightEdge quote estimates cost of \$6,500 per month over a three-year contract. \$234,000 over the life of the contract). There is a one-time startup cost of \$7,700. Funding for the router storage, was included in the 2023 911 Allocation Budget/Network Costs, 36 months ($\$6,500 \times 36 = \$234,000 + \$7,700 = \$241,700$)

REVENUES	
Amount	\$241,700
Source	911 Allocation Budget (Network Costs)
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$241,700
Pass-Through	
Other (supplies, printing, etc.)	

COMMITTEE ACTION:

The Public Safety Communications Board approved the relocation of system equipment to the Kansas LightEdge facility in a closed session on October 25, 2023, to keep its precise location confidential. The monthly costs for this purchase are included in the 2024 Regional 911 Budget that was adopted by the PSCB at the October 25, 2023, meeting.

RELATED JURISDICTIONS:

This request supports the 11 county MARC regional 911 network.

EXHIBITS:

[LightEdge Service Order](#)

RECOMMENDATION:

None. For information only.

STAFF CONTACT:

Eric Winebrenner

AGENDA REPORT

Budget and Personnel Committee

November 2023

Item No. 1o

Thriving Older Adults and Communities

ISSUE:

VOTE: Authorize agreement with the University of Missouri Healthcare Institute for Innovations in Quality.

BACKGROUND:

The Mid-America Regional Council's (MARC) Community Support Network (CSN) receives referrals from Healthcare Institute for Innovations in Quality (HI-IQ) participating hospitals for patients who were hospitalized with heart failure, are less than 60 years of age, and who reside in Missouri or Kansas.

MARC's CSN conducts in-dept assessments including social determinates of health, supports data collection, and provides coordinated wraparound services for ninety days.

This services agreement extends the program through June 30, 2024.

BUDGET CONSIDERATIONS:

REVENUES	
Total Amount of Agreement	\$65,926.65
Source	Curators of the University of Missouri UMKC

COMMITTEE ACTION:

The Commission on Aging considered this at its November meeting and recommended Board approval.

RELATED JURISDICTIONS:

This item impacts all counties in the MARC region.

EXHIBITS:

None

RECOMMENDATION:

Authorize agreement between MARC and UMKC to extend the HI-IQ CSN program.

STAFF CONTACT:

Kristi Bohling-DaMetz

AGENDA REPORT

Budget and Personnel Committee

November 2023

Item No. 1p

Thriving Older Adults and Communities

ISSUE:

VOTE: Authorize subaward amendment with Saint Louis University for the Geriatrics Workforce Enhancement Program.

BACKGROUND:

Saint Louis University seeks to renew a subaward amendment with the Mid-America Regional Council (MARC) for the continuation of a Geriatric Workforce Enhancement Program that began in 2019. Saint Louis University is the prime contractor with Health Resources and Services Administration (HRSA).

Overarching program objectives are to enhance the geriatric workforce for Missouri communities and provide geriatric screening and assessment to older adults and their families. MARC’s role focuses primarily on supporting evaluation activities.

The subaward amendment extends this work with MARC through June 30, 2024.

BUDGET CONSIDERATIONS:

REVENUES	
Total Amount of Subaward Agreement	\$65,000
Source	Saint Louis University

COMMITTEE ACTION:

The Commission on Aging considered this at its November meeting and recommended Board approval.

RELATED JURISDICTIONS:

This item impacts counties on the Missouri side of the MARC region.

EXHIBITS:

None

RECOMMENDATION:

Authorize subaward agreement in continued collaboration on data and evaluation with Saint Louis University on their HRSA-funded Geriatrics Workforce Enhancement Program.

STAFF CONTACT:

Kristi Bohling-DaMetz
Melody Elston

AGENDA REPORT

Budget and Personnel Committee

November 2023

Item No. 1q

Thriving Older Adults and Communities

ISSUE:

VOTE: Accept event planner proposal to support Health and Resource Fair in Spring 2024.

BACKGROUND:

The Mid-America Regional Council’s (MARC) Aging and Adult Services (AAS) developed a strategy for increasing visibility and engagement in under-resourced communities as part of the Area Plan submitted to the Department of Health and Senior Services (DHSS) for SFY24, utilizing American Rescue Plan Act (ARPA) funding. A component of this strategy is hosting a health and resource fair. AAS committed to hosting the fair in the urban core, an area with increased opportunity for more visibility. In this effort, MARC is collaborating with the City of Kansas City, Missouri’s Office of Civic Engagement, local neighborhood associations, and partner community-based organizations.

An RFQ was released for an event planner and MARC received three proposals. Based on multiple reviews using a standard scoring template, Utopia Experience received the most favorable scores for their event planner proposal.

BUDGET CONSIDERATIONS:

Criteria for scoring included cost to acquire services. Utopia Experience also came in at the lowest unit cost of the proposals submitted.

PROJECTED EXPENSES	
Proposed Amount	\$25,000 pending assessment

COMMITTEE ACTION:

The Commission on Aging considered this at its November meeting and recommended Board approval.

RELATED JURISDICTIONS:

This item impacts counties on the Missouri side of the MARC region.

RECOMMENDATION:

Recommend authorization to accept the Utopia Experience event planner proposal to support MARC Health and Resource Fair slated for Spring 2024.

STAFF CONTACT:

Kristi Bohling-DaMetz
Melody Elston
Lauren Schaumburg



BUDGET AND PERSONNEL COMMITTEE

Meeting
Summary
October 24, 2022
11:15 a.m.

COMMITTEE MEMBERS PRESENT

Mayor Damien Boley, Smithville, MO - Budget and Personnel Chair
Commissioner Becky Fast, Johnson, County, KS
Commissioner Scott Fricker, Platte County, MO
Councilmember Holly Grummert, Overland Park, KS
Commissioner Janeé Hanzlick, Johnson County, KS
Auditor Victor Hurlbert, Clay County, MO
Mayor Pro Tem Beto Lopez, Lee's Summit, MO
Commissioner Jerry Nolte, Clay County, MO
Commissioner Rob Roberts, Miami County, KS
Mayor Carson Ross, Blue Springs, MO
Mayor Curt Skoog, Overland Park, KS
Commissioner Doug Smith, Leavenworth County, KS

STAFF PRESENT

David Warm, Executive Director
McKenzie Neds, Executive Assistant
Carol Gonzales, Director of Finance and Administration
Lauren Palmer, Director of Local Government Services
Kristi Bohling-DaMetz, Director of Aging and Adult Services
Frank Lenk, Director of Research Services
Toni Sturdivant, Director of Early Learning
Katie Killen, Housing Program Manager
Martin Rivarola, Assistant Director of Transportation and Land Use
Eric Winebrenner, Public Safety Program Director
John Davis, Fiscal Coordinator
Ray Webb, Operation Greenlight Manager
Darryl Fields, Principal Planner
Lukas Parrish, Intern

OTHERS

CALL TO ORDER

Mayor Damien Boley called the meeting to order at 11:18 a.m.

Due to the meeting being conducted remotely and in-person, Mayor Boley provided instructions for participation. He reported that staff would present on all the agenda items, provide an opportunity for comments and questions after each item, and ask for approval of all agenda items with one vote at the end of the meeting. Members would have an opportunity to abstain or object to any items necessary during the final vote.

Approve Contracts, Grants, and Other Major Expenditures

VOTE: Authorize an agreement with LISC Greater Kansas City for second half 2023 Regional Housing Partnership work.

Katie Killen, Housing Program Manager, requested approval of an agreement in the amount of \$280,000 with LISC for their contributions to the 2023 Regional Housing Partnership work plan and strategy group. She directed the members to the board memo where many of the 2023 accomplishments were outlined.

VOTE: Authorize agreement with the Missouri Department of Health and Senior Services to receive the Social Services Growth and Development Grant.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested authorization to of receipt of the senior services growth and development grant. This was established in 2019, but appropriated funds were not put in place until the recent general assembly and are now ready to be awarded and MARC will receive more than \$2.5 million. The Commission on Aging has reviewed this request and recommends the board's approval to accept these funds.

VOTE: Authorize amendment to increase the current community center agreement with Palmer Center Community Center.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested authorization to use a portion of ARPA funding to continue investing in community senior centers. This board item is the latest for the Palmer Center and they're requesting to upgrade the equipment and the furniture onsite which has not been upgraded for 20 years. The Commission on Aging has reviewed and recommended the board's approval.

VOTE: Update on key agency contracts to provide support services for the Child Care Collaborative Networks in northwest Missouri.

Kyle Matchell, Early Learning Manager, requested approval for contract changes that provide support services for the new childcare collaborative networks in Northwest Missouri. In May, MARC was awarded contracts to administer three new childcare collaborative networks that support home based providers, infant, toddler teachers and preschool teachers across Northwest Missouri. These new networks will provide onsite coaching support, intensive cohort trainings, and best practice trainings. Each of these contracts are renewable for up to four years for the 15 counties in Northwest Missouri. MARC recently completed the budget approval process with the Department of Elementary and Secondary Education in September, and this resulted in adjustments to the MARC approved budgets for these contracts. The updated amounts for each contract can be found in the board packet memo. Additionally, MARC added a new contract to the listing with the University of Missouri's Department of Human Development and Family Services to help support and administer the preschool collaborative network in Bates and Vernon counties in the South part of our region.

VOTE: Approve an agreement with Motorola Solutions to purchase VESTA 911 Backroom servers to upgrade host sites located at Kansas City Police Department and Johnson County Emergency Communications Center.

Eric Winebrenner, Public Safety Director, requested board approval to purchase two Vesta backroom server systems for the regional 911 system. One is located at the Kansas City, MO police department and the other is at the Johnson County Emergency Communication Centers. These host systems are what allow the call takers at the PSAPs to answer the calls that come in the 911 system and are currently on a four-year life cycle. The Public Safety Communications Board has approved this as part of the budget for 2023.

Commissioner Rob Roberts asked what happens to the old equipment once it's replaced.

Mr. Winebrenner answered that the equipment is scraped and recycled but can't be used by smaller agencies because it has reached it end of life cycle.

VOTE: Authorize application and acceptance of the Fiscal Year 2023 Urban Area Security Initiative Grant and issuance of associated subaward agreements.

John Davis, Fiscal Administrator, requested authorization to apply for Urban Security Funding and if awarded, to issue subaward agreements that are above \$50,000 listed in the board memo. All of these have been approved by the Regional Homeland Security Coordinating Committee.

VOTE: Authorize grant application to the Missouri State Emergency Management Agency to support the Mid-America Missouri Local Emergency Planning District.

John Davis, Fiscal Administrator, requested authorization of a grant application to SEMA, the Missouri State Emergency Management Agency in order to help support our local emergency planning district. MARC staff were notified the 1st of September that the funding was available and needed to turn in the application by September 20. The items listed in the board packet are the items projected to be funded by this grant. It comprises of, detection equipment and mass casualty decontamination shower systems for three area hospitals. MARC has applied for this funding in the amount of \$231,000 but has not received word of the award.

VOTE: Authorize a Kansas State Homeland Security Grant Program subaward agreement with the City of Overland Park, KS for next generation firewall equipment for the traffic signalization network.

Lauren Palmer, Director of Local Government Services, requested authorization of the subaward agreement with the City of Overland Park using Homeland Security Grant program funds. This grant was approved by the board in 2021, but MARC did not get explicit authorization to issue the sub award agreements until now. This request is to upgrade firewall equipment within the traffic signalization network which uses funds that are specifically designated for cyber security projects.

VOTE: Approve the FY2024 Memorandum of Understanding with the MARC Solid Waste Management District.

Tom Jacobs, Chief Resilience Officer, requested approval of the FY24 memorandum of understanding between MARC and the MARC Solid Waste Management District. The district serves the five counties on the Missouri side of our state line each year. The MARC board approves an agreement with the Solid Waste Management District Board to provide planning services and administer the affairs of the district. Every five years, the Solid Waste Management District is required by the state to conduct competitive procurement process to select the contractor to administer the affairs of the district. This process was just completed, and the Solid Waste District selected MARC to administer the affairs of the district. For this coming year, our budget includes just over \$1.1 million that will fund staff planning activities, public education activities, manage the household hazardous waste program and the disbursement of certain grants.

Commissioner Doug Smith asked if there was a program like the Solid Waste Management District on the Kansas side of the state line.

Mr. Jacobs answered that the program on the Kansas side is not run by MARC but we work closely with Johnson County, Wyandotte County, and others. Mr. Warm also reminded the board that MARC is currently conducting a regional analysis of the landfill capacity of the existing landfills in the metropolitan area.

VOTE: Authorization of contract with Olsson for arterial performance measures for the Operation Green Light Program.

Ray Webb, Manager of Traffic Operations, requested approval for a contract with Olson that will help MARC with a RFP data management plan bringing 4 contractors in for arterial management using the recently awarded Smart Grant funds. MARC is excited for what this project is going to bring to the region that we have not actually been able to do before. This item was brought forth to the Operation Greenlight Steering Committee and recommended for approval.

VOTE: Authorize a three-year contract with TransCore ITS Inc. for the Operation Green Light Regional Traffic Signal System Software Development and Support.

Ray Webb, Manager of Traffic Operations, requested approval of a standing contract with TransCore that supports the Operation Greenlight Software. This contract uses CMAC funds and will enhance our

management web UI and some of the things that we share with the 27 agencies for the rest of the region. This item was brought forth to the Operation Greenlight Steering Committee and recommended for approval and detailed budget information can be found in the board packet.

Mr. Victor Hurlbert asked if cybersecurity concerns are being addressed with the Operation Green Light Program and software development.

Mr. Webb answered that yes cybersecurity is a concern and is being monitored throughout the program and the technology plan that is in place. The TransCore contract that he spoke about in the previous board item would eventually like to begin merging people off the server to log into a web user interface for just that reason. The program is also always looking to keep software up to date.

VOTE: Authorize contract with Kansas Department of Transportation for Destination Safe Media Campaign FY2024 - FY2026

Martin Rivarola, Assistant Director of Transportation and Land Use, requested approval of an agreement with the Kansas Department of Transportation for receipt of \$60,000 total for fiscal years 2024, 2025, and 2026 for delivery of the Traffic Safety Public education campaign. This is a long-standing program that MARC has helped deliver in conjunction with our partners in the Destination Safe Coalition. The Destination Safe Coalition is a coalition of partners in the 13-county region that has a mission to reduce traffic related fatalities and serious injuries. One of the focus areas of work is to support education and outreach. KDOT provides funding to promote messaging and information campaigns to increase awareness through social media and targeted radio messages.

Commissioner Janee Hanzlick asked if this program would have any special emphasis on helping the public better understand how to share the road with bicycles and pedestrians?

Mr. Rivarola indicated that under the Destination Safe umbrella, there are a number of subcommittees that meet on a regular basis to look at the data to find the areas of most impact and build that information into the future campaign for messaging.

Ms. Hanzlick asked if the campaign could be reviewed at a future Total Transportation Policy Committee meeting and Mr. Rivarola said they would be happy to present.

VOTE: Authorize contract with Cambridge Systematics to provide consultant support services for the Regional Travel Demand Forecast Model Expansion.

Martin Rivarola, Assistant Director of Transportation and Land Use, requested authorization of a contract with Cambridge Systematics for consultant support services to expand the regional travel demand forecast model. MARC developed and maintains a travel demand model for our eight county MPO region to help inform and identify future improvements to the regional roadways. MARC also uses it to help analyze the impacts of investments and policies that we pursue as a region. MODOT expressed interest in MARC expanding the travel model to include Ray County within the MPO boundaries and adding the Pioneer Trails Regional Planning Commission, that is directly east of the MARC region, will help give a more exact forecast for the additional demand. After a competitive qualifications-based process, Cambridge Systematics was the only proposal submitted and the proposal meets all qualifications and is compliant with the requirements set forth in the RFP. The funding information can be found in the board packet.

VOTE: Authorize contract for consulting services agreement for freight planning study.

Darryl Fields, Principal Planner, requested authorization for a consulting service agreement for a regional freight planning study. The last study was completed in 2009 and this new study will encompass the MARC counties, Douglas County, Kansas and Johnson, Lafayette, Pettis, and Saline counties in Missouri. The total amount of the contract is not to exceed \$900,000.

VOTE: Authorize an agreement with a consultant to develop a Software Assessment and Acquisition Plan at a cost not to exceed \$90,000

This item was tabled until the November Board Meeting.

VOTE: Authorize an agreement with Surdex for aerial imagery services in an amount not to exceed \$114,820 for the 2024 Aerial Imagery Project.

Frank Lenk, Director of Research Services, requested approval for an agreement with Surdex to perform aerial imagery services for a consortium of local governments who use the product to help determine property boundaries, taxes, etc. Because MARC coordinates the effort, the cost share brings down the cost for those governments and the program has been very successful over the last 15 years and Surdex was the lowest cost while being the highest quality vendor for the services.

Commissioner Becky Fast asked why Johnson County was not one of the governments listed as part of the consortium.

Mr. Lenk answered that Johnson County uses a different vendor for their specific expertise that works better for the county's needs.

VOTE: Approve the Minutes of the September 26, 2023 Meeting

Mayor Carson Ross moved for approval of all agenda items and Mayor Pro Tem Beto Lopez seconded the motion.

The motion passed.

Other Business

There was no other business.

Adjournment

Mayor Damien Boley adjourned the meeting at 11:42 a.m.