



# Board of Directors BUDGET & PERSONNEL

Mid-America Regional Council • 600 Broadway, Suite 200 • Kansas City, Missouri 64105 • 816/474-4240

February 27, 2024

11:15 a.m.

In-person attendees in MARC's Westview room with a remote option via Zoom

- Members of the public who wish to participate in this meeting: please email McKenzie Neds at [mnedes@marc.org](mailto:mnedes@marc.org) by 9:00 a.m. on Tuesday, February 27, 2024, for instructions to join the teleconference.

## AGENDA

### 1. Approve Contracts, Grants, and Other Major Expenditures

#### SAFE AND SECURE COMMUNITIES

- a. VOTE: Authorize purchase of Explosive Ordnance Disposal Portable X-Ray Systems from SharpLogixx, LLC.
- b. VOTE: Authorize a Service Agreement with Johnson County, Kansas Mental Health to join the Regional 911 system for use of VESTA call-taking equipment.
- c. VOTE: Authorize acceptance of an American Rescue Plan Act State and Local Fiscal Recovery Funds for \$1.74 million to support upgrading to the Next Generation 911 Router version 2.
- d. VOTE: Authorize award recommendation for public infrastructure network firewall.

#### EFFICIENT TRANSPORTATION AND QUALITY PLACES

- e. VOTE: Authorize an agreement for consultant services for Phase 1 of the Bi-State Sustainable Reinvestment Corridor Project.
- f. VOTE: Authorization to enter into an agreement for the Operation Green Light field network communications support contract for field network support services.
- g. VOTE: Authorization to enter a contract with Capital Electric for the Operation Green Light Traffic Signal Enhancement project.

#### THRIVING OLDER ADULTS AND COMMUNITIES

- h. VOTE: Authorization to submit the SFY 2025 Aging Area Plan.
- i. VOTE: Authorize approval to purchase property at 1218 Swift Street (building) and 1209 Clay Street (lot), North Kansas City, MO 64116 for a meal repack facility.
- j. VOTE: Authorize amendment increase with the KC Shepherd's Center to support hot home delivered meals and assessments.
- k. VOTE: Approve amendment increase with Town & Country Super Market, Inc for Double Up Food Bucks incentives at their participating stores.
- l. VOTE: Authorize grant application to the Hall Family Foundation for \$300,000 to support the Double Up Food Bucks Program
- m. VOTE: Clarification of contract terms with Area Resources for Individualized Services, Inc DBA: ARIS Solutions to provide financial management services for the Veteran-Directed Care Program.
- n. VOTE: Authorize a grant application to the Elevance Health Foundation for Double Up Food Bucks program extension and assessment of clinical outcomes



# Board of Directors **BUDGET & PERSONNEL**

Mid-America Regional Council • 600 Broadway, Suite 200 • Kansas City, Missouri 64105 • 816/474-4240

## COMPETITIVE ECONOMY

- o. VOTE: Authorize a grant application to the US Economic Development Administration for the Planning Partnership Program.
2. VOTE: Approve Consent Agenda (Administrative Matters and Minor Expenditures)
  - a. Approve the Minutes of the January 23, 2024, Meeting
3. Other Business
4. Adjournment

# AGENDA REPORT

## Budget and Personnel Committee

February 2024

Item No. 1a

Safe and Secure Communities

### ISSUE:

VOTE: Authorize purchase of Explosive Ordnance Disposal Portable X-Ray Systems from SharpLogixx, LLC.

### BACKGROUND:

In Fiscal Year 2022, the Kansas City Urban Area applied for and received \$1.5 million dollars under the Urban Area Security Initiative Grant (UASI). This action was approved by the Mid-America Regional Council (MARC) Board of Directors on June 28, 2022. Subaward agreements were issued to each entity receiving funds/goods/services through the UASI FY22 grant. The subaward agreement identifies the funding amount and types of items being provided as well as requirements to be met as a condition to receiving the funds. It also serves as a mechanism to transfer ownership to the end user agency from MARC. The board approved the issuance of subawards at the March 2023 meeting to Lee's Summit Police Department and Kansas City, Kansas Police Department for a total of \$130,867 to address interdiction and disruption capability gaps.

The Explosive Ordnance Disposal (EOD) portable x-ray systems can be pre-positioned where a known large gathering or high threat level exists, thus increasing the security of events as well as any response to an incident. The EOD portable x-ray systems will be used to assess, inspect, and handle suspicious packages quickly and safely. These systems have high-definition imagers, mil-grade controllers, advanced long-range wireless communications and wired communications, and a vision software package. Each system costs \$64,632.50.

After completing a formal bidding process, an evaluation team made up of internal staff and external stakeholders determined that SharpLogixx, LLC provided the best quality, specifications, and other requirements outlined in the bidding process.

Furthermore, we anticipate procurement of additional EOD portable x-ray systems occurring within the 2024 calendar year. It was included in the bid information that upon award of contract, MARC reserved the right to purchase additional EOD portable x-ray systems at the same per unit cost until December 31<sup>st</sup>, 2024.

### BUDGET CONSIDERATIONS:

This action item includes procurement that exceeds \$100,000 and requires approval from the MARC Board of Directors.

PROJECTED EXPENSES	
Amount	\$129,265
Source	FY 2022 Urban Area Security Initiative

### COMMITTEE ACTION:

On May 24, 2022, the Regional Homeland Security Coordinating Committee (RHSCC) held a meeting to determine investments for the UASI funding and authorize staff to finalize and submit the UASI application and execute the respective subaward agreements.

### RELATED JURISDICTIONS:

Two agencies are designated as subrecipients (Lee's Summit Police Department and Kansas City, Kansas Police Department) who have committed as members of the region's EOD explosive ordinance device teams to deploy anywhere within the region as needed.

## **AGENDA REPORT**

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### Budget and Personnel Committee

#### **RECOMMENDATION**

Authorize staff to execute procurement of EOD Portable X-Ray Systems from SharpLogixx, LLC for a total of \$129,265.

#### **CONTACT**

Erin Lynch, Emergency Services Director

John Davis, Fiscal Administrator

Cassidy Burwick, Purchasing and Grants Coordinator

**AGENDA REPORT**

Budget and Personnel Committee

February 2024  
Item No. 1b  
Safe and Secure Communities

**ISSUE:**

VOTE: Authorize a Service Agreement with Johnson County, Kansas Mental Health to join the Regional 911 system for use of VESTA call-taking equipment.

**BACKGROUND:**

During the October 26, 2022, Public Safety Communications Board (PSCB) meeting, Johnson County Mental Health requested the use of 911 call-taking equipment for calls to the 988 Suicide and Crisis hotline. The request was based on the co-location of the 988 call-taking staff with the Johnson County 911 Public Safety Answering Point (PSAP). At the direction of the PSCB, the Mid-America Regional Council (MARC) Public Safety staff researched the cost of the call-taking equipment, cost for service needs and drafted an agreement for services and access. The service agreement outlines services and costs to use 911 equipment to respond to 988 calls. Operational expenses for 988 calls will be supported by Johnson County Mental Health, and 911 funds will not be used.

**BUDGET CONSIDERATIONS:**

The estimated first-year cost to install six positions for Johnson County Mental Health (988 calls) is \$150,000, with recurring supports fees estimated at \$2,000 annually

REVENUES	
Amount	\$150,000.00
Source	Johnson County Mental Health
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$2,837.68
Contractual	\$147,162.32
Pass-Through	
Other (supplies, printing, etc.)	

**COMMITTEE ACTION:**

The Public Safety Communications Board reviewed and approved the service agreement at the January 24, 2024, meeting and recommends approval by the MARC Board.

**RELATED JURISDICTIONS:**

This request supports the Johnson County Mental Health 988 Suicide and Crisis hotline footprint.

**EXHIBITS:**

None

**RECOMMENDATION:**

Approve the Johnson County, Kansas Mental Health and MARC service agreement, for use of 911 call-taking equipment for operational use for 988 calls.

**STAFF CONTACT:**

Eric Winebrenner, Public Safety Program Director

**AGENDA REPORT**

Budget and Personnel Committee

February 2024

Item No. 1c

Safe and Secure Communities

**ISSUE:**

**VOTE:** Authorize acceptance of an American Rescue Plan Act State and Local Fiscal Recovery Funds for \$1.74 million to support upgrading to the Next Generation 911 Router version 2.

**BACKGROUND:**

The Missouri 911 Service Board announced the funding opportunity for the American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF) First Responder Capital Improvements & Interoperable Communications Grant (CIIEG) for SFY24. This grant is state administered, but federally funded and made available through the U.S. Department of the Treasury, appropriated through Missouri House Bill 20 Section 20.150 and requires a 90/10 in-kind match.

The purpose of the ARPA SLFRF CIIEG is to provide grant funding for first responder agency capital improvement projects and interoperability equipment projects. The notice of funding opportunity opened October 30, 2023, and Mid-America Regional Council (MARC) Public Safety program applied for funding the NextGen 911 Router upgrade to VESTA Router version 2. The Missouri 911 Service Board announced approval of the application on January 12, 2024.

The MARC 911 system processes over 1.5 million 911 calls annually. The regional system has two selective routers for the handling of wireless, VoIP and other non-wireline emergency calls. 92% of those 1.5 million emergency calls pass through the two selective routers. Motorola VESTA Router version 2 is part of the NGCS (Next Generation Core Services) suite which meets Next Generation 911 (NG911) requirements such as geospatial routing, future support for multimedia and aligns with long-term regional plans. The Public Safety Communications Board approved the purchase of Router 2 on October 26, 2022.

The total cost of the five-year agreement is \$7,080,287.44, which includes one-time equipment costs of \$1,745,664.04. The router project is included in the 2023 Allocation budget, which was approved on October 26, 2022. The ARPA grant can assist with the one-time equipment costs to support this project.

**BUDGET CONSIDERATIONS:**

The award is authorized for \$1,551,701.37, with a match of \$193,962.67, for \$1.74 million.

REVENUES	
Amount	\$1,551,701.37
Source	American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF) First Responder Capital Improvements & Interoperable Communications Equipment Grant (CIIEG)
PROJECTED EXPENSES	
Contractual	\$1,551,701.37

**COMMITTEE ACTION:**

The Public Safety Communications Board considered this at its January 24, 2024, meeting and recommended Board approval.

## **AGENDA REPORT**

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### **Budget and Personnel Committee**

#### **RELATED JURISDICTIONS:**

This request supports the 11 county MARC regional 911 network.

#### **RECOMMENDATION:**

Authorize MARC to accept the American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF) First Responder Capital Improvements and Interoperable Communications Equipment Grant (CIIEG) for \$1.74 million dollars to support upgrading to the Next Generation 911 Router version 2.

#### **STAFF CONTACT:**

Eric Winebrenner, Public Safety Program Director

# AGENDA REPORT

## Budget and Personnel Committee

February 2023  
Item No. 1d  
Safe and Secure Communities

### ISSUE:

VOTE: Authorize award recommendation for public infrastructure network firewall.

### BACKGROUND:

In October 2021, the Mid-America Regional Council (MARC) Board approved the grant application for the Next Generation Firewall Equipment.

MARC received an award of a federal grant for Fiscal Year (FY) 2022 Department of Homeland Security (DHS) for the purchase of network firewall equipment to address deficiencies identified within the 2020 Nationwide Cybersecurity Review (NCSR).

Disruption to this critical infrastructure would represent a major risk to public safety and represent a significant financial loss to the regional economy. Public infrastructure is becoming more reliant on technology and support critical public safety and emergency services operations. Public infrastructure is comprised of Industrial Control Systems (ICS) and legacy systems that are often difficult to secure. The project will help implement critical advanced threat protection (APT) to the Public Infrastructure network via next generation firewall (NGFW) equipment.

The invitation to bid was issued January 12, 2024 by MARC and the Kansas City Regional Purchasing Cooperative on behalf of MARC Emergency Services. The legal notice was advertised in three (3) local newspapers January 12 and January 13, published at DemandStar and posted on the MARC site. During the open bidding period, a clarification to the specified part numbers was made under Addendum 1, issued January 24, which revised the pricing list for bidders.

Three (3) submittals were received by the opening date of February 2, 2024. The submittals were reviewed by the local agency to receive the equipment and staff approved to accept the lowest bid meeting specifications. For security reasons, the name of the vendor is not named in this report.

### BUDGET CONSIDERATIONS:

The amount of \$70,000 was identified in the grant budget for acquisition of this type of system.

REVENUES	
Amount	\$70,000
Source	FY2022 KS SHSGP
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$55,288.08
Pass-Through	
Other (supplies, printing, etc.)	

### COMMITTEE ACTION:

The MARC Board of Directors approved the grant application to the Kansas Highway Patrol for SHSGP funds on October 26, 2021, based on the recommendation of the Regional Homeland Security Coordinating Committee.



## **AGENDA REPORT**

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### Budget and Personnel Committee

#### **RELATED JURISDICTIONS:**

This project funds equipment for one of our member cities traffic signalization network, which is a regional network asset comprised of 280+ signal assets.

#### **RECOMMENDATION:**

Authorize award recommendation for Public Infrastructure Network Firewall

#### **STAFF CONTACT:**

Julie Phillips, Shared Services Director

Lauren Palmer, Director of Local Government Services

## AGENDA REPORT

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### Budget and Personnel Committee

February 2024

Item No. 1e

Efficient Transportation and Quality Places

#### **ISSUE:**

VOTE: Authorize an agreement for consultant services for Phase 1 of the Bi-State Sustainable Reinvestment Corridor Project.

#### **BACKGROUND:**

The Mid-America Regional Council (MARC) is seeking to retain consulting services of one or more qualified consultant teams or firms to provide professional and technical services for Phase 1 of the Bi-State Sustainable Reinvestment Corridor project. The Bi-State Sustainable Reinvestment Corridor will implement a transformational strategy to enhance multi-modal mobility, regenerate historically disadvantaged communities and reduce carbon emissions by focusing a wide range of federal and local investments on a key regional corridor that connects four cities in two states and two counties.

The project is located along an east-west corridor in the Kansas City, Missouri and Kansas City, Kansas urbanized area that connects three downtowns and multiple activity centers with employment, education, health care and tourism. The corridor is approximately 24 miles in length and serves approximately 84,980 jobs and 90,810 residents. The corridor is centered along Independence Avenue in Missouri and State Avenue in Kansas, and the project area includes the walk and bike shed thereof. The corridor includes portions of Jackson County, Missouri, Wyandotte County, Kansas and the cities of Independence, Kansas City and Sugar Creek in Missouri and Kansas City in Kansas.

MARC intends to enter into a contract for an assignment for a period of one (1) year, with the option to retain some services during Phases 2 and 3 of the project for up to an additional two (2) years (for a 3-year maximum). MARC received five proposals by the January 26, 2024 deadline. A review by MARC staff confirmed that all proposals met eligibility requirements. Of the five proposals received, four consultant teams were selected to interview by a committee of representatives of the local funding partners for the study. The prime consultants for these four consultant teams were Kimley Horn, WSP, HNTB, and Stantec. Shortlist interviews occurred on February 6, 2024. Stantec scored highest as they presented a strong team across the required disciplines. Their proposed approach to community engagement and demonstrated expertise in funding strategy distinguished them from the other teams. The selection committee recommends that MARC negotiate a consulting services agreement with the Stantec team on behalf of the local project partners.

#### **BUDGET CONSIDERATIONS:**

Funds in the amount of \$1 million - \$1.2 million were budgeted for consultant services associated with Phase 1 of the Bi-State Sustainable Reinvestment Corridor. This phase of the project is funded through the Federal Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program and local match funds. The final contract amount will be negotiated between MARC and the consultant team.

## AGENDA REPORT

### Budget and Personnel Committee

REVENUES	
Amount	\$1 million - \$1.2 million
Source	Federal Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program and local match funds
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$1 million - \$1.2 million
Pass-Through	
Other (supplies, printing, etc.)	

**RELATED JURISDICTIONS:**

The corridor includes portions of Jackson County, Missouri, Wyandotte County, Kansas and the cities of Independence, Kansas City and Sugar Creek in Missouri and Kansas City in Kansas.

**EXHIBITS:**

None.

**RECOMMENDATION:**

Authorize the executive director to enter into an agreement with Stantec for consultant services in an amount not to exceed \$1.2 million for professional and technical services for the Bi-State Sustainable Reinvestment Corridor Project.

**STAFF CONTACT:**

Selina Zapata Bur, Principal Planner  
Ron Achelpohl, Director of Transportation & Environment

# AGENDA REPORT

## Budget and Personnel Committee

February 2024

Item No. 1f

Efficient Transportation and Quality Places

### ISSUE:

VOTE: Authorization to enter into an agreement for the Operation Green Light field network communications support contract for field network support services.

### BACKGROUND:

Operation Green Light (OGL) is an initiative that helps state and local governments that own and operate traffic signals on regional arterial roadways work together to operate traffic signals to improve traffic flow, reduce excessive fuel consumption, and reduce emissions. Mid-America Regional Council (MARC) staff currently assist in the management and operation of traffic signals for over 750 intersections in twenty-seven jurisdictions throughout the region.

MARC owns and maintains an extensive field network to support the regional traffic signal control system. The network consists of over 1200 network devices ranging from the licensed 18Ghz microwave backhaul equipment to unlicensed radios at the traffic signals and various network switches and supporting equipment. The components of the network are located throughout the region in eighteen locations on water towers and rooftops and at traffic signals. Due to the nature of the work required to maintain these components which includes tower climbing, bucket truck work, and other specialized technical skills, field support continues to be contracted. The current contract for these services with ETI, Inc. expires in March 2024.

On December 21, 2023, a request for proposal (RFP) was released and closed on January 18, 2024. The RFP was advertised via DemandStar and MARC's website. DemandStar notified 106 possible vendors. The single proposal received on January 17, 2024, was from ETI.

### BUDGET CONSIDERATIONS

Funds for this purchase are included in the OGL operations budget. This procurement will be funded through federal grants administered by the Kansas and Missouri Departments of Transportation. Participating local governments provide matching funds for this grant.

REVENUES	
Amount (annual)	\$1,304,000
Source	STBG funds and city/agency
PROJECTED EXPENSES	
Contractual	\$180,000

### COMMITTEE ACTION

The Operation Green Light Committee met on January 22, 2024, and recommended the approval of ETI.

### RECOMMENDATION

Authorize the Executive Director to enter into a two-year agreement with ETI in an amount not to exceed \$180,000 for the OGL field network support services.

### STAFF CONTACT

Ron Achelpohl, Director of Transportation and Environment  
Ray Webb, Manager of Traffic Operations

# AGENDA REPORT

## Budget and Personnel Committee

February 2024

Item No. 1g

Efficient Transportation and Quality Places

### ISSUE:

VOTE: Authorization to enter a contract with Capital Electric for the Operation Green Light Traffic Signal Enhancement project.

### BACKGROUND:

Operation Green Light (OGL) is a regional traffic signal coordination and operations system involving local governments and the Departments of Transportation in Missouri. This initiative improves regional traffic flow, air quality, and fuel consumption. OGL develops traffic signal timing plans for implementation by participating state and local governments and monitors over 750 traffic signals real-time operations on roadway intersections in the region.

The project will include the Missouri cities of Belton, Gladstone, Independence, Lee's Summit, North Kansas City, Kansas City, Raymore and MoDOT. The work under this contract shall consist of installation of traffic signal controllers and CCTV's. All equipment and materials are necessary for the Mid-America Regional Council (MARC) OGL system to add to or maintain operations that will enhance the existing system operations including repair, restoration, and replacement of existing areas or features that are disturbed during the construction activities.

The bids were advertised via Drexel Technologies. On February 13, 2024, MARC opened bids for construction services and were read as:

Custom Lighting Services dba Black and McDonald	\$463,826.41
Capital Electric	\$447,079.00

### BUDGET CONSIDERATIONS

Funds for this purchase are included in the Operation Green Light operations budget. This procurement will be funded through Federal CMAQ funds administered by the Missouri Department of Transportation. Participating local governments provide 20% matching funds for this grant.

REVENUES	
Amount	\$656,250
Source	CMAQ and local funds
PROJECTED EXPENSES	
Contractual	\$447,079

### RELATED JURISDICTIONS:

This item impacts the Missouri cities of Belton, Gladstone, Independence, Lees Summit, North Kansas City, Kansas City, Raymore and MoDOT.

### RECOMMENDATION:

Authorize the Executive Director to enter a contract with Capital Electric for \$447,079.00 for the project's construction.

### STAFF CONTACT:

Ron Achelpohl, Director of Transportation and Environment  
Ray Webb, Manager of Traffic Operations

# AGENDA REPORT

## Budget and Personnel Committee

February 2024

Item 1h

Thriving Older Adults and Communities

### ISSUE:

VOTE: Authorization to submit the State Fiscal Year 2025 Aging Area Plan.

### BACKGROUND:

The Older Americans Act requires that each Area Agency on Aging (AAA) develop a plan that incorporates the needs of the elderly of the AAA planning and service area, the goals and objectives of the AAA and the budgets for the expenditure of available funds. This document, which represents the first year of a four-year cycle, is to be developed in accordance with specifications and instructions provided by the State Unit on Aging (SUA). The Missouri Department of Health and Senior Services (MDHSS), Division of Senior and Disability Services (DSDS), requires that this document be submitted by March 1st. This Area Plan is for State Fiscal Year (SFY) 2025, which begins on July 1, 2024.

### BUDGET CONSIDERATIONS

The approved Area Plan is the basis for a contract with the State and predominately consists of a combination of federal and state dollars that come to the Mid-America Regional Council (MARC) to provide programs under the Older Americans Act (OAA). Preliminary funding allotted to MARC for SFY 2025 programs totals \$5,940,010. Once identified, there will also be an estimated \$4,000,000 of carryover funding from previous years that will still be available for budgeting and expending for SFY '25. The following is a summary of all potential funding that can be included within this area plan document:

Funding Source	Amount
Preliminary Direct Funding from MDHSS (OAA)	\$5,940,010
Estimated Carryover MDHSS Funding from previous years (OAA)	\$4,000,000
Missouri Department of Transportation	\$250,000
Missouri Department of Social Services (Medicaid)	\$950,000
Voluntary Participant Contributions	\$196,000
Local Funding	\$80,000
Meal Repack Facility Funding (MDHSS)	\$2,000,000
Senior Services Growth & Development Program (MDHSS)	\$3,000,000
<b>ESTIMATED GRAND TOTAL</b>	<b>\$16,416,010</b>

### COMMITTEE ACTION

The Commission on Aging, at its February 16<sup>th</sup> meeting, recommended to the MARC Board that the Director be authorized to submit the SFY 2025 Area Plan, negotiate program specifications, accept funds and contract for the implementation of the Area Plan.

### RECOMMENDATION

The Commission on Aging has recommended to the MARC Board that the Director be authorized to submit the SFY 2025 Area Plan, negotiate program specifications, accept funds and contract for the implementation of the Area Plan.

### STAFF CONTACT

Kristi Bohling-DaMetz, Director of Aging and Adult Services  
Bob Hogan, Manager of Aging Administrative Services

# AGENDA REPORT

## Budget and Personnel Committee

February 2024

Item No. 1i

Thriving Older Adults and Communities

### ISSUE:

VOTE: Authorize approval to purchase property at 1218 Swift Street (building) and 1209 Clay Street (lot), North Kansas City, MO 64116 for a meal repack facility.

### BACKGROUND:

Under the Meal Production Capacity and Infrastructure Expansion contract between the State of Missouri, Department of Health and Senior Services (DHSS) and the Mid-America Regional Council (MARC), funding is available to purchase and renovate a meal repack facility. Benefits of a MARC-owned facility include increased availability of frozen home delivered meals and infrastructure to adapt in the event of another public health emergency. Additionally, an owned facility provides better options to incorporate fresh foods and cultural considerations.

The previous contract has been delayed and will be canceled due to issues on the seller's side if we move forward with the property on Swift and Clay Streets. The property on Swift Street was formerly a barbecue restaurant and therefore meets the needs of a repack facility with a full kitchen and plenty of space for table layout. The property on Clay Street is an additional open lot that was negotiated into the purchase price. This property comes with all kitchen equipment and furniture included.

As with the previous property this location is similarly zoned and has a floor plan that lends to the function we are looking for including appropriate square footage and layout. Additionally, because this property is just over 10 years old there are ADA compliant restrooms and other features that will save on renovation and construction costs.

Because there is no lease-back requirement tied to this property as was the previous option, we will be able to start construction immediately following closing and will likely be operational months earlier than originally planned. Contract negotiations include an allowance for 60 days to complete full due diligence, though we anticipate finishing earlier, and closing this Spring.

The remaining budget after closing will be used to purchase equipment and secure design, requirements, and owner's representation to manage contracting, permitting, and construction. A request for proposals (RFP) is being issued for preconstruction and construction phase services.

### BUDGET CONSIDERATIONS:

REVENUES	
Total Contract Amount	\$2,900,731.36
Source	State of Missouri, DHSS
PROJECTED EXPENSES	
Purchase of Commercial Property	\$2,000,000

### COMMITTEE ACTION:

The Commission on Aging considered this at its February meeting and recommended Board approval.

### RELATED JURISDICTIONS:

This item impacts Jackson, Platte, Clay, Cass, and Ray Counties in Missouri

## **AGENDA REPORT**

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### Budget and Personnel Committee

**RECOMMENDATION:**

Recommend authorization to execute contract for property purchase of MARC meal repack facility.

**STAFF CONTACT:**

Kristi Bohling-DaMetz, Director of Aging and Adult Services

Bethany Reyna, Nutrition Program Manager

Carol Gonzales, Director of Finance and Administration



# AGENDA REPORT

## Budget and Personnel Committee

February 2024

Item 1j

Thriving Older Adults and Communities

### ISSUE:

VOTE: Authorize amendment increase with the KC Shepherd's Center to support hot home delivered meals and assessments.

### BACKGROUND:

The Mid-America Regional Council (MARC) Aging and Adult Services' contract with the KC Shepherd's Center to conduct assessments and hot home delivered meals (HDM) delivery to eligible participants is funded through the Older Americans Act (OAA).

KC Shepherd's Center requested MARC to allow them to add up to 108 additional OAA eligible clients at the beginning of January to the MARC system. These persons had been served under another of KC Shepherd's Center funding programs that was set to sunset December 31, 2023. Based on eligibility determinations MARC's agreement for the cost of delivery with the KC Shepherd's Center will need to be amended to reflect the increase.

Additionally, the initial agreement with the KC Shepherd's Center underestimated the number of assessments they would provide so the agreement needs to be amended to reflect the demand.

### BUDGET CONSIDERATIONS

In order to provide services to the original participants, as well as the newer additional participants, and to complete the full twelve months of the program year (June 30<sup>th</sup>), the amounts within the agreement need to be increased as follows:

	Current	Increase	Total
Home Delivered Nutrition - @ \$2.31	\$18,942	\$50,314	\$69,256
HDM Assessments	\$25,000	\$10,000	\$35,000

### COMMITTEE ACTION

The Commission on Aging considered this at its February meeting and recommended Board approval.

### RELATED JURISDICTIONS:

This item impacts Jackson County in Missouri.

### RECOMMENDATION

Authorize amendment to the current agreement between MARC and the KC Shepherd's Center to reflect an increase of \$60,314.

### STAFF CONTACT

Kristi Bohling-DaMetz, Director of Aging and Adult Services  
Bob Hogan, Manager of Aging Administrative Services

## AGENDA REPORT

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### Budget and Personnel Committee

February 2024

Item No. 1k

Thriving Older Adults and Communities

**ISSUE:**

VOTE: Approve amendment increase with Town & Country Super Market, Inc for Double Up Food Bucks incentives at their participating stores.

**BACKGROUND:**

Mid-America Regional Council (MARC) received a USDA Gus Schumacher Nutrition Incentive Program (GusNIP) COVID Relief and Response (CRR) grant in the fall of 2021. This grant allowed the Double Up Food Bucks program to significantly expand to new locations, particularly in Missouri. Twenty-nine Town & Country Super Market stores throughout central and southern Missouri have been offering the Double Up Food Bucks incentive program to their customers who receive food assistance since April 2022. The original budget for these stores was \$852,524.27. Program usage at the stores has grown nearly every month since the stores started offering the program. Their budget for incentives redeemed is expected to be depleted in the next couple of months. The overall Double Up Food Bucks GusNIP CRR budget, which MARC monitors, has funds available to extend the ability for the Hays stores to be able to continue offering the incentive to their customers.

**BUDGET CONSIDERATIONS:**

The budget for the Gus Schumacher Nutrition Incentive COVID Relief and Response grant totals \$4.35 million and can accommodate an increase to the budget for the Hays Food Town, Inc Stores to implement the program.

REVENUES	
Amount	\$250,000 additional budget
Source	
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$0
Contractual	\$0
Pass-Through	\$250,000 additional budget
Other (supplies, printing, etc.)	\$0

**RELATED JURISDICTIONS:**

See attached table.

**RECOMMENDATION:**

Authorize the executive director to sign a contract amendment with Town & Country Super Markets, Inc. to allow them to continue implementing the Double Up Food Bucks program supported by a grant from the USDA's Gus Schumacher Nutrition Incentive Program (COVID Relief and Response).

**STAFF CONTACT:**

Donna Martin, Public Health Senior Planner

Kristi Bohling-DaMetz, Director of Aging and Adult Services

# AGENDA REPORT

## Budget and Personnel Committee

### Grocery Stores Participating in the Program

Grocery Store	Address	City	State	Zip Code	County
Apple Market #2445 - Mountain View	410 W US Highway 60	Mountain View	MO	65548	Howell
Apple Market #2626 - Clever	6805 St Highway 14	Clever	MO	65631	Christian
Apple Market #2628 - Marionville	646 Highway 60-A	Marionville	MO	65705	Lawrence
Apple Market #2632 - Ozark	604 E South Street	Ozark	MO	65721	Christian
Apple Market #2667 - Willard	Highway 160 & Miller Road	Willard	MO	65781	Greene
Country Mart #2416 - Dixon	508 E 5th St	Dixon	MO	65459	Pulaski
Country Mart #2425 - Steelville	47 E Highway 8	Steelville	MO	65565	Crawford
Country Mart #2435 - St. James	319 North Jefferson St	St James	MO	65559	Phelps
Country Mart #2442 - Salem	1204 E Highway 32	Salem	MO	65560	Dent
Country Mart #2447 - Mountain Grove	1901 W 19th St	Mountain Grove	MO	65711	Wright
Price Chopper #2423 - Rolla	1360 Forum Dr	Rolla	MO	65401	Phelps
Town & Country #2417 - Willow Springs	719 E Main	Willow Springs	MO	65793	Howell
Town & Country #2418 - Bourbon	150 West Pine	Bourbon	MO	65441	Crawford
Town & Country #2420 - Mansfield	305 East Commercial St	Mansfield	MO	65704	Wright
Town & Country #2421 - Licking	117 E Highway 32	Licking	MO	65542	Texas
Town & Country #2422 - Gainesville	102 Main St	Gainesville	MO	65655	Ozark
Town & Country #2428 - Ava	405 Springfield Rd	Ava	MO	65608	Douglas
Town & Country #2431 - Crocker	500 S Commercial St	Crocker	MO	65452	Pulaski
Town & Country #2432 - Iberia	2322 Highway 17	Iberia	MO	65486	Miller
Town & Country #2434 - Cabool	719 Ozark Ave	Cabool	MO	65689	Texas
Town & Country #2451 - Richland	200 East Jefferson	Richland	MO	65556	Pulaski
Town & Country #2452 - Sparta	7270 East Highway 14	Sparta	MO	65753	Christian
Town & Country #2463 - Hartville	245 East Rolla	Hartville	MO	65667	Wright
Town & Country #2494 - Winona	710 N Highway 19	Winona	MO	65588	Shannon
Town & Country #2671 - Ellington	335 Trimmer Lane	Ellington	MO	63638	Reynolds
Town & Country #2681 - Ironton	616 North Main	Ironton	MO	64650	Iron
Town & Country #2688 - Piedmont	7 Hal's Plaza	Piedmont	MO	63957	Wayne
Town & Country Markets #2711 - Laurie	220 North Main	Laurie	MO	65308	Morgan
Town & Country Markets #2712 - Stover	507 W 4th St	Stover	MO	65078	Morgan

# AGENDA REPORT

## Budget and Personnel Committee

February 2024

Item No. 11

Thriving Older Adults and Communities

### ISSUE:

VOTE: Authorize grant application to the Hall Family Foundation for \$300,000 to support the Double Up Food Bucks Program.

### BACKGROUND:

The Double Up Food Bucks program is currently supported by two grants from the USDA that will be ending at the end of 2024: \$8.1 million from USDA's Gus Schumacher Nutrition Incentive Program (GusNIP) which has a 50% match requirement that the Hall Family Foundation provides. And \$4.35 million from COVID Response and Relief funds that did not require match funding.

In order to continue the Double Up Food Bucks program, the Double Up Heartland Collaborative, led by Mid-America Regional Council (MARC), would like to pursue another USDA GusNIP grant. The RFA for 2024 is expected to be released in early 2024 and will have a 50% match funding requirement. In anticipation of that requirement, staff is having conversations with current funders and prospective new funders. Recent conversations with the Hall Family Foundation have resulted in an invitation for MARC to apply for \$300,000. For this application to be reviewed by staff and considered by the Hall Family Foundation Board, the program officer at the foundation has recommended that the application be submitted by Wednesday, February 14, 2024.

### BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$300,000
Source	
PROJECTED EXPENSES	
Media	\$10,000
Incentives	\$250,000
Postage/Printing	\$10,000
Other (supplies, printing, etc.)	\$30,000

### RELATED JURISDICTIONS:

This item impacts Leavenworth, Johnson, and Wyandotte counties in Kansas. And Cass, Clay, Jackson, Ray, and Platte counties in Missouri.

### EXHIBITS:

None

### RECOMMENDATION:

Authorize an application for \$300,000 to the Hall Family Foundation to support Double Up Food Bucks after 2024. This funding will be included as part of the match for an upcoming application to the USDA for a healthy food incentive grant.

### STAFF CONTACT:

Donna Martin, Public Health Senior Planner

Kristi Bohling-DaMetz, Director of Aging and Adult Services

## AGENDA REPORT

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### Budget and Personnel Committee

February 2024

Item No. 1m

Thriving Older Adults and Communities

#### **ISSUE:**

VOTE: Clarification of contract terms with Area Resources for Individualized Services, Inc DBA: ARIS Solutions to provide financial management services for the Veteran-Directed Care Program.

#### **BACKGROUND:**

At the January 2024 Budget and Personnel Committee meeting the Committee approved an agreement with ARIS Solutions for financial management services of our Veteran-Directed Care (VDC) program. It is a three-year contract with estimated annual fees for services of \$135,000.

During discussions with ARIS to finalize the contract they indicated that their standard practice is for the program manager to provide an advance to them to cover the initial payments on behalf of veterans as the program gets up and running. But for the advance, they would be spending their own funds on our clients. Based on last month, the amount is approximately \$350,000. Because the VDC program is a fee-based program, there is an accumulated fund balance in the amount of \$470,385.07 available to use for this advance. ARIS has agreed to a contract that provides for MARC to pay a \$350,000 advance to them upon commencement of the contract work. If the program grows over time, additional advance funding may need to be provided. Following this advance, we will reimburse ARIS based on actual expenditures from the funds from our federal reimbursement.

The B&P Committee approved the contract at the January 2024 meeting, but staff felt it was important to make the Committee aware that this additional cash outlay will be required by the contract. This cash outlay will be accounted for as a deposit/advance (current asset) on MARC's balance sheet.

#### **BUDGET CONSIDERATIONS:**

An advance of \$350,000 will be provided to Aris to front payments to veteran selected caregivers and for other services.

Fees to Aris are based on \$150 per active enrolled client per month. Based on anticipated enrollment of 75 veterans, estimated annual total is \$135,000. Revenue from the VA is estimated at \$736 per active enrolled client per month, totaling \$662,400 per year.

#### **COMMITTEE ACTION:**

The Commission on Aging recommended board approval of engaging Aris at its January 2024 meeting.

## **AGENDA REPORT**

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### Budget and Personnel Committee

**RELATED JURISDICTIONS:**

This item impacts all counties in the MARC region.

**EXHIBITS:**

None

**RECOMMENDATION:**

Ratify contract with ARIS for 2024 with option to renew up to three years, to provide Financial Management Services for the Veteran-Directed Care program.

**STAFF CONTACT:**

Kristi Bohling-DaMetz, Director of Aging and Adult Services  
Shannon Halvorsen, Integrated Care Manager

# AGENDA REPORT

## Budget and Personnel Committee

February 2024

Item No. 1n

Thriving Older Adults and Communities

### ISSUE:

VOTE: Authorize a grant application to the Elevance Health Foundation for Double Up Food Bucks program extension and assessment of clinical outcomes.

### BACKGROUND:

The Double Up Food Bucks program is currently supported by two grants from the USDA that will be ending at the end of 2024: \$8.1 million from USDA's Gus Schumacher Nutrition Incentive Program (GusNIP) which has a 50% match requirement. And \$4.35 million from COVID Response and Relief funds that did not require match funding.

In order to continue the Double Up Food Bucks program, the Double Up Heartland Collaborative, led by Mid-America Regional Council (MARC), would like to pursue another USDA GusNIP grant. The RFA was released February 14, 2024 and has a 50% match funding requirement. To meet that requirement, MARC staff are having conversations with current funders and prospective new funders.

Elevance Health Foundation (EHF) does not currently support the DUFB program, but the foundation has a Food as Medicine funding opportunity that can provide support. To meet the requirements of that funding opportunity, they are requesting an additional assessment of the DUFB program: a sub study to assess clinical health outcomes (i.e., blood pressure, HbA1c, lipids, weight/BMI, etc.) for people who use the DUFB program. MARC staff and the evaluator team for the DUFB program at the University of Kansas Medical Center developed a proposal that includes recruiting three cohorts of DUFB participants that will use the program for six months and be assessed before and after the six-month time period.

The program officer at Elevance recommended that an application be completed and submitted to them as soon as possible so that it could be reviewed quickly. After conversations with the program officer, MARC staff will apply for \$900,000 to contribute to supporting the Double Up Food Bucks program for a three-year period and \$190,000 to fund the sub study that would be conducted during the program period.

### BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$1,090,000
Source	Elevance Health Foundation
PROJECTED EXPENSES	
Contractual (Sub Study)	\$190,000
Media	\$0
Incentives	\$900,000
Postage/Printing	\$0
Other (supplies, printing, etc.)	\$0

### RELATED JURISDICTIONS:

Missouri communities with a participating DUFB location.

## **AGENDA REPORT**

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### **Budget and Personnel Committee**

**EXHIBITS:**

None

**RECOMMENDATION:**

Authorize an application for \$1.09 million to the Elevance Health Foundation to support DUFB after 2024. This funding will be included as part of the match for an upcoming application to the USDA for a healthy food incentive grant and support a sub study to study clinical health impacts experienced by people who use the DUFB program.

**STAFF CONTACT:**

Donna Martin, Senior Health Planner

Kristi Bohling-DaMetz, Director of Aging and Adult Services



# AGENDA REPORT

## Budget and Personnel Committee

February 2024  
Item No. 1o  
Competitive Economy

### ISSUE:

VOTE: Authorize a grant application to the US Economic Development Administration for the Planning Partnership Program.

### BACKGROUND:

The US Economic Development Administration (EDA) provides funding to regional organizations and local communities for targeted economic development, planning, and investments that respond to priority needs. In 2002, the Mid-America Regional Council (MARC) prepared and submitted a Comprehensive Economic Development Strategy (CEDS) plan to the EDA, outlining economic development needs with smaller outlying communities in the Kansas City region. The plan was developed with involvement from local officials throughout the metro area. The CEDS plan has been updated several times to reflect regional and local strategies to support sustainable economic development. The last plan adoption was in February 2019 with a supplement plan update submitted in 2022 to address issues arising from the COVID-19 pandemic. The next 5-year CEDS plan update is due September 30, 2024.

EDA approved a district designation for the Kansas City region in 2006, and EDA awarded the first annual planning grant to MARC. The district designation allows MARC and local agencies to apply for EDA funding. MARC has been invited to apply for a three-year grant, supporting our work from April 1, 2024 through March 31, 2027 for a total of \$210,000.

The grant requires a 30 percent local match which MARC expects to document with in-kind services on the Public Sector Workforce Development Program in year one and beyond and other philanthropic funds received by MARC Community Services Corporation or funds collected by MARC from local agencies for services delivered to support economic growth of their communities as necessary in years two and three.

### BUDGET CONSIDERATIONS:

REVENUES		
Amount of Grant funds		\$210,000
Source	Economic Development Administration	
PROJECTED EXPENSES		
	EDA Grant Funds	In-Kind Match
Personnel (salaries, fringe, indirect, rent)	\$205,500	\$90,000
Contractual		
Pass-Through		
Travel—Annual Training/Conferences	\$4,500	

### RELATED JURISDICTIONS:

This item impacts all counties in the MARC region.

### EXHIBITS:

None

(report continued on next page)

### RECOMMENDATION:

## **AGENDA REPORT**

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### Budget and Personnel Committee

Authorize the application and acceptance of funds, if awarded, of up to \$210,000 from the US Economic Development Administration to support regional economic development planning. And authorize the documentation of \$90,000 of in-kind services to match the federal funds for three years.

**STAFF CONTACT:**

Marlene Nagel, Director of Community Development  
Lisa Danbury, Small Cities Manager



## BUDGET AND PERSONNEL COMMITTEE

Meeting  
Summary  
January 23, 2024  
11:15 a.m.

### COMMITTEE MEMBERS PRESENT

Mayor Damien Boley, Smithville, MO - Budget and Personnel Chair  
Mayor John Bacon, Olathe, KS  
Commissioner Scott Fricker, Platte County, MO  
Commissioner Billy Gaines, Ray County, MO  
Councilmember Holly Grummert, Overland Park, KS  
Commissioner Janeé Hanzlick, Johnson County, KS  
Mayor Pro Tem Beto Lopez, Lee's Summit, MO  
Commissioner Jerry Nolte, Clay County, MO  
Commissioner Christian Ramirez, Unified Government of Wyandotte County and Kansas City, Kansas  
Commissioner Rob Roberts, Miami County, KS  
Mayor Carson Ross, Blue Springs, MO  
Commissioner Doug Smith, Leavenworth County, KS

### STAFF PRESENT

David Warm, Executive Director  
McKenzie Neds, Executive Assistant  
Carol Gonzales, Director of Finance and Administration  
Lauren Palmer, Director of Local Government Services  
Ron Achelpohl, Director of Transportation and Environment  
Marlene Nagel, Director of Community Development  
Kristi Bohling-DaMetz, Director of Aging and Adult Services  
Toni Sturdivant, Director of Early Learning and Head Start  
Eric Winebrenner, Public Safety Program Director  
Donna Martin, Senior Public Health Planner

### OTHERS

None

### CALL TO ORDER

Mayor Damien Boley, Chair of the Budget and Personnel Committee called the meeting to order at 11:17 a.m.

Due to the meeting being conducted remotely and in-person, Mayor Boley provided instructions for participation. He reported that staff would present on all the agenda items, provide an opportunity for comments and questions after each item, and ask for approval of all agenda items with one vote at the end of the meeting. Members would have an opportunity to abstain or object to any items necessary during the final vote.

*Approve Contracts, Grants, and Other Major Expenditures*

VOTE: Authorize an agreement with RubinBrown for the 2023 audit and review the 2023 Audit Plan  
Carol Gonzales, Director of Finance and Administration, introduced Kaleb Lilly from RubinBrown to

provide the required documentation for the annual audit. The scope of services for 2023 include an audit of MARC's financial statements (including preparation of financial statements), single audit, audit of the SWMD's financial statements, 990 for MARC's Community Services Corporation, management letter (if necessary to call attention to any red flags), and an auditor communication letter. Mr. Lilly stated that the timeline of services begin in January after the board approves the contract and will continue until close to May 2024. After which, RubinBrown will come before the board once again to report the findings of the audits. Mr. Lilly also showed a graphic provided in the board handout that describes the low, Moderate, and high risk areas of MARC's financial portfolio. RubinBrown will spend the most time in the high risk areas (shown in red on the graphic) such as federal financial assistance and general compliance with federal programs. This is due to the nature and complexity of federal grants and the large number of funding dollars housed there. Mr. Lilly provided contact information to the board in the event that members have concerns about MARC governance, are aware of any fraud, or have whistleblower complaints - which RubinBrown takes very seriously. Mr. Lilly highlighted several items provided in the communication letter that was provided to the board and explained the audit will follow generally accepted auditing standards and government auditing standards due to the federal monies that flow through MARC. The goal is to issue a set of financial statements that are clean and unmodified, and he reported that goal has been met year after year. He also explained that new regulation has been put into place called GASB 96 which adds subscription-based technology needs to be recorded in the financial books of an organization. Mr. Lilly gave his and the firms contact information again if any board members had questions after the meeting.

VOTE: Approval of Local Government Dues for 2025

Carol Gonzales, Director of Finance and Administration, presented the proposed local due amounts for 2025. MARC provides the local dues one year in advance so local governments can build the expense into their budgets with advance warning. MARC is recommending a 2% increase in total. A fee schedule was provided to the board that outlines the different types of dues (required, voluntary, GTI, 911, and Aging). The finance team will be sending out invoices for the 2024 year close to April and will provide a letter with the 2025 dues to the jurisdiction's contact.

VOTE: Authorize acceptance of additional funds from the Hall Family Foundation for an energy conservation program to assist non-profit organizations.

Marlene Nagel, Director of Community Development, requested approval to accept \$400,000 from the Hall Family Foundation that will be a part of the match requirement of a \$4.7 million DOE federal grant to assist non-profits in the Kansas City area. This item was previously approved by the board in December 2023 for the amount of \$300,000, because the Hall Family Foundation increased their award, Ms. Nagel has asked for reauthorization to approve the funds.

VOTE: Authorize acceptance of grant funds from the Marion and Henry Bloch Charitable Foundation for grant writing services.

Marlene Nagel, Director of Community Development, requested authorization to receive \$100,000 from the Marion and Henry Bloch Charitable Foundation to convene the community and bring new federal resources into the Kansas City region through grant writing services. These funds will be used in the new agenda item, if approved.

VOTE: Authorize an agreement with Assel Grant Services for grant writing services, including research and partner facilitation.

Marlene Nagel, Director of Community Development, continued the above presentation by explaining that the funds from the \$100,000 grant will allow MARC to contract with Assel Grant Services to secure more funding for the region. During their first 2 years of engagement, Assel has helped bring in \$14 million to the region and we currently have \$14 million pending federal approval.

REPORT: Emergency purchase from Landmark Dodge of three vehicles for 911 technical staff.

Eric Winebrenner, Public Safety Director, reported that an emergency purchase was made between board meetings that aligns with the MARC purchasing policy. The MARC 911 team has been attempting to replace vehicle for the last 2 years but because of the strain on the supply chain, were unable to find

the vehicles that meet the specifications needed. MARC staff found vehicles that fit the criteria but the dealer would not hold them until staff acquired board approval. Thus, staff asked Mr. David Warm to make an emergency purchase and notified the board.

VOTE: Approve fiber connection agreements with United Private Networks between secure 911 router locations.

Eric Winebrenner, Public Safety Director, requested approval for connection agreements for dark fiber (fiber that only the 911 system will be on) between two data centers. MARC staff inquired with several vendors in the area but only 2 were able to provide quotes for dark fiber. The recommendation before the board is to accept and agreement with UPN for a contract amount of \$300,000 for 60 months.

Commissioner Janee Hanzlick asked why there was such a price discrepancy between the two quotes and if staff was confident that UPN could perform the necessary functions. Mr. Winebrenner stated that the other vendor would have to build infrastructure connections whereas UPN already has the connections in place, making the quote much less.

VOTE: Authorize grant submission to the Kansas Department of Health and Environment to support the update of regional stormwater engineering standards.

Ron Achelpohl, Director of Transportation and Environment, requested authorization to submit a grant to KDHE for supplementary funding that will support work in developing an update to the regional stormwater engineering standards. MARC is working on this project with the American Public Works Association local chapter and is applying for up to a total of \$120,000. Phase one is almost complete and phase two, which will kick off in early 2024, will involve writing the manual and the content development.

VOTE: Approve amendment increase to the current catering agreement with Guadalupe Center.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested approval for increased funding to Guadalupe Centers who currently provides catered hot meals for delivery to homes under a current contract with MARC. MARC staff was alerted that another home delivered meal vendor, the Kansas City Shepherd Center, funding was ending and quickly determined that Guadalupe Centers could provide the service with additional funding.

VOTE: Approve amendment increase to the current community center agreement with Excelsior Springs Senior Center.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested an amendment increase using ARPA funding dollars to invest in community centers. This item in particular is for an Excelsior Springs proposal that they submitted to MARC for a floor scrubber, laser projector, commercial refrigerator, blood pressure monitor and to be able to invest in incentive programs to retain their volunteer base. The Commission on Aging reviewed and recommended the increase for approval.

VOTE: Authorization to release request for proposal documents for State Fiscal year 2025 Services provided by the Department of Adult and Senior Services.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested that MARC staff release 6 RFP's including community center services, home health services, care management services, family caregivers, support programs, information, assistance services, and legal services.

VOTE: Authorize Senior Services Growth and Development Program contract amendment with the Missouri Department of Health and Senior Services.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested authorization to accept the SSDP fund in a new amount of \$3.9 million. The amount was altered because one year appropriation was added to the original \$2.5 million with a spend down date of June 30, 2024. Due to the short timeline, MARC staff have requested an extension to carry those funds over into fiscal year 2025.

VOTE: Authorize contract with Area Resources for Individualized Services, Inc DBA: ARIS Solutions to provide financial management services for the Veteran-Directed Care Program.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested authorization of a contract for financial management services for the veterans directed care program. Two vendors submitted proposals through an RFP process and ARIS Solutions was the recommended vendor as they are well known in the community and highly reputable.

VOTE: Authorize a grant application to the Kansas Health Foundation for \$1.75 million dollars to support the Double Up Food Bucks program.

Donna Martin, Senior Health Planner, requested authorization of a grant application to the Kansas Health Foundation in anticipation of the match requirement for the USDA GusNIP MARC will be applying for. Because of board timelines, the Kansas Health Foundation asked that an application be submitted prior to the RFA in order to meet the deadline for the federal grant.

VOTE: Approve the Minutes of the December 19, 2023 Meeting

Mayor Carson Ross moved for approval of all agenda items and Commissioner Janeé Hanzlick seconded the motion.

Mayor Pro Tem Beto Lopez abstained from item 1i: *VOTE: Approve amendment increase to the current catering agreement with Guadalupe Center.*

The motion passed.

#### Other Business

There was no other business.

#### Adjournment

Mayor Boley adjourned the meeting at 11:44 a.m.