



Board of Directors BUDGET & PERSONNEL

Mid-America Regional Council • 600 Broadway, Suite 200 • Kansas City, Missouri 64105 • 816/474-4240

March 26, 2024

11:15 a.m.

In-person attendees in MARC's Westview room with a remote option via Zoom

- Members of the public who wish to participate in this meeting: please email McKenzie Neds at mnedes@marc.org by 9:00 a.m. on Tuesday, March 26, 2024, for instructions to join the teleconference.

AGENDA

1. Approve Contracts, Grants, and Other Major Expenditures

SAFE AND SECURE COMMUNITIES

- a. VOTE: Authorize an application to the Kansas Department of Health and Environment for the Regional Community Health Worker Collaborative.
- b. VOTE: Authorize acceptance of funds from the Wyandotte County Health Department to support media services around opioid use.
- c. VOTE: Authorize purchase of Explosive Ordnance Disposal Portable X-Ray Systems from SharpLogixx, LLC for the Leavenworth and Independence Police departments.
- d. VOTE: Approve equipment and labor for replacement and decommission of uninterruptable power supply units at three 911 communications tower sites.

THRIVING OLDER ADULTS AND COMMUNITIES

- e. VOTE: Authorize application for the SFY 2025 Missouri Elderly & Handicapped Transportation Assistance Program.
- f. VOTE: Authorize grant application to the Center of Excellence to Align Health and Social Care for funding that will address health related social needs through the aging and disability community care hub.
- g. VOTE: Authorization to release Request for Proposal documents for State Fiscal year 2025 services provided by the Department of Adult and Senior Services.
- h. VOTE: Authorize various approvals related to the repack facility under contract at 1218 Swift in North Kansas City.

EFFICIENT TRANSPORTATION AND QUALITY PLACES

- i. VOTE: Authorize a consulting services agreement with Cambridge Systematics for technical support in developing the Kansas City Regional Transportation Resiliency Plan.
- j. VOTE: Authorization of contracts for the USDOT SMART Grant Real-time and Historical Sourced Data and Platform for the Operation Green Light Regional Traffic Signal Program.

HEALTHY ENVIRONMENT

- k. VOTE: Approve 2024 Air Quality Ozone Season Public Outreach Campaign media purchases.
- l. VOTE: Request approval to submit an EPA Climate Pollution Reduction Implementation Grant.

EXEMPLARY CORE CAPACITIES

- m. VOTE: Authorize a 5-year lease agreement with Konica Minolta for the replacement of five copiers.



Board of Directors **BUDGET & PERSONNEL**

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2. VOTE: Approve Consent Agenda (Administrative Matters and Minor Expenditures)
 - a. Approve the Minutes of the February 27, 2024, Meeting
3. Other Business
4. Adjournment

AGENDA REPORT

Budget and Personnel Committee

March 2024

Item No. 1a

Safe and Secure Communities

ISSUE:

VOTE: Authorize an application to the Kansas Department of Health and Environment for the Regional Community Health Worker Collaborative.

BACKGROUND:

The Mid-America Regional Council’s (MARC) regional health care access initiative supported a regional committee focused on developing community health workers (CHWs) as a key part of the health care system. CHWs are individuals trained to work with patients to connect them to needed health care and community services that will improve their health outcomes, including reducing re-admissions at hospitals. MARC has received funding over the past eight years to support the collaborative’s work from foundations and state agencies. The past year has focused on advocacy to encourage agencies to consider adding CHWs to their workforce; supervisory skills; CEU webinars; and career pathways for CHWs. MARC is helping healthcare organizations to increase integration of CHWs as part of their health care teams and seek payment from Medicare and Medicaid using new billing codes for reimbursement of CHW services.

KDHE has offered \$215,000 in additional funds to continue support of this work through April 2025.

BUDGET CONSIDERATIONS:

Expenses	\$215,000
MARC Personnel (salary, fringe, indirect, rent)	\$115,000
Consultants/Training	85,000
Other - Travel and Meeting, Printing	\$15,000

RECOMMENDATION:

Authorize the submission of a proposal, and if awarded, accept additional funds from the Kansas Department of Health and Environment of \$215,000 to support advocacy for the CHW profession, training for CHWs and technical assistance around reimbursement mechanisms.

STAFF CONTACT:

Marlene Nagel, Director of Community Development
Hannayd Ruiz, Community Health Project Manager

AGENDA REPORT

Budget and Personnel Committee

March 2024
Item No. 1b
Safe and Secure Communities

ISSUE:

VOTE: Authorize acceptance of funds from the Wyandotte County Health Department to support media services around opioid use.

BACKGROUND:

The Mid-America Regional Council (MARC) convenes the region’s local public health directors on a regular basis, and they expressed interest in addressing the design of a regional communications campaign around opioid overdose concerns. MARC assisted the group in securing Health Forward Foundation funds and utilized a communications consultant with expertise around opioid overdose to design the campaign. MARC utilized the design materials and key messages to launch a pilot campaign in November 2023. The Wyandotte County Health Department has asked MARC to assist in using the consultant design and key messages to launch a campaign in May and June targeted in Wyandotte County.

BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$170,000
Source	Wyandotte County Health Department (Unified Government)
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$20,000
Contractual (media, including social media and other electronic media, print, radio, billboard and transit ads)	\$150,000

RECOMMENDATION:

Authorize the acceptance of funds from Wyandotte County Health Department (Unified Government) of \$170,000 to support a media/outreach campaign targeted to Wyandotte County to address opioid overdose challenges.

STAFF CONTACT:

Marlene Nagel, Director of Community Development

AGENDA REPORT

Budget and Personnel Committee

March 2024
Item No. 1c
Safe and Secure Communities

ISSUE:

VOTE: Authorize purchase of Explosive Ordnance Disposal Portable X-Ray Systems from SharpLogixx, LLC for the Leavenworth and Independence Police departments.

BACKGROUND:

In Fiscal Year 2022, the Kansas City Urban Area applied for and received \$1.5 million dollars under the Urban Area Security Initiative Grant (UASI). This action was approved by the Mid-America Regional Council (MARC) Board of Directors on June 28, 2022. Sub awards are issued to agencies receiving equipment to outline the funding amount, responsibilities related to receiving the equipment and to transfer ownership from MARC to the end user agency.

The Explosive Ordnance Disposal (EOD) portable x-ray systems can be pre-positioned where a known large gathering or high threat level exists, thus increasing the security of events as well as any response to an incident. The EOD portable x-ray systems will be used to assess, inspect, and handle suspicious packages quickly and safely. These systems have high-definition imagers, mil-grade controllers, advanced long-range wireless communications and wired communications, and a vision software package. The cost of each system is \$64,632.50.

A competitive procurement process was conducted in 2023 for similar purchases for the Lee's Summit Police Department and the Kansas City, Kansas Police Department. An evaluation team made up of internal staff and external stakeholders determined that SharpLogixx, LLC provided the best quality, specifications, and other requirements outlined in the bidding process. It was included in the bid information that upon award of contract, MARC reserved the right to purchase additional EOD portable x-ray systems at the same per unit cost until December 31, 2024.

BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$129,265
Source	FY 2022 Urban Area Security Initiative
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$129,265
Pass-Through	
Other (supplies, printing, etc.)	

COMMITTEE ACTION:

In November 2023, the Board of Police Commissioners for the Kansas City, Missouri Police Department voluntarily de-obligated \$201,399 of funds originally obligated to a partial payment of a new Bearcat armored vehicle. The Regional Homeland Security Coordinating Committee have approved these funds to be used for x-ray systems for the Leavenworth and Independence Police Departments.

AGENDA REPORT

Budget and Personnel Committee

RELATED JURISDICTIONS:

Two agencies are designated as subrecipients (Independence Police Department and Leavenworth Police Department) who have committed as members of the region's explosive ordinance device (EOD) teams to deploy anywhere within the region as needed.

RECOMMENDATION

Authorize staff to execute procurement of EOD Portable X-Ray Systems from SharpLogixx, LLC for a total of \$129,265 and issue subawards to the Leavenworth Police Department and the Independence Police Department.

CONTACT

Erin Lynch, Emergency Services Director

John Davis, Fiscal Administrator

AGENDA REPORT

Budget and Personnel Committee

March 2024
Item No. 1d
Safe and Secure Communities

ISSUE:

VOTE: Approve equipment and labor for replacement and decommission of uninterruptable power supply units at three 911 communications tower sites.

BACKGROUND:

The Mid-America Regional Council (MARC) 911 system includes a microwave network supported by various communications towers throughout the region to allow optimal coverage and performance. The work requested in this approval is for maintenance of the electrical and backup equipment for three of the communications tower sites.

Staff accepted quotes for the required work from Vertiv as the sole source vendor for consistency and compatibility with existing infrastructure, maintenance, and support. The Commander's Hill Lake City, Missouri location will require two units, as it also serves as a prime radio site for the City of Independence and supports the regional Metropolitan Area Regional Radio System (MARRS), which requires more equipment and additional power load. The Worlds of Fun and KCI tower locations only require a single UPS unit at each location.

- Commander's Hill - \$65,232.60
- KCI - \$35,807.54
- Worlds of Fun - \$35,807.54

The total cost for all three sites; \$136,847.68.

BUDGET CONSIDERATIONS:

Funding for UPS system replacement is contained in the 2024 911 Allocation Budget and projected for future budgets.

REVENUES	
Amount	\$136,847.68
Source	911 Allocation Budget
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$136,847.68
Pass-Through	
Other (supplies, printing, etc.)	

COMMITTEE ACTION:

This work is a typical expense anticipated in the 911 system maintenance budget, which is approved annually by the Public Safety Communication Board.

RELATED JURISDICTIONS:

This request supports the 11-county MARC regional 911 network and will specifically address maintenance at tower sites in Missouri in Lake City (Commander's Hill), and Kansas City (KCI and Worlds of Fun).

EXHIBITS:

None

AGENDA REPORT

Budget and Personnel Committee

RECOMMENDATION:

Approve a purchase agreement of \$136,847.68 with Vertiv for equipment and labor for replacing uninterruptable power supply (UPS) units at three 911 communications tower sites.

STAFF CONTACT:

Eric Winebrenner, Public Safety Director

AGENDA REPORT

Budget and Personnel Committee

March 2024

Item 1e

Thriving Older Adults and Communities

ISSUE:

VOTE: Authorize application for the SFY 2025 Missouri Elderly & Handicapped Transportation Assistance Program.

BACKGROUND:

Each year, the Mid-America Regional Council (MARC) applies to the Missouri Department of Transportation for funds through the Missouri Elderly and Handicapped Transportation Assistance Program (MEHTAP). These funds are used to provide transportation services for senior citizens, as well as 18 to 59-year-old disabled persons, primarily for medical and essential shopping trips. The application deadline for funds to be received and expended during SFY 2025 is April 1, 2024.

BUDGET CONSIDERATIONS

MARC will incorporate this funding into the SFY 2025 area plan transportation budget. Currently, MARC receives \$293,974.47 under the SFY 2024 program. This application will request \$290,000.

REVENUES	
Amount	\$290,000
Source	Missouri Department of Transportation
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$290,000
Pass-Through	
Other (supplies, printing, etc.)	

COMMITTEE ACTION

The Commission on Aging considered this at its March meeting and recommended Board approval.

RELATED JURISDICTIONS:

This item impacts Jackson, Platte, Clay, Cass, and Ray counties in Missouri.

RECOMMENDATION

Recommend authorization to apply for and receive funds, if awarded, from 2025 the Missouri Elderly & Handicapped Transportation Assistance Program as allocated for the SFY 2025 program year.

STAFF CONTACT

Babs Bradhurst, Manager of Aging Administrative Services
Melody Elston, Assistant Director of Aging and Adult Services
Kristi Bohling-DaMetz, Director of Aging and Adult Services

AGENDA REPORT

Budget and Personnel Committee

March 2024

Item 1f

Thriving Older Adults and Communities

ISSUE:

VOTE: Authorize grant application to the Center of Excellence to Align Health and Social Care for funding that will address health related social needs through the aging and disability community care hub.

BACKGROUND:

The Center of Excellence (COE) at USAging will award two-year grants to support innovation and infrastructure costs for up to 20 community care hubs (CCHs). This funding is provided by the COE in partial fulfillment of a cooperative agreement between the Administration for Community Living (ACL) and USAging.

Additionally, this effort will include a supplemental funding opportunity for three COE Grantees that are actively engaged in the delivery of hospital-to-home care transition services. This enhanced participation level will include a site-specific evaluation process and additional funding over and above the core funding noted above.

The overall goals of the COE are to develop, expand, connect, and support sustainable, high functioning aging and disability CCHs and their network of social care program and service providers through infrastructure funding, technical assistance, and multilevel capacity building efforts that promote whole-person care through the alignment of health, public health, and social care systems. These goals are well-aligned with the Mid-America Community Support Network (MACSN), a CCH model in the KC region.

BUDGET CONSIDERATIONS

REVENUES	
COE Infrastructure Funding	\$468,800
CT Evaluation (<i>if selected</i>)	\$60,000
Total (not to exceed)	\$528,800
Source	Center of Excellence to Align Health and Social Care at USAging

COMMITTEE ACTION

The Commission on Aging considered this at its March meeting and recommended Board approval.

RELATED JURISDICTIONS:

This item impacts Jackson, Platte, Clay, Cass, and Ray counties in Missouri.

RECOMMENDATION

Authorize an application, and acceptance if awarded, of funds not to exceed \$528,800 to the Center of Excellence to support the CSN (CCH Model).

STAFF CONTACT

Melody Elston, Assistant Director of Aging and Adult Services
Kristi Bohling-DaMetz, Director of Aging and Adult Services

AGENDA REPORT

Budget and Personnel Committee

March 2024

Item 1g

Thriving Older Adults and Communities

ISSUE:

VOTE: Authorization to release request for proposal documents for State Fiscal year 2025 services provided by the Department of Adult and Senior Services.

BACKGROUND:

The Department of Adult and Senior Services must begin planning for the next program year which begins July 1, 2024. This process includes determining service providers/vendors and costs of the services to be provided. Mid-America Regional Council (MARC) staff and the Commission on Aging (COA) are developing four "Request for Proposal" documents to incorporate the range and variety of services being sought: Evidence Based Programs, Transportation, Catered Meals, and Pre-Plated Home Delivered Meals.

These RFP documents will be released on Wednesday, March 27, 2024. Proposals submitted in response to these documents will be due electronically at the MARC office no later than 5:00pm, Monday, April 19, 2024.

BUDGET CONSIDERATIONS

These services are all funded by the Older American's Act and MARC policies and procedures require a formal bid process if the amount to be spent is \$50,000.01 or higher.

COMMITTEE ACTION

The Commission on Aging considered this at its March meeting and recommended Board approval.

RELATED JURISDICTIONS:

This item impacts Jackson, Platte, Clay, Cass, and Ray counties in Missouri.

RECOMMENDATION

It is recommended that the board authorize the release of the above-specified SFY 2025 RFP documents.

STAFF CONTACT

Melody Elston, Assistant Director of Aging and Adult Services
Babs Bradhurst, Manager of Aging Administrative Services
Kristi Bohling-DaMetz, Director of Aging and Adult Services

AGENDA REPORT

Budget and Personnel Committee

March 2024

Item 1h

Thriving Older Adults and Communities

ISSUE:

VOTE: Authorize various approvals related to the repack facility under contract at 1218 Swift in North Kansas City.

BACKGROUND:

A preconstruction and construction phase services request for proposals (RFP) was released for the meal repack facility on Friday, February 16, 2024, with proposals due on Thursday, February 29, 2024. Two complete proposals were received by the proposal deadline and outlined in the table below. Costs in each proposal are preliminary estimates based on the RFP, a tour of the property, and the open question period, and do not include final subcontractor bids. Staff evaluated both proposals and identified that Kelly Construction Group had slightly lower fees (8.5% of General Conditions for Kelly Construction, 20% for the other vendor) and more relevant experience.

Last fall, as staff began to look at buildings and evaluate them, we requested architectural services from Bell Knott & Associates. Because of the short timeline set by the funder, we asked Bell Knott & Associates to expand their initial work with a more complete needs assessment and to accompany MARC staff on building tours to provide expertise in building condition assessment. Because of their knowledge of our project and experience with non-profit, public building projects in general, staff recommend continuing to work with Bell Knott & Associates through the remainder of the project. The total cost for their services will be based on actual work performed, but not to exceed estimates for their services which are shown in the chart below.

Additionally, IFF was recommended for project support services to serve in the owner's representative role because of their specific and extensive expertise in publicly funded projects. MARC engaged them in the initial phase of the project and their team has been invaluable during the process. Because of the of the short timeline, and their knowledge of our project and experience with non-profit, public building projects in general, staff recommend continuing to work with IFF through the remainder of the project. The total cost for their services will be based on actual work performed, but not to exceed estimates for their services which are shown in the chart below.

Finally, MARC seeks to contract with Equip-Bid to provide assessment of value, posting, sales, and collection of payment from qualified bidders for unneeded equipment that was left on the property. MARC and its owner's representative are not aware of any other online auction services in the Kansas City area so staff is recommending to work with.

BUDGET CONSIDERATIONS

The table below shows estimated costs for the agreements included in this memo.

REVENUES	
Total Contract Amount	\$2,900,731.36
Source	State of Missouri, DHSS
PROJECTED EXPENSES	
Bell Knott & Associates architects	\$60,000
IFF - owner's representative	\$60,000
Equip-Bid	\$500 marketing, plus 20% commission of sales
Kelly Construction - construction	\$490,256

AGENDA REPORT

Budget and Personnel Committee

COMMITTEE ACTION

The Commission on Aging considered this at its March meeting and recommended Board approval.

RECOMMENDATION

Recommend authorization to execute contracts with Kelly Construction Group for preconstruction and construction services; agreements with Bell Knott & Associates and IFF for architectural and project support; and with Equip-Bid for online auctioning of unneeded equipment.

STAFF CONTACT

Kristi Bohling-DaMetz, Director of Aging and Adult Services
Carol Gonzales, Director of Finance and Administration

AGENDA REPORT

Budget and Personnel Committee

March 2024

Item No. 1i

Efficient Transportation and Quality Places

ISSUE:

VOTE: Authorize a consulting services agreement with Cambridge Systematics for technical support in developing the Kansas City Regional Transportation Resiliency Plan.

BACKGROUND:

The Mid-America Regional Council (MARC) is striving to make our community more resilient by identifying, evaluating, and implementing transportation resiliency actions to reduce vulnerabilities in the regional multi-modal transportation system. MARC is seeking qualified consultants to scope a system-focused resiliency framework for the Kansas City region. This project will build upon the Regional Climate Action Plan to develop a risk and vulnerability assessment which recognizes three chief hazards to transportation systems in our region expected to be exacerbated by climate change: flooding, drought, and extreme heat.

The Federal Highway Administration's Climate Change and Extreme Weather Vulnerability Assessment Framework establishes the parameters around such a plan. The federal framework will be tailored to be sensitive to the local context in consideration of the climate's effect on surface transportation and freight facilities, while simultaneously considering the role of the transportation sector in generating greenhouse gases.

A regional resiliency framework will create a set of analytical tools, criteria, and decision-making supports to substantially increase the ability of the multimodal transportation system to withstand, recover and move forward from disruptive events such as flooding, drought, and extreme heat. The framework also will protect long-term investments by federal, state, and local government in transportation infrastructure.

To initiate the project, MARC completed a competitive procurement process for consulting services on March 8, 2024. MARC received three proposals by the February 9, 2024, deadline. A review by MARC staff confirmed that all proposals met eligibility requirements. All three consultant teams were selected to interview by a committee comprised of MARC staff and members of the Climate and Environment Council.

Firm Name	Location
Cambridge Systematics in partnership with: Burns & McDonnell, Inc. Hoxie Collective, LLC	Raleigh, NC Kansas City, MO Kansas City, MO
ICF, Incorporated, LLC Platform Civic Strategies	Reston, VA Overland Park, KS
Stantec Consulting Services Inc. in partnership with: Hg Consult Inc.	Overland Park, KS Kansas City, MO

The proposal by Cambridge Systematics was the highest scoring among the consultant teams. The selection Committee recommends that MARC negotiate a consulting services agreement with the Cambridge Systematics team.

AGENDA REPORT

Budget and Personnel Committee

BUDGET CONSIDERATIONS:

Funds in the amount of \$150,000 were budgeted for consultant services for this study through the Consolidated Transportation Planning Grant. The final level of contractor funding and contract price will be negotiated between MARC and the contractor.

REVENUES	
Amount	\$150,000
Source	Consolidated Transportation Planning Grant
PROJECTED EXPENSES	
Contractual	\$150,000

RELATED JURISDICTIONS:

This item impacts all counties in the MARC region.

RECOMMENDATION:

Authorize an agreement with Cambridge Systematics for consultant services in an amount not to exceed \$150,000 for technical support in developing the Kansas City Regional Transportation Resiliency Plan.

STAFF CONTACT:

Ryan Umberger, Transportation Planner II
Tom Jacobs, Chief Resiliency Officer and Environmental Programs Director
Ron Achelpohl, Director of Transportation and Environment

AGENDA REPORT

Budget and Personnel Committee

March 2024

Item No. 1j

Efficient Transportation and Quality Places

ISSUE:

VOTE: Authorization of contracts for the USDOT SMART Grant Real-time and Historical Sourced Data and Platform for the Operation Green Light Regional Traffic Signal Program.

BACKGROUND:

Operation Green Light (OGL) is a regional traffic signal coordination and operations system involving local governments and the Departments of Transportation in Missouri. This initiative improves regional traffic flow, air quality and fuel consumption. OGL develops traffic signal timing plans for implementation by participating state and local governments and monitors over 750 traffic signals real-time operations on roadway intersections in the region.

The project will provide real time and historical data using a variety of crowdsourced data covering a variety of arterials. OGL is seeking to leverage new technologies and data sources that can help drive data-driven decisions. It is anticipated that these new technologies will help overcome the current challenge of needing comprehensive and consistent information about operations across the metro without requiring significant time, expertise, or expense of added infrastructure.

The RFP was advertised via MARC's website and DemandStar starting on January 19th to February 21, 2024. Eight proposals were received from Cambridge, Flow Labs, Grid Matrix, Iteris, Inrix, Miovision, Parsons and StreetLight. The proposals from Flow Labs, Iteris, Inrix and StreetLight were selected by a group of OGL partners across the region.

BUDGET CONSIDERATIONS

Funds for this purchase are included in the USDOT SMART grant.

REVENUES	
Amount	\$734,653
Source	USDOT SMART grant
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$66,703
Contractual	\$667,950

COMMITTEE ACTION

None.

RELATED JURISDICTIONS:

This item impacts Wyandotte and Johnson county in Kansas and Jackson, Platte, and Clay counties in Missouri.

RECOMMENDATION: Authorize contracts with Flow Labs, Iteris, Inrix and StreetLight for a maximum of \$100,000 each.

STAFF CONTACT:

Ron Achelpohl, Director of Transportation and Environment
Ray Webb, Manager of Traffic Operations

AGENDA REPORT

Budget and Personnel Committee

March 2024
Item No. 1k
Healthy Environment

ISSUE:

VOTE: Approve 2024 Air Quality Ozone Season Public Outreach Campaign media purchases.

BACKGROUND:

The Mid-America Regional Council (MARC) conducts an air quality public outreach campaign to educate the public about actions they may take to protect their health and to reduce emissions that lead to air pollution. The Air Quality Program requests to make the following media campaign advertising purchases for the 2024 Ozone Season:

Online (Targeted video and images through various providers)	\$78,000
TV (KMBC, KCTV5, WDAF Fox 4, KSHB, KMCI, KUKC, KGKC)	\$52,000
Radio (Cumulus, Steel City, Audacy, Carter, KCUR, KTBG, Reyes, La Mega, Streaming audio)	\$52,000
Outdoor billboards (Adsposure, Commuter Ads, Outfront, Lamar, Steel City)	\$46,800
Sponsorship	\$13,000
Social media	\$10,400
Print (local minority newspapers and magazines)	\$7,800
TOTAL	\$260,000

Note that the above amounts are estimates and are likely to shift through the course of negotiations. Approximately 20 percent of the \$260,000 budget will be spent targeting minority populations.

This program is funded by the Congestion Mitigation/Air Quality program with contributions from both Missouri and Kansas.

RECOMMENDATION:

Authorize the executive director to enter into agreements for advertising and promotion for the air quality program as itemized above.

STAFF CONTACT:

Doug Norsby, Air Quality Senior Planner
Karen Clawson, Air and Climate Programs Manager
Ron Achelpohl, Director of Transportation and Environment

AGENDA REPORT

Budget and Personnel Committee

March 2024
Item No. 11
Healthy Environment

ISSUE:

REPORT/VOTE: Request approval to submit an EPA Climate Pollution Reduction Implementation Grant

BACKGROUND:

In March 2021, the Mid-America Regional Council (MARC) Board formally adopted the Regional Climate Action Plan. Then, in April 2023, the MARC Board authorized the receipt of a \$1 million Climate Pollution Reduction Planning grant from the EPA. The purpose of this grant was to develop a [Priority Climate Action Plan](#) (PCAP), as a prerequisite to submitting a Climate Pollution Reduction (CPRG) Implementation Grant. The Board authorized submission of the PCAP to EPA at its February 2024 meeting, which was then submitted to EPA on March 1, 2024. MARC is preparing a CPRG implementation grant application for submission to EPA by April 1, 2024. The application creates a robust investment framework to implement PCAP recommendations.

Several key points underlie the grant's structure and focus:

- Every funding recommendation comes directly from community recommendations;
- Funding will benefit interested communities across the metro area; and
- Participation in this effort is voluntary.

The region's application is based on considerable involvement from local governments and a broad cross-section of community and civic groups, businesses, and residents over a several month period in 2023, many of which have proposed specific projects and investments that will be eligible for funding if the grant is awarded. The grant is organized into five main sectors that collectively address EPA's two major grant criteria: reduce greenhouse gas emissions and provide community benefits to disadvantaged communities. The approximate amount and percentage of overall grant funds allocated to each sector is shown in parentheses:

- Building energy efficiency and renewable energy investments (\$106 million, 55%)
- Transportation alternatives and technologies (\$31 million, 16%)
- Urban greening (\$20 million, 10%)
- Food and agriculture system innovations (\$16 million, 8%)
- Workforce development, capacity building (12.5 million, 6%), and management (\$10 million, 5%)

Because the final grant budget is not yet complete, a final budget will be presented at the board meeting. The total grant request must be less than \$200 million. Of the total budget, 95% of funds will support implementation projects. Approximately 65% of funds will be distributed to local community and community partners through competitive processes; 25% of funds will be deployed through new collaborative programs; and 5% will be deployed through Climate and Environment Council-recommended year-one "instigative" projects. Notably, the federal funds do not require an advanced commitment of non-federal matching funds, though the ability to leverage federal funds with other investments is a key consideration in the competitive process.

AGENDA REPORT

Budget and Personnel Committee

BUDGET CONSIDERATIONS

REVENUES	
Amount	\$195,500,000
Source	EPA Climate Pollutions Reduction Implementation Grant
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$9,500,000
Contractual	\$185,500,000
Pass-Through	
Other (supplies, printing, etc.)	\$500,000

Last week, MARC staff provided a special briefing of the grant concept to community stakeholders and a second briefing for MARC Board members. A link to the slides presented to the Board, which includes more detail about the grant proposal, can be found [here](#).

RELATED JURISDICTIONS:

If awarded, all area cities and counties in the MARC region will be eligible to pursue Climate Pollution Reduction Grant implementation funds on a voluntary basis.

RECOMMENDATION:

Authorize MARC to submit a CPRG implementation grant to EPA by April 1, 2024. If awarded, authorize executive director to execute agreement and accept funds.

STAFF CONTACT:

Tom Jacobs, Chief Resilience Officer and Environmental Programs Director

AGENDA REPORT

Budget and Personnel Committee

March 2024
Item No. 1m
Exemplary Core Capacities

ISSUE:

VOTE: Authorize a 5-year lease agreement with Konica Minolta for the replacement of five copiers.

BACKGROUND:

In 2016, a request for proposals (RFP) was issued for high capacity copying equipment and services. At that time, Konica Minolta was selected to provide a 3-year lease for a Black and White copier for the 2nd floor and a color copier for the 3rd floor. In 2019 a new 3-year lease was signed with Konica Minolta to replace the existing copiers with two new color copiers for the 2nd and 3rd floors and a new Black and White copier for the Aging Services program. During this lease period an additional Black and White copier was added for the Head Start program. At the conclusion of the lease period in 2022, due to COVID-19 related supply chain issues, the lease for the existing copiers was extended for an additional two years. Another used color copier was added to the two-year lease for the 4th floor. The lease on all five copiers is due to expire in June of 2024.

The Mid-America Regional Council's (MARC) purchasing policy encourages cooperative purchasing. Konica Minolta offered a proposed renewal rate based on a contract through Sourcewell that the State of Kansas and the State of Missouri both use. Staff have negotiated with Konica Minolta for a program that would include the following:

1. Replace all five existing copiers with five brand new copiers. The models we currently use are discontinued.
2. Upgrade Print Management software to a cloud-based solution that resolves security concerns with Microsoft Windows Server based print management.
3. Provide layered device security.
4. Continued full maintenance coverage.

Konica Minolta proposed 3, 4 and 5-year pricing. Staff recommend accepting the proposal for a 5-year lease with a one-rate monthly cost for all five copiers of \$2,181.86. The proposal is similar to the price we pay now - in 2022, the annual cost for the 5 used copiers was \$24,924. With the new proposal, the five-year lease agreement would total \$26,182.32/year. The 5-year lease saves \$3,003.72/year over the 4-year agreement, and \$7,636.32/year compared to the 3-year agreement.

BUDGET CONSIDERATIONS:

The copier lease costs are budgeted and charged as an Indirect Fund expense.

RECOMMENDATION:

Approve a five-year lease agreement with Konica Minolta for replacement of five copiers for an annual amount of \$26,182.32.

STAFF CONTACT:

Sasan Baharaeen, Information Technology Director
Carol Gonzales, Director of Finance and Administration



BUDGET AND PERSONNEL COMMITTEE

Meeting
Summary
February 27, 2024
11:15 a.m.

COMMITTEE MEMBERS PRESENT

Mayor Damien Boley, Smithville, MO - Budget and Personnel Chair
Mayor John Bacon, Olathe, KS
Commissioner Becky Fast, Johnson County, KS
Commissioner Billy Gaines, Ray County, MO
Councilmember Holly Grummert, Overland Park, KS
Commissioner Janeé Hanzlick, Johnson County, KS
Mayor Pro Tem Dan Hobart, Independence, MO
Auditor Victor Hurlbert, Clay County, MO
Commissioner Rob Roberts, Miami County, KS
Mayor Carson Ross, Blue Springs, MO
Mayor Curt Skoog, Overland Park, KS

STAFF PRESENT

David Warm, Executive Director
McKenzie Neds, Executive Assistant
Carol Gonzales, Director of Finance and Administration
Lauren Palmer, Director of Local Government Services
Ron Achelpohl, Director of Transportation and Environment
Marlene Nagel, Director of Community Development
Kristi Bohling-DaMetz, Director of Aging and Adult Services
Eric Winebrenner, Public Safety Program Director
John Davis, Fiscal Administrator
Bob Hogan, Manager of Aging Administrative Services

OTHERS

None

CALL TO ORDER

Mayor Damien Boley, Chair of the Budget and Personnel Committee called the meeting to order at 11:18 a.m.

Due to the meeting being conducted remotely and in-person, Mayor Boley provided instructions for participation. He reported that staff would present on all the agenda items, provide an opportunity for comments and questions after each item, and ask for approval of all agenda items with one vote at the end of the meeting. Members would have an opportunity to abstain or object to any items necessary during the final vote.

Approve Contracts, Grants, and Other Major Expenditures

VOTE: Authorize purchase of Explosive Ordnance Disposal Portable X-Ray Systems from SharpLogixx, LLC.

John Davis, Fiscal Administrator, requested approval to purchase two explosive ordnance disposal portable x-ray systems that were quoted through MARC's RFQ process. Mr. Davis explained that there

was provisional language in the RFQ that the department may be purchasing more in the future with other grant funding.

VOTE: Authorize a Service Agreement with Johnson County, Kansas Mental Health to join the Regional 911 system for use of VESTA call-taking equipment.

Eric Winebrenner, Public Safety Program Director, presented a service agreement between Johnson County Kansas Mental Health (JCMH) and the Public Safety Communications Board (PSCB). JCMH is one of the 988 call center answering points for the state of Kansas and they recently moved into the Johnson County Emergency Communications Center. JCMH requested to purchase 911 workstations that connect to the 911 network in the event that a 988 call needed emergency response, as this would allow them to directly transfer into the 911 fire, EMS, and police network. The PSCB approved the MOU outlining the agreement for JCMH to purchase and maintain six 911 workstations.

Commissioner Becky Fast asked if this connection would be to all PSAPs in the region? Mr. Winebrenner said that yes once the workstations are live, they will connect to all PSAPs including the Missouri side of the state line.

VOTE: Authorize acceptance of an American Rescue Plan Act State and Local Fiscal Recovery Funds for \$1.74 million to support upgrading to the Next Generation 911 Router version 2.

Eric Winebrenner, Public Safety Program Director, requested acceptance of the American Rescue Plan Act funding from the state of Missouri that will pay for router upgrades. The MARC Board approved applying to the state for funding last year and MARC was awarded \$1.5 million from Missouri and \$193,000 from match funding.

Commissioner Fast asked if the routers support the entire region or just Missouri? Mr. Winebrenner answered that the PSAPs do support on both sides of the state line and cannot be separated.

VOTE: Authorize award recommendation for public infrastructure network firewall.

Julie Phillips, Shared Services Program Director, requested approval for an award recommendation for a public infrastructure network firewall. MARC received a federal grant in the fiscal year 2022 from the Department of Homeland Security for the purchase of network firewall equipment to address deficiencies identified within the 2020 National Nationwide Cyber Security Review. The invitation to BID was issued January 12, 2024, and MARC and the Kansas City Regional Purchasing Cooperative (KCRPC) on behalf of MARC's Emergency Services Department reviewed the three submittals that were received. The local subrecipient agency that is receiving the equipment accepted the lowest bid that met the specifications. Due to cybersecurity issues, we are not naming the vendor or the sub recipient in this report. If you have questions or concerns, we are happy to address those.

VOTE: Authorize an agreement for consultant services for Phase 1 of the Bi-State Sustainable Reinvestment Corridor Project.

Ron Achelpohl, Director of Transportation and Environment, reminded the board that in 2022 MARC applied for and received \$5.6 million from the RAISE planning grant for a project that will connect Village West in Wyandotte County, KS through downtown Kansas City, MO and then to downtown Independence, MO. MARC has completed the agreement with the Federal Transit Administration in the fall of 2023 and issued a RFQ to hire for Phase 1 of the project. Based on the RFQs received, the review panel is recommending Stantec Engineers as the contractor for an amount not to exceed \$1.2 million for phase one of the project.

VOTE: Authorization to enter into an agreement for the Operation Green Light field network communications support contract for field network support services.

Ron Achelpohl, Director of Transportation and Environment, requested authorization for an agreement for field network support services that requires specialized equipment to climb radio towers to service the radio equipment. ETI was the sole respondent to the RFP that was released, and the transportation team recommends contracting with them to complete the work.

VOTE: Authorization to enter a contract with Capital Electric for the Operation Green Light Traffic Signal Enhancement project.

Ron Achelpohl, Director of Transportation and Environment, requested authorization for a traffic signal enhancement project that is being funded with Congestion Mitigation Air Quality program funds to install a number of replacement controllers and closed-circuit TV cameras on the Missouri side of the region. Staff received two bids for the project and Capital Electric was the lowest of the bid and is recommended for the contract.

VOTE: Authorization to submit the SFY 2025 Aging Area Plan.

Bob Hogan, Manager of Aging Administrative Services, requested approval to submit the 2025 Aging Area Plan which includes a budget of just over \$16 million that will advance the goals of the Area Agency on Aging to provide services, determining needs of eligible clients and regional planning. This plan is specific to Platte, Clay, Ray, Jackson, and Cass counties in Missouri and is the first in a 4 year cycle that begins in July.

VOTE: Authorize approval to purchase property at 1218 Swift Street (building) and 1209 Clay Street (lot), North Kansas City, MO 64116 for a meal repack facility.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, presented an approval for MARC to purchase a building that is different from the previous request made by MARC staff. The original building that MARC asked for approval has run into issues with the seller and this new property and contract was identified as a better fit for the meal repack facility and we will be able to begin operation much sooner than the other property.

Mr. Victor Hurlbert said he is excited to see a North Kansas City building being repurposed and thanked the team for continuing this work.

VOTE: Authorize amendment increase with the KC Shepherd's Center to support hot home delivered meals and assessments.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested authorization to increase the KC Shepherd's Center contract due to an increase in assessments and home delivered meals.

VOTE: Approve amendment increase with Town & Country Super Market, Inc for Double Up Food Bucks incentives at their participating stores.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested authorization to increase the Town & country Super Market contract because the program has been very successful, and their current contract is running out of funding. This funding is available and within the terms to increase contracts as needed.

VOTE: Authorize grant application to the Hall Family Foundation for \$300,000 to support the Double Up Food Bucks Program

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested authorization to apply for match funding from the Hall Family Foundation. The newest RFA from the USDA's Gus Schumacher Nutrition Incentive Program (GusNIP) has a match funding requirement of 50% and MARC staff are working with local foundations to apply for and receive the funding necessary for the match program.

VOTE: Clarification of contract terms with Area Resources for Individualized Services, Inc DBA: ARIS Solutions to provide financial management services for the Veteran-Directed Care Program.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, reminded the board that an RFP was released and the board approved ARIS Solutions as the vendor of financial management services. MARC staff recently learned that there is an advance payment that needs to be provided to them so that they can front the payments for veteran services as opposed to that coming out of their pockets. This is just an acknowledgement of that process and MARC staff would like to make sure that the board is aware of that \$350,000 advance.

Mr. Hurlbert asked if the team was going to be tracking fees to ensure there is funding in the event that

service costs exceed the total amount of the advance. Ms. Bohling-DaMetz answered that yes the team will be tracking the service fees and what time is being billed. There are additional funds in the program that could cover the costs if the services exceed \$350,000.

VOTE: Authorize a grant application to the Elevance Health Foundation for Double Up Food Bucks program extension and assessment of clinical outcomes

Kristi Bohling-DaMetz, Director of Aging and Adult Services, similar to the Hall Family Foundation request above, the newest RFA from the USDA's Gus Schumacher Nutrition Incentive Program (GusNIP) has a match funding requirement of 50% and MARC staff are working with local foundations to apply for and receive the funding necessary for the match program. The application to Elevance Health Foundation would provide another portion of the match requirement needed and if awarded, will cover \$900,000 over three years as a part of their Food as Medicine Initiative.

Commissioner Hanzlick asked if the combination of these match amounts will complete the total of the match requirement for the grant. Ms. Bohling-DaMetz said that we really need \$6 million in match to grow the program to meet the demand of the region. We are continuously getting calls from grocery stores and farmer's markets that want to enter into the program, but we must turn away because we do not have enough funding. Mr. Warm pointed out that MARC administers the program for the entirety of both Kansas and Missouri and several rural counties in both states benefit greatly from the program.

VOTE: Authorize a grant application to the US Economic Development Administration for the Planning Partnership Program.

Marlene Nagel, Director of Community Development, reminded the board that since 2006, MARC has submitted applications to the Economic Development Administration as part of the Department of Commerce for an annual Planning Partnership grant program that provides support to small cities on economic and community development projects. In more recent years, MARC has aided these cities on workforce issues, which is an important economic development issue for our area economy. MARC has been invited to apply for the next three years for a total of \$210,000 and it does require a local match. The match will include close to \$90,000 from a few of the foundation grants that support our public workforce effort and the regional housing partnership. Ms. Nagel request approval of the application and acceptance of the award, if funded.

VOTE: Approve the Minutes of the January 23, 2024 Meeting

Commissioner Janeé Hanzlick moved for approval of all agenda items and Mayor Carson Ross seconded the motion.

The motion passed.

Other Business

There was no other business.

Adjournment

Mayor Boley adjourned the meeting at 11:36 a.m.