



# Board of Directors BUDGET & PERSONNEL

Mid-America Regional Council • 600 Broadway, Suite 200 • Kansas City, Missouri 64105 • 816/474-4240

January 28, 2024  
11:15 a.m.

In-person attendees in MARC's Westview room with a remote option via Zoom

Members of the public who wish to participate in this meeting: please email [marcinfo@marc.org](mailto:marcinfo@marc.org) by 9:00 a.m. on Tuesday, January 28, 2024, for instructions to join the teleconference.

## AGENDA

### 1. Approve Contracts, Grants, and Other Major Expenditures

#### EXEMPLARY CORE CAPACITIES

- a. VOTE: Review the 2024 audit plan and authorize an agreement with RubinBrown for 2024 audit services.
- b. REPORT: Review Fiscal Year 2024 Year-to-Date Financial Reports through November 2024.
- c. VOTE: Approval of Local Government Dues for 2026

#### THRIVING OLDER ADULTS AND COMMUNITIES

- d. VOTE: Approve contract with the University of Kansas Medical Center Research Institute to implement a study of the Double Up Food Bucks program to determine the health impact for SNAP customers.
- e. VOTE: Approve contractual agreements with partnering organizations that assist the implementation of the Double Up Food Bucks program.
- f. VOTE: Approve amendment to increase the care management services agreement with Jewish Family Services.
- g. VOTE: Approve amendment to increase the in-home services agreement with Help at Home.
- h. VOTE: Approve agreement to extend the contractor agreement with Bob Hogan for Aging Service grant administration.

#### SAFE AND SECURE COMMUNITIES

- i. VOTE: Approve an agreement with Segra to upgrade existing bandwidth and install an additional circuit for improved connectivity for the regional 911 network.
- j. VOTE: Approve an agreement with Motorola Solutions to purchase 57 VESTA 911 workstations for regional Public Safety Answering Points.
- k. VOTE: Authorize subaward agreement to Board of Police Commissioners, Kansas City Police for fiscal year 2024 Urban Area Security Initiative Grant that sustains WMD tactical capability.

#### EFFECTIVE TRANSPORTATION AND QUALITY PLACES

- l. VOTE: Authorize a supplemental contract with Olsson for traffic signal timing and engineering support services for the Mid-America Regional Council's Operation Green Light Program.
- m. VOTE: Authorize consultant agreements for one 2025 Planning Sustainable Places study in Johnson County, Kansas.
- n. VOTE: Authorize a contract with Cambridge Systematics to provide on-call traffic modeling support services for the bi-state area.



# Board of Directors

## BUDGET & PERSONNEL

Mid-America Regional Council • 600 Broadway, Suite 200 • Kansas City, Missouri 64105 • 816/474-4240

### HEALTHY ENVIRONMENT

- o. VOTE: Authorize application to the USDOT's Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Program not to exceed \$1.8 million.
- p. VOTE: Authorize a grant application to the Environmental Protection Agency's Thriving Communities Regranting Program for an amount not to exceed \$350,000.

### QUALITY EARLY LEARNING

- q. VOTE: Approve amendments to agreements for Danica Love and Janet Clark to support the Missouri Preschool Collaborative Network.
2. VOTE: Approve Consent Agenda (Administrative Matters and Minor Expenditures)
    - a. Approve the Minutes of December 17, 2024, Meeting
  3. Other Business
  4. Adjournment

# AGENDA REPORT

## Budget and Personnel Committee

January 2025

Item No. 1a

Exemplary Core Competencies

### ISSUE:

VOTE: Review the 2024 audit plan and authorize an agreement with RubinBrown for 2024 audit services.

### BACKGROUND:

In March of 2022, the Mid-America Regional Council (MARC) Board approved extending the audit agreement with RubinBrown for annual audit services through fiscal year 2024, with the understanding that the Board would reaffirm each engagement on an annual basis. We are ready to begin the fiscal year 2024 audit, so it is time to officially engage RubinBrown. Below is a history and projection of fees.

Fiscal Year	Base Fees*	Report Prep	Base and Report Prep Fees Billed	Each Addl' Major Program**	Combined Fees Billed
2021	\$ 77,300	\$ 8,500	\$ 85,800	\$ -	\$ 85,800
2022	70,000	4,200	74,200	5,500	79,700
2023	72,800	4,400	77,200	5,720	82,920
2024	75,800	4,600	80,400	5,955	86,355
<i>*proposed, base fee includes one major program</i>					
<i>** only if needed, adjusted annually at same rate increase as the base fee</i>					

RubinBrown is beginning the planning process for the fiscal year 2024 audit. At this point in time, we anticipate that the audit firm will have to audit one major program, resulting in an estimated fee of approximately \$80,400. If additional programs require audit procedures, each additional program's fee will be \$5,955.

Kaleb Lilly, Partner, will discuss the planning process at the meeting, covering the following items, and answer any questions about the upcoming audit.

2024 Scope of Services  
Engagement Timeline  
Financial Statement Risk Assessment  
Required Discussion Items

### BUDGET CONSIDERATIONS:

Funding for the annual audit fees is included as an Indirect Cost in MARC's annual budget. Anticipated fees for the 2024 engagement is detailed above.

### RECOMMENDATION:

Approve the RubinBrown audit engagement letter for FY2024 at an estimated cost of \$80,400 with the understanding that audit fees for additional major programs may be required at \$5,955 each.

### STAFF CONTACT:

Carol Gonzales, Director of Finance and Administration  
Andrew Molloy, Finance Director  
Darlene Pickett, Accountant III

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***MID-AMERICA REGIONAL COUNCIL  
AND MID-AMERICA REGIONAL COUNCIL SOLID  
WASTE MANAGEMENT DISTRICT  
AUDITOR PLANNING COMMUNICATIONS  
DECEMBER 31, 2024***

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1200 Main Street  
Suite 1000  
Kansas City, MO 64105

T: 816.472.1122  
E: info@rubinbrown.com  
www.RubinBrown.com

CERTIFIED PUBLIC ACCOUNTANTS & BUSINESS CONSULTANTS

Board of Directors  
Mid-America Regional Council and  
Mid-America Regional Council Solid Waste Management District  
Kansas City, Missouri

This letter is provided in connection with our engagement to audit the financial statements and to audit compliance over major federal award programs of Mid-America Regional Council (MARC) and the Mid-America Regional Council Solid Waste Management District (SWMD) (collectively the Company) as of and for the year ended December 31, 2024. Professional standards require that we communicate with you certain items including our responsibilities with regard to the financial statement audit, the compliance audit and the planned scope and timing of our audit, including significant risks we have identified.

## **Responsibilities**

As stated in our engagement letter dated January 28, 2025, we are responsible for conducting our audit in accordance with auditing standards generally accepted in the United States of America (GAAS), *Government Auditing Standards* of the Comptroller General of the United States of America, the requirements of the Single Audit Act, as amended; and the provisions of the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), for the purpose of forming and expressing opinions on the financial statements and on major federal award program compliance. Our audits do not relieve you or management of your respective responsibilities.

Our responsibility as it relates to the schedule of expenditures of federal awards is to evaluate its presentation for the purpose of forming and expressing an opinion as to whether it is presented fairly in all material respects in relation to the financial statements as a whole.

Our responsibility for the supplementary information accompanying the financial statements, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Our responsibility for the required supplementary information accompanying the financial statements, as described by professional standards, is to apply limited procedures in accordance with generally accepted auditing standards, which consist of inquiries of management about methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtain during our audit. We will not express an opinion or provide any assurance on the information because these limited procedures will not provide us with sufficient evidence to provide any assurance.

Our responsibility relating to other information, whether financial or nonfinancial information (other than financial statements and the auditors' report thereon), included in MARC's annual comprehensive financial report includes only the information identified in our report. We have no responsibility for determining whether the introductory or statistical sections are properly stated. We require that we receive the final version of the annual comprehensive financial report (including all the documents that, together, comprise the annual comprehensive financial report) in a timely manner prior to the date of the auditors' report, or if that is not possible, as soon as practicable and, in any case, prior to MARC's issuance of such information.

### **Audit Strategy And Planned Scope**

Our audit will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. Our audit procedures will also include determining major federal programs and performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of MARC's major programs. Our audit is designed to provide reasonable, but not absolute, assurance about whether the financial statements as a whole are free of material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations. Because of this concept of reasonable assurance and because we will not examine all transactions, there is a risk that material misstatements or material noncompliance may exist and not be detected by us.

We focus on areas with higher risk of material misstatement (whether due to error or fraud). Our audit strategy includes consideration of:

- a) Prior year audit results together with current year preliminary analytical review, including discussions with management and those charged with governance regarding the Company's operations;
- b) Inherent risk over financial reporting within the Company;

- c) Recent developments within the industry, regulatory environment and general economic conditions;
- d) Recently issued and effective accounting and financial reporting guidance;
- e) The Company's significant accounting policies and procedures, including those requiring significant management judgments and estimates and those related to significant unusual transactions;
- f) The control environment and the possibility that the control system and procedures may fail to prevent or detect a material error or fraud;
- g) Information about systems and the computer environment in which the related systems operate; and
- h) A continual assessment of materiality thresholds based upon qualitative and quantitative factors affecting the Company.

The areas indicated below relate to significant risks identified during our initial risk assessment procedures and why such risks were determined to be significant risks:

- Management override – management override of internal controls. Management override of controls is presumed to be a risk on every audit engagement given that the financial statements could be misstated if management overrides properly designed controls.
- Grant revenues are not properly recorded based on expenditures incurred for reimbursement based grants. Grants are the largest source of income for MARC and if grant revenues are not properly accrued for based on approved expenditures then revenues could be over/under stated (MARC only).
- Grant expenditures are not properly accrued for at year end. Grants awarded to MARC are a significant resource and if expenditures are not properly cut off for grants at year end, then expenditures would be over/under stated and the related accrued liabilities and related accrued receivables for revenue would not be properly reported (MARC only).

Our audit will include obtaining an understanding of the entity and its environment, including its internal control, sufficient to assess the risks of material misstatement of the financial statements and as a basis for designing the nature, timing, and extent of further audit procedures, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. However, we will communicate to you at the conclusion of our audit any material weaknesses or significant deficiencies identified. We will also communicate to you:

- Any violation of laws or regulations that comes to our attention;
- Our views relating to qualitative aspects of the entity’s significant accounting practices, including accounting policies, accounting estimates, and financial statement disclosures;
- Significant difficulties, if any, encountered during the audit;
- Disagreements with management, if any, encountered during the audit;
- Significant unusual transactions, if any;
- The potential effects of uncorrected misstatements on future-period financial statements; and
- Other significant matters that are relevant to your responsibilities in overseeing the financial reporting process.

The anticipated timing of our audit is as follows:

	<i>Begin</i>	<i>Complete</i>
Perform interim audit procedures	December 2024	December 2024
Perform year-end audit procedures	March 2025	May 2025
Issue audit report	June 2025	June 2025

This information is intended solely for the information and use of Board of Directors and management and is not intended to be and should not be used by anyone other than these specified parties.

*RubinBrown LLP*

January 28, 2025



## AGENDA REPORT

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### Budget and Personnel Committee

January 2025  
Item No. 1b  
Exemplary Core Capacities

**ISSUE:**

REPORT: Review Fiscal Year 2024 Year-to-Date Financial Reports through November 2024.

**BACKGROUND:**

Based upon prior discussion, financial reports will be provided and presented quarterly to the B&P Committee (January, April, August, October).

**EXHIBITS:**

The FY24 YTD November Financial Package is included and highlights will be reviewed during the meeting.

**RECOMMENDATION:**

None. Information only.

**STAFF CONTACT:**

Andrew Molloy, Finance Director  
Carol Gonzales, Director of Finance and Administration

# AGENDA REPORT

## Budget and Personnel Committee

January 2025  
Item No. 1c  
Exemplary Core Capacities

### ISSUE:

VOTE: Approval of Local Government Dues for 2026

### BACKGROUND:

In January 2024, the Mid-America Regional Council (MARC) Board approved local government dues for 2025. We bring these to the Board a year in advance to give local governments time to include them in their budgets.

Dues and voluntary contributions provide general support to MARC operations. Although they are less than 2% of MARC's overall budget, they are unrestricted funds that provide a foundation for a broad range of regional programs and initiatives, and they can be used as matching funds to leverage federal, state and private grants.

The nine counties and six largest cities in the region (named as incorporating members in MARC's bylaws) pay annual dues calculated on a per-capita basis. The five counties on the Missouri side of the region and the cities of Independence and Kansas City, Missouri, also pay an annual match (calculated per capita) as part of MARC's Area Agency on Aging. Other cities in the MARC region are asked to pay basic dues based on population. In addition, all communities are asked to make program-specific voluntary contributions to Emergency Services (calculated per capita), the Government Training Institute (based on number of employees) and the Government Innovations Forum (calculated per capita).

It has generally been our practice to request a 2% increase each year, which is what we are recommending for 2026. The activities supported by these funds increase in cost, and in some years, 2% is slightly more than inflation, in other years (such as this year) it is less.

### BUDGET CONSIDERATIONS:

Below is a summary schedule showing history of these dues.

2026 MARC LOCAL DUES SUMMARY	Actual 2020	Actual 2021	Actual 2022	Actual 2023	Actual 2024	Budget 2025	Proposed 2026
Members' Dues	\$ 413,763	\$ 422,046	\$ 431,001	\$ 439,629	\$ 448,430	\$ 457,407	\$ 466,561
Aging Local Match - Missouri	76,731	78,265	79,830	81,427	83,055	84,716	86,410
Voluntary Dues	70,709	71,984	80,309	81,715	83,107	84,507	85,898
Government Innovations Forum	147,945	150,907	170,137	174,959	193,115	196,977	200,917
Government Training Institute	78,925	79,332	83,242	88,866	94,850	93,636	98,672
Subtotal	788,073	802,534	844,519	866,596	902,557	917,243	938,458
Emergency Services	365,919	437,189	442,335	448,335	454,455	455,883	467,026
Total	\$ 1,153,992	\$ 1,239,723	\$ 1,286,854	\$ 1,314,931	\$ 1,357,012	\$ 1,373,126	\$ 1,405,484
Summary of Increases	2%	2%	2%	2%	2%	2%	2%

Attached are detailed schedules showing the information by agency and program. Staff sends invoices around the first of April, with a goal of receiving payment by the end of May.

### EXHIBITS:

[Proposed Local Dues for 2026](#)

[Summary of Emergency Services Local Contributions for 2026](#)

### RECOMMENDATION:

Approve a 2 percent increase in local government member and voluntary dues, emergency services, GTI and GIF membership dues, and the Aging match for 2026.

## AGENDA REPORT

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### Budget and Personnel Committee

**STAFF CONTACT:**

Carol Gonzales, Director of Finance and Administration

Andrew Molloy, Finance Director

Darlene Pickett, Accountant III

## AGENDA REPORT

### Budget and Personnel Committee

January 2025

Item No. 1d

Thriving Older Adults and Communities

**ISSUE:**

VOTE: Approve contract with the University of Kansas Medical Center Research Institute to implement a study of the Double Up Food Bucks program to determine the health impact for SNAP customers.

**BACKGROUND:**

The Double Up Food Bucks (DUFb) program has been evaluated for the last nine years by Dr. Cheryl Gibson and a team of evaluators at the University of Kansas Medical Center. The evaluation has consisted primarily of intercept surveys with SNAP customers and interviews with farmers market vendors, market managers, cashiers, and store owners. During 2024, as the Double Up Heartland collaborative was seeking match funding for a proposal to the USDA, an application was made to the Elevance Health Foundation’s Food As Medicine funding opportunity. We were successful in getting an award of \$300,000 and \$100,000 of that award will provide funds for the Double Up Food Bucks program overall. The other \$200,000 will be used over the next three years to perform a more in-depth assessment of the program’s health impacts on people who use the program regularly.

Participants in the sub-study will be recruited between mid-January and mid-March. The goal for engaged participants is between 72-80 participants each year. They must be SNAP customers so they can utilize the Double Up Food Bucks program. In March they will attend one of six health assessment sessions where they will have various health measures taken (height/weight, HbA1c, cholesterol, blood pressure). They will be asked to complete a survey and agree to utilize the Double Up Food Bucks program regularly for the next 6 months. Over the six months, the participants will receive reminders to use the program. In October, the participants will return to have a follow-up health assessment completed. The data will be analyzed to determine if regular usage of the program affects the various health measurements.

This process will be repeated in 2026 and 2027.

**BUDGET CONSIDERATIONS:**

\$200,000 of the Elevance Health Foundation’s funds supporting the Double Up Food Bucks program will go toward conducting this sub-study.

REVENUES	
Amount	\$200,000
Source	Elevance Health Foundation
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$134,516
Contractual	\$4,500
Travel	\$1,800
Participant incentives	\$11,250
Other (supplies, printing, etc.)	\$29,752
Indirect	\$18,182
Total Expenses related to contracts	\$200,000

**RELATED JURISDICTIONS:**

This item impacts all counties in the MARC region.

## AGENDA REPORT

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### Budget and Personnel Committee

**RECOMMENDATION:**

Approve three-year contract with University of Kansas Medical Center to do a sub-study to evaluate health impacts of regular usage of the Double Up Food Bucks program.

**STAFF CONTACT:**

Donna Martin, Public Health Program Manager

Kristi Bohling-DaMetz, Director of Aging and Adults Services

## AGENDA REPORT

### Budget and Personnel Committee

January 2025

Item No. 1e

Thriving Older Adults and Communities

#### ISSUE:

VOTE: Approve contractual agreements with partnering organizations that assist the implementation of the Double Up Food Bucks program.

#### BACKGROUND:

The Double Up Food Bucks (DUFb) program is implemented by a collaboration between Mid-America Regional Council (MARC) and several organizations. K-State University Research & Extension, Cultivate KC, and the University of Missouri Extension are all part of the collaborative effort, providing coordination with farm direct locations (farmers markets, farm stand and mobile markets) that want to offer the Double Up Food Bucks incentive to their SNAP (food assistance) customers. Those organizations also provide capacity building and technical assistance services to farm direct locations interested but perhaps not ready to offer the incentive. The contracts with these three coordinating organizations include funds for administrative purposes (personnel, travel, supplies, etc.) and funds for incentives redeemed at the farm direct locations. Another partner in the collaboration is the University of Kansas Medical Center. Dr. Cheryl Gibson at the Medical Center leads a team of evaluators to assess the impact the program has on SNAP customers, farmers, market managers, and stores.

In addition, MARC coordinates with grocery stores across Kansas and Missouri to implement the program. The grocery stores involved in the program range from small, independent grocery stores to mid-sized grocery chains. The program prioritizes grocery stores that commit to purchasing from local growers in the region at least during the local growing season. The grocery stores commit to reporting data, including the amount of incentives distributed and redeemed on a monthly basis.

MARC has had a contractual relationship with partnering organizations and grocery stores over the past four to eight years. As the program in 2025 transitions off the current USDA Gus Schumacher Nutrition Incentive Program grant funding to \$2 million of funding from the state of Missouri and other private funders, new contracts need to be established with all the partners and grocery stores involved with the program. In December 2024, the Board approved the receipt of funds from the state of Missouri and a variety of private funders. This approval request concerns the contracts that will be supported by the sources of funding approved in December as well as the remaining amounts of funding from the two USDA grants MARC currently has which will be ending in the summer of 2025.

The following is a list of the contracts with Double Up Heartland collaborative partners:

Collaborative Partner	Contract Amount
Kansas State University Research and Extension	\$270,921
Cultivate KC	\$300,957
University of Missouri Extension*	\$248,816
University of Kansas Medical Center	\$304,038
Total	\$1,124,732

\*contract currently ends August 31, 2025.

## AGENDA REPORT

### Budget and Personnel Committee

The following is a list of the contracts with the grocery stores currently implementing the Double Up Food Bucks program:

Grocery Store Company	Contract Amount
Barnes Heartland	\$5,000
CBKC Eats	\$25,000
Checkers/Hillcrest Foods	\$60,000
City Greens*	\$1,500
Farmer's Market	\$36,000
Four B	\$850,000
G&W Foods*	\$108,000
G&W2, LLC	\$14,000
Harps Food Stores*	\$59,000
Hays Food Town, Inc. *	\$43,200
Hired Man	\$2,000
LaDows	\$650
Local Harvest*	\$7,200
Malay's	\$2,400
Marmaton	\$650
Mildred	\$480
Mize IGA, Inc	\$1,100
Mr K's/R&O Partnership	\$5,280
Peabody	\$840
Rhodes Grocery Store, Inc	\$16,500
Schroetlin Enterprises/Kinsley Food Pride	\$5,280
T&C Foods, Inc.*	\$350,000
W.H. Koch, Inc*	\$8,000
White's Foodliner, Inc	\$29,000
	\$1,631,080

\*contract currently ends August 31, 2025.

**Total amount in contracts: \$2,755,812**

#### **BUDGET CONSIDERATIONS:**

The combined funding to support the above contracts will be from a variety of different sources: USDA GusNIP grants from 2020 and 2021 which will be spent down in 2025, state of Missouri funds appropriated in 2024 for one year (end date of June 30, 2025), and private funders. The USDA GusNIP grants and state of Missouri funds will be prioritized first to support the program since those funds all have end dates in 2025. The private funds will be used when the USDA GusNIP and state of Missouri funds are no longer available. Estimated total funds available to support these contracts, plus the additional costs of the program including MARC personnel, media, postage, printing and supplies, is \$4,116,000. The Double Up Heartland collaborative is planning on reapplying to the USDA for another GusNIP grant in 2025, so the goal is to reserve as much of the private funding as possible to contribute to the required 50 percent match.

## AGENDA REPORT

### Budget and Personnel Committee

REVENUES	
Amount	Estimated \$4,116,000
Source	Variety of funders
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$708,782
Pass-Through (incentives, Grocery and farm direct)	\$2,047,030
Other (supplies, printing, etc.)	
Total Expenses related to contracts	\$2,755,812

**RELATED JURISDICTIONS:**

Kansas and Missouri communities with participating Double Up Food Bucks locations.

**RECOMMENDATION:**

Approve contractual agreements with partnering organizations which assist with implementing the Double Up Food Bucks program.

**STAFF CONTACT:**

Donna Martin, Public Health Program Manager  
Kristi Bohling-DaMetz, Director of Aging and Adults Services



**AGENDA REPORT**

Budget and Personnel Committee

January 2025

Item 1f

Thriving Older Adults and Communities

**ISSUE:**

VOTE: Approve amendment to increase the care management services agreement with Jewish Family Services.

**BACKGROUND:**

The Mid-America Regional Council’s (MARC) Aging and Adult Services contracts with Jewish Family Services (JFS) to deliver care management services, funded through the Older Americans Act (OAA). Additional funding is needed to continue these services through state fiscal year (SFY) 2025. Based on activity in the first part of SFY 2025, MARC’s agreement with JFS will need to be amended to reflect the increase.

**BUDGET CONSIDERATIONS**

In order to continue services to existing participants, we need to increase the amount within this agreement as follows:

	Current	Increase	Total
Title IIIB and IIIE Unit Rate - \$150	\$46,500	\$35,350	\$81,850

**COMMITTEE ACTION**

The Commission on Aging considered this at its January meeting and recommended Board approval.

**JURISDICTIONS:**

This item impacts Jackson County, Missouri.

**RECOMMENDATION**

Authorize amendment to the current care management agreement between MARC and JFS to reflect an increase of \$35,350.

**STAFF CONTACT**

Kristi Bohling-DaMetz, Director of Aging and Adults Services

**AGENDA REPORT**

**Budget and Personnel Committee**

January 2025

Item 1g

Thriving Older Adults and Communities

**ISSUE:**

VOTE: Approve amendment to increase the in-home services agreement with Help at Home.

**BACKGROUND:**

The Mid-America Regional Council’s (MARC) Aging and Adult Services (AAS) contracts with Help at Home to deliver in-home services, funded through the Older Americans Act (OAA). Additional funding is needed to continue these services through state fiscal year (SFY) 2025. Based on activity in the first part of SFY 2025, MARC’s agreement with Help at Home will need to be amended to reflect the increase.

**BUDGET CONSIDERATIONS**

In order to continue services to existing participants, we need to increase the amount within this agreement as follows:

	Current	Increase	Total
Title IIIB and IIIE Unit Rate - \$32.56	\$69,853.44	\$57,586.40	\$127,439.84

**COMMITTEE ACTION**

The Commission on Aging considered this at its January meeting and recommended Board approval.

**JURISDICTIONS:**

This item impacts Cass, Clay, Jackson, Platte, and Ray Counties in Missouri.

**RECOMMENDATION**

Authorize amendment to the current in-home services agreement between MARC and Help at Home to reflect an increase of \$57,586.40.

**STAFF CONTACT**

Kristi Bohling-DaMetz, Director of Aging and Adults Services

**AGENDA REPORT**

Budget and Personnel Committee

January 2025

Item 1h

Thriving Older Adults and Communities

**ISSUE:**

**VOTE:** Approve agreement to extend the contractor agreement with Bob Hogan for Aging Service grant administration.

**BACKGROUND:**

The Mid-America Regional Council’s (MARC) Aging and Adult Services (AAS) contracts with Bob Hogan, funded through the Older Americans Act (OAA) and the Senior Services Growth and Development Fund, as needed. Mr. Hogan has been providing fiscal management support and is temporarily covering the functions of Aging Administrative Services during a vacancy in that position. Additional funding is needed to continue Bob’s services through the coming months until a full-time hire is made for the position. Based on activity in recent months, MARC’s agreement with Mr. Hogan will need to be amended in the form of a professional services agreement to reflect the increase needed for continuity during the position’s vacancy.

**BUDGET CONSIDERATIONS**

In order to continue temporary support for fiscal and administrative services in the Aging and Adult Services Department, we need to increase the amount within this agreement as follows:

	Current	Increase	Total
Unit Rate - \$100	\$45,000	\$50,000	\$95,000

**COMMITTEE ACTION**

The Commission on Aging considered this at its January meeting and recommended Board approval.

**JURISDICTIONS:**

This item impacts Cass, Clay, Jackson, Platte, and Ray Counties in Missouri.

**RECOMMENDATION**

Authorize amendment in the form of a professional services agreement between MARC and Bob Hogan to reflect an increase of \$50,000.

**STAFF CONTACT**

Kristi Bohling-DaMetz, Director of Aging and Adults Services

# AGENDA REPORT

## Budget and Personnel Committee

January 2025

Item No. 1i

Safe and Secure Communities

**ISSUE:**

VOTE: Approve an agreement with Segra to upgrade existing bandwidth and install an additional circuit for improved connectivity for the regional 911 network.

**BACKGROUND:**

The Mid-America Regional Council (MARC) network utilizes multiple circuits to enable technician remote access, system monitoring, and support for cloud-enabled applications. This agreement with Segra formerly (United Private Networks) includes an upgrade to existing bandwidth and the installation of an additional circuit. The upgrade supports continued reliable connectivity for MARC’s operations and enhances network efficiency.

This initiative aligns with the recent consolidation of equipment into secure data centers. Consequently, two similar circuits will be disconnected as part of this transition, streamlining the overall infrastructure while maintaining robust connectivity.

Segra has been a longstanding partner in providing connectivity solutions for MARC. Their services ensure compatibility with our existing network and infrastructure requirements.

**BUDGET CONSIDERATIONS:**

The agreement includes a monthly cost of \$1,414 for a term of 36 months, totaling \$50,904 over the life of the contract. The total cost of the agreement will be funded through the 911 Allocation/Network budget for 2025, which was approved by the Public Safety Communications Board on November 20,2024.

REVENUES	
Amount	\$50,904
Source	911 Allocation Budget (Network)
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$50,904
Pass-Through	
Other (supplies, printing, etc.)	

**COMMITTEE ACTION:**

This expense is consistent with anticipated costs outlined in the 2025 911 network projects budget, which was approved by the Public Safety Communication Board on November 20,2024.

**RELATED JURISDICTIONS:**

This connectivity supports the MARC network and serves the entire 11-county MARC regional area.

**RECOMMENDATION:**

Approve the 36-month agreement with Segra for bandwidth upgrades and installation of an additional circuit at a total cost of \$50,904.

**STAFF CONTACT:**

Eric Winebrenner, Public Safety Communications Director

# AGENDA REPORT

## Budget and Personnel Committee

January 2025

Item No. 1j

Safe and Secure Communities

### ISSUE:

VOTE: Approve an agreement with Motorola Solutions to purchase 57 VESTA 911 workstations for regional Public Safety Answering Points.

### BACKGROUND:

The Mid-America Regional Council (MARC) 911 system includes multiple Motorola VESTA call processing hosts, each supporting several regional Public Safety Answering Points (PSAPs). To ensure the reliability and effectiveness of this critical system, all regional PSAP workstations are upgraded on a four-year refresh cycle. This upgrade is part of an annual project to maintain system performance and consistency across the MARC 911 network.

MARC's direct customer relationship with Motorola Solutions enables the purchase of equipment directly from the manufacturer, providing significant cost savings. This arrangement was established following the Public Safety Communications Board's decision to transition to MARC maintenance, ensuring streamlined support and infrastructure compatibility.

This year's contract will support the upgrade of nine primary and two backup PSAPs, for a total of 57 workstations. The annual workstation upgrade project is included in the 2025 911 budget which was approved by Public Safety Communications Board on November 20, 2024.

### BUDGET CONSIDERATIONS:

The Motorola quote estimates a cost of \$484,582.57. Motorola is the sole source vendor due to the complex design of the 911 network and the need for consistency and compatibility with existing infrastructure, maintenance, and support.

Funding for the replacement of the VESTA equipment is included in the 2025 911 Allocation Budget/Capital Projects.

REVENUES	
Amount	\$484,582.57
Source	911 Allocation Budget (Capital Projects)
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$484,582.57
Pass-Through	
Other (supplies, printing, etc.)	

### COMMITTEE ACTION:

This expense is consistent with anticipated costs outlined in the 2025 911 system capital projects budget, which was approved by the Public Safety Communication Board on November 20, 2024.

## **AGENDA REPORT**

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### **Budget and Personnel Committee**

#### **RELATED JURISDICTIONS:**

This purchase supports the MARC regional 911 network and benefits the following PSAPs:

Grandview Police Department  
Shawnee Police Department  
North Kansas City Police Department  
Lee's Summit Police Department  
Pleasant Hill Police Department  
Harrisonville Police Department  
Pleasant Valley Department  
Johnson County Emergency Communications Center  
Johnson County Sheriff's Office  
Johnson County Fire Backup  
Johnson County Police Backup

#### **EXHIBITS:**

None.

#### **RECOMMENDATION:**

Approve the agreement with Motorola Solutions to purchase 57 VESTA 911 workstations in the amount of \$484,582.57 to replace scheduled equipment at regional PSAPs.

#### **STAFF CONTACT:**

Eric Winebrenner, Public Safety Communications Director

# AGENDA REPORT

## Budget and Personnel Committee

January 2025  
Item No. 1k  
Safe and Secure Communities

### ISSUE:

VOTE: Authorize subaward agreement to Board of Police Commissioners, Kansas City Police for fiscal year 2024 Urban Area Security Initiative Grant that sustains WMD tactical capability.

### BACKGROUND:

The Urban Area Security Initiative (UASI) Grant Program originated following the attacks of September 11, 2001. The UASI program provides funding to enhance regional preparedness and capabilities in designated high-threat, high-density areas to build, sustain, and deliver the capabilities necessary to prevent, prepare for, protect against, and respond to acts of terrorism. Eligibility is determined yearly through an analysis of the relative risk of terrorism faced by the 100 most populous Metropolitan Statistical Areas (MSAs) in the United States, in accordance with the Homeland Security Act of 2002, as amended.

The Notification of Funding Opportunity (NOFO) was released April 15, 2024, showing that the Kansas City Urban area was eligible to apply for \$1,476,785 in Urban Area Security Initiative (UASI) funding. The Kansas City Urban Area is comprised of jurisdictions in Jackson, Platte, Cass, Cass and Ray counties in MO and Wyandotte, Johnson and Leavenworth in KS. It is one of fifty-six urban areas across the nation eligible for this funding. The NOFO requires 35% of the award to be spent on law enforcement terrorism prevention activities and 30% towards six national priority areas: enhancing the protection of soft targets/crowded places, enhancing information and intelligence sharing and analysis, combating domestic violent extremism, enhancing cybersecurity, enhancing community preparedness and resilience, and enhancing election security, with at least 3% on improving election security. The remainder is to address areas identified through the annual threat assessment process.

Subaward agreements are issued to each entity receiving funds/goods/services through the UASI FY24 grant. The subaward agreement identifies the funding amount and types of items being provided as well as requirements to be met as a condition to receiving the funds or goods. It also serves as a mechanism to transfer ownership to the end user agency from MARC.

Board of Police Commissioners Kansas City Police Department subaward totals \$286,493.75. This project supports the restoration and sustainment of the Metro Disaster Tactical Response Team (MDTRT) Weapons of Mass Destruction (WMD).

EQUIPMENT (\$5,000 per unit)	
Avon Tactical SCBA with Integrated PAPR ... \$10,575 each X18	\$190,350
<b>TOTAL EQUIPMENT</b>	<b>\$190,350</b>
SUPPLIES (\$5,000 per unit)	
FM54 Masks ... \$1,380 each X18	\$28,840
Stand Alone PAPR ... \$2,440 X18 (allows users to operate in two different environments without having full SCBA kit)	\$43,920
CBRNCF50 filters (72606-2) ... \$72 x18	\$1,296
Avon Exoskin S-1, CBRN Suit w/Gloves \$ Boots ... \$1,025 each X18 (plus extra funds)	\$20,287
Freight w/lift gate service...	\$1,800
<b>TOTAL SUPPLIES</b>	<b>\$96,143</b>

## AGENDA REPORT

### Budget and Personnel Committee

**BUDGET CONSIDERATIONS:**

This action item includes the anticipated award and the known subaward that exceed \$50,000 and require approval from the MARC Board of Directors.

REVENUES	
Amount	\$286,493.75
Source	FY 2024 UASI Grant
PROJECTED EXPENSES - SUBAWARDS >\$50,000	
Personnel (salaries, fringe, rent)	
Contractual	
Pass-Through	\$286,493.75
Other (supplies, printing, etc.)	

**COMMITTEE ACTION:**

On May 24, 2024 the Law Enforcement Committee voted to approve the supplies and equipment as noted above to restore and sustain the MDTRT WMD program.

On June 7, 2024, the Regional Homeland Security Coordinating Committee (RHSCC) determined investments for the UASI funding and authorized staff to finalize and submit the UASI application and execute the respective subaward agreements once awarded.

**RELATED JURISDICTIONS:**

Agencies receiving specialized equipment have agreed to training and to respond anywhere within the region or beyond if available through mutual aid processes.

**RECOMMENDATION**

Authorize the Executive Director to execute the subaward agreement as noted herein.

**CONTACT**

Erin Lynch, Emergency Services Director  
John Davis, Fiscal Administrator



# AGENDA REPORT

Budget and Personnel Committee

January 2025

Item No. 11

Transportation & Environment Department

## ISSUE:

VOTE: Authorize a supplemental contract with Olsson for traffic signal timing and engineering support services for the Mid-America Regional Council's Operation Green Light Program.

## BACKGROUND:

Operation Green Light (OGL) is a regional traffic signal coordination and operations program involving local governments and the State Departments of Transportation in Kansas and Missouri. This initiative improves regional traffic flow, air quality and fuel consumption. As a key part of this work, OGL develops and implements traffic signal timing plans in cooperation with participating state and local governments and monitors real-time operations on roadway intersections in the program. Continued traffic signal timing and engineering support services will be integral to the successful operation of the OGL program.

These services are needed to continue efforts to keep signal timing at its peak level of performance at the over 750 traffic signals that OGL currently supports for 28 agencies and over 1500 traffic signals supported by the regional software.

After an RFQ process in November 2022, Olsson was contracted in April 2023. The first two-year contract expires March 31, 2025 with allowable two one-year extensions.

## BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$149,501.74
Source	Surface Transportation Block Grant
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$149,501.74
Pass-Through	
Other (supplies, printing, etc.)	

## BUDGET CONSIDERATIONS

Funds for this purchase are included in the Operation Green Light operations budget. This procurement will be funded through Federal Grants administered by the Kansas and Missouri Departments of Transportation. Participating local governments provide matching funds for this grant.

## COMMITTEE ACTION

The Operation Green Light Steering Committee will meet on January 27, 2025, to vote to recommend the selection of Olsson for a one-year extension.

## RELATED JURISDICTIONS:

Missouri Department of Transportation, the Cities of Belton, Blue Springs, Gladstone, Grandview, Independence, Kansas City, Lee's Summit, Liberty, MoDOT, North Kansas City, Raymore and Raytown in Missouri and the jurisdiction of the Kansas Department of Transportation, the Cities of Bonner Springs, Fairway, Lansing, Leavenworth, Leawood, Lenexa, Merriam, Mission, Mission Woods, Olathe, Overland Park, Prairie Village, Roeland Park, Shawnee, Westwood and the Unified Government of Wyandotte County/Kansas City in Kansas.

## **AGENDA REPORT**

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### Budget and Personnel Committee

#### **RECOMMENDATION**

Supplemental contract with Olsson for Traffic Signal Timing and Engineering Support Services for the Operation Green Light Program.

#### **STAFF CONTACT**

Ron Achelpohl, Director of Transportation and Environment  
Ray M. Webb, Traffic Operations Director

## AGENDA REPORT

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### Budget and Personnel Committee

January 2025

Item No. 1m

Efficient Transportation and Quality Places

#### **ISSUE:**

VOTE: Authorize consultant agreements for one 2025 Planning Sustainable Places study in Johnson County, Kansas.

#### **BACKGROUND:**

For studies funded through Planning Sustainable Places (PSP), the Mid-America Regional Council (MARC) will hold the contracts on individual projects, although the project leads and local match will be provided by the local sponsors. Details for the projects are provided below. A qualifications-based competitive selection process was used in the selection of all consulting teams.

#### Johnson County, KS - Fast and Frequent Transit Service on the Metcalf Corridor.

This study will assess existing conditions, review relevant studies, engage the public and stakeholders, and develop service level recommendations. The final report will include a list of possible strategies and recommendations including potential funding mechanisms and strategies for implementation. There were four prospective consulting teams interviewed. Key components of the plan will include:

- Determine feasibility for high or higher frequency along this key corridor
- Identify priority origins and destinations along the corridor and throughout the region
- Determine the appropriate and aspirational bus passenger amenities necessary to support a higher level of ridership and transit frequency
- Identify locations for mobility hubs and multi-modal connections

The team of TransPro Consulting, Lynchpin Ideas, and TranSystems was selected for this study.

#### **BUDGET CONSIDERATIONS:**

The projects will use Planning Sustainable Places (Federal STP) funding with a required local match as follows:

Johnson County, KS: Planning Sustainable Places (Federal STP) funding (\$135,000) with the required local match of \$37,500 provided by Johnson County.

#### **COMMITTEE ACTION:**

The MARC Board authorized the award of the PSP funds to the project and the receipt of its local match on September 24, 2024.

#### **RELATED JURISDICTIONS:**

The consultant contract involves the jurisdiction of: Johnson County, KS

#### **RECOMMENDATION:**

Authorize the Executive Director to enter into an agreement with the team of TransPro Consulting, Lynchpin Ideas, and TranSystems, for the Fast and Frequent Transit Service on the Metcalf Corridor study for an amount not to exceed \$172,329.39.

## AGENDA REPORT

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### Budget and Personnel Committee

**STAFF CONTACT:**

Beth Dawson, Principal Planner

Martin Rivarola, Assistant Director of Transportation and Land Use

Ron Achelpohl, Director of Transportation and Environment

# AGENDA REPORT

## Budget and Personnel Committee

January 2025

Item No. 1n

Efficient Transportation & Quality Places

### ISSUE:

VOTE: Authorize a contract with Cambridge Systematics to provide on-call traffic modeling support services for the bi-state area.

### BACKGROUND:

The Mid-America Regional Council (MARC) currently maintains two regional travel demand models: 1. A bi-state, eight-county EMME model. 2. A bi-state, thirteen-county TransCAD model. These enhanced four-step trip-based models which analyze travel patterns are essential for development of long-range transportation plans and making informed decisions about our transportation system.

While MARC continues to expand its in-house modeling capabilities, supplemental consultant support is required at peak demand for our services. This support includes:

1. Supporting updates and refinements for current regional models.
2. Supporting MARC next generation travel model development
3. Troubleshooting travel model issues.
4. Assisting with modeling for the Connected KC 2050 update effort.
5. Supporting environmental emissions model development.
6. Providing advanced model recommendations, analysis, and improvements.

MARC advertised the project from January 2nd to January 16th, 2025, on DemandStar and the MARC website using MARC's standard selection process. Only one proposal was received from Cambridge Systematics Inc., which met all RFP requirements and has good experience providing these services to MARC. MARC's selection committee has decided to select Cambridge Systematics for this service. The maximum compensation for services is \$60,000, with two one-year options to renew.

### BUDGET CONSIDERATIONS:

This project will use 2025 programmed CPG funds in an amount not to exceed \$60,000.

REVENUES	
Amount	\$60,000
Source	Consolidated Planning Grant funds (CPG)
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$60,000
Pass-Through	
Other (supplies, printing, etc.)	

### RECOMMENDATION:

Authorize the Executive Director to execute an agreement for an amount not to exceed \$60,000.00 with Cambridge Systematic to complete the On-Call Traffic Modeling Support Services

### STAFF CONTACT:

Eileen Yang, Transportation Modeling Manager

Martin Rivarola, Assistant Director of Transportation and Land Use

# AGENDA REPORT

## Budget and Personnel Committee

January 2025

Item No. 1o

Efficient Transportation and Quality Places

### ISSUE:

VOTE: Authorize application to the USDOT's Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Program not to exceed \$1.8 million.

### BACKGROUND:

The Mid-America Regional Council (MARC) has long been committed to regional efforts to ensure reliable transportation infrastructure that can withstand and adapt to challenges posed by extreme weather events. Identifying and integrating strategies such as improved flood management, heat island reduction, and system redundancy into our regional transportation network are critical to maintaining safe, reliable, and sustainable mobility.

Through the FHWA's [Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation](#) (PROTECT) Program, MARC seeks funding to develop a regional resilience plan that focuses on enhancing infrastructure in the transportation sector. While the application is still under development, MARC plans to apply for an amount not to exceed \$1.8 million. MARC will retain sufficient resources to administer the funds and support planning linkages with allied initiatives.

The grant funds will allow MARC to develop create a set of analytical tools, criteria, and decision-making supports to substantially increase the ability of the community and the multimodal transportation system to withstand, recover and bounce forward from disruptive events such as flooding, drought, and extreme heat. The framework will protect long-term investments by federal, state, and local government in transportation infrastructure and will identify how existing transportation infrastructure contributes to regional risks and vulnerabilities and develop appropriate mitigation strategies.

### BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$1,200,000 - \$1,800,000
Source	FHWA - PROTECT Program
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$120,000 - \$200,000
Contractual	\$ 1,055,000 - \$1,575,000
Other (supplies, printing, etc.)	25,000

### RELATED JURISDICTIONS:

This item impacts all counties in the MARC region.

### RECOMMENDATION:

Authorize grant application, and receipt of funds if accepted, to the United State Department of Transportation's Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Program for an amount ranging from \$1.2 - \$1.8 million.

### STAFF CONTACT:

Ryan Umberger, Transportation Planner II

Tom Jacobs, Chief Resilience Officer and Environmental Programs Director

Ron Achelpohl, Director Transportation and Environment

# AGENDA REPORT

## Budget and Personnel Committee

January 2025

Item No. 1p

Efficient Transportation and Quality Places

### ISSUE:

VOTE: Authorize a grant application to the Environmental Protection Agency’s Thriving Communities Regranting Program for an amount not to exceed \$350,000.

### BACKGROUND:

The Environmental Protection Agency (EPA), through the Research Triangle Institute, has released a call for projects through the [Thriving Communities Grantmaking Program](#). At least \$40 million will be available to community-based organizations, local governments and non-profits throughout EPA Region 7 until spring 2027. Applications will be received on a rolling quarterly basis, with the first round of applications due January 31. Funds are intended to address climate and environmental justice, with a focus on supporting community-based organization in the planning, design and implementation of local resilience strategies.

Recent regional climate planning efforts generated a broad pipeline of eligible projects. The Mid-America Regional Council (MARC) will support interested organizations in developing successful funding applications through this program. At the same time, regional opportunities exist to accelerate the implementation of the regional climate action plan.

MARC staff propose to build upon regional climate priorities by organizing at least 35 high-quality training programs to support implementation of climate strategies benefiting low-income, disadvantaged communities. Training would focus on diverse topics such as stormwater management, green and complete streets, building energy efficiency, circular economy, heat island reduction, resilience hubs and local food systems. The development of training efforts would be organized in ways that build upon previous local successes, strengthen local collaborations and capacity, and facilitate greater local/regional resilience.

Funds would be used to hire (or contract) staff, in coordination with the Government Training Institute. Additional funds would support associated workshop costs including honoraria, travel, room rental and food.

### BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$350,000
Source	EPA TCRP
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$260,000
Contractual	50,000
Pass-Through	0
Other (supplies, printing, etc.)	40,000

### RELATED JURISDICTIONS:

This item impacts all counties in the MARC region.

### RECOMMENDATION:

Authorize submission of grant application, and receipt of funds if accepted, to the United State EPA Thriving Communities Regranting Program for an amount not to exceed \$350,000.

### STAFF CONTACT:

Tom Jacobs, Chief Resilience Officer and Environmental Programs Director

# AGENDA REPORT

## Budget and Personnel Committee

January 2025  
Item No. 1q  
Quality Early Learning

### ISSUE:

VOTE: Approve amendments agreements for Danica Love and Janet Clark to support the Missouri Preschool Collaborative Network.

### BACKGROUND:

In May 2024, the Mid-America Regional Council's (MARC) Department of Early Learning renewed its \$1,694,728 contract with the Missouri Department of Elementary and Secondary Education (DESE) Office of Childhood to administer the Preschool Collaborative Network (PSCN) for a second year. The PSCN supports preschool teachers in northwest Missouri—including Andrew, Atchison, Bates, Buchanan, Cass, Clay, Clinton, DeKalb, Gentry, Holt, Jackson, Nodaway, Platte, Vernon, and Worth counties—through onsite coaching, intensive cohort training, and best practices sessions.

MARC contracted three independent contractors to provide coaching and training services in the Kansas City region for the PSCN. Originally, the contract amounts were below the \$50,000 approval threshold. However, due to an increase in coaching visits, contract amendments are needed for two contractors, Danica Love and Janet Clark, raising their contracts from \$43,500 to \$54,300. These amendments account for the additional services anticipated through the contract period ending May 23, 2025, with all other contract terms remaining unchanged.

### BUDGET CONSIDERATIONS:

Original Contract Amounts (Contract Period May 24, 2024 - May 23, 2025)		
Contractor	Original Amount	Amended Contract Amount
Danica Love	\$43,500	\$54,300
Janet Clark	\$43,500	\$54,300

### RECOMMENDATION

Approve amendments to contracts with Danica Love and Janet Clark to support the Preschool Collaborative Network for northwest Missouri.

### STAFF CONTACT

Toni Sturdivant, Director of Early Learning and Head Start  
Brandy Peterson, Shared Services Director





## BUDGET AND PERSONNEL COMMITTEE

Meeting  
Summary  
December 17, 2024  
11:15 a.m.

### COMMITTEE MEMBERS PRESENT

Council Member Holly Grummert, Overland Park, KS - Chair of the MARC Budget and Personnel Committee  
Mayor Damien Boley, Smithville, MO  
Commissioner Janee Hanzlick, Johnson County, KS  
Victor Hurlbert, Auditor, Clay County, MO  
Mayor Pro Tem Beto Lopez, Lee's Summit, MO  
Council member Bridget McCandless, Independence, MO  
Commissioner Jerry Nolte, Clay County, MO  
Commissioner Rob Roberts, Miami County, KS  
Council member Marge Vogt, Olathe, KS

### STAFF PRESENT

David Warm, Executive Director  
Carol Gonzales, Director of Finance and Administration  
Ron Achelpohl, Director of Transportation and Environment  
Kristi Bohling-DaMetz, Director of Aging and Adult Services  
Andrew Malloy, Finance Director  
Julie Phillips, Shared Services Director  
Will Hendrickson, Housing Program Intern  
John Davis, Fiscal Administrator  
Eric Winebrenner, Public Safety Communications Program Director  
McKenzie Neds, Executive Assistant

### OTHERS

### CALL TO ORDER

Council member Holly Grummert, Chair of the MARC Budget and Personnel Committee, called the meeting to order at 11:18 a.m. Due to the meeting being conducted remotely and in-person, Council member Grummert provided instructions for participation. She reported that staff would present on all the agenda items, provide an opportunity for comments and questions after each item, and ask for approval of all agenda items with one vote at the end of the meeting. Members would have an opportunity to abstain or object to any items necessary during the final vote.

*Approve Contracts, Grants, and Other Major Expenditures*

VOTE: Approve the Mid-America Regional Council's revised 2024 and proposed 2025 budget.

Carol Gonzales, Director of Finance and Administration, requested approval of the revised 2024 and proposed 2025 budget. Ms. Gonzales reviewed the fund structures of the organization (general fund, special revenue fund, enterprise fund, indirect and clearing fund, and 911 capital fund) and gave a detailed overview of the expenditures and revenues for each fund from actual 2023, approved and revised 2024, and projected 2025. She noted that projected revenues softened from \$133,154,868 in

2024, to \$119,973,547 in 2025; and expenditures decreased from \$133,015,121 to \$117,498,887. These changes are primarily due to several large projects that were slower to start than anticipated. These timing impacts and other substantial changes from the approved 2024 Budget are noted in the Notable Changes section of the document and are reflected in future projections. Ms. Gonzales spent time reviewing in detail each of the funds by revenues and expenditures by program and cost categories associated with them. In summary, revised 2024 revenues equal \$123,858,486 and expenditures equal \$122,563,676. The proposed 2025 revenues equal \$119,973,547 and expenditures equal \$117,498,887. The budget document and more financial information can be found on the MARC website at: <https://marc.org/about-marc/financial-information>

Victor Hurlbert asked Ms. Gonzales to comment on the nature of the MARC budget which he knows is not necessarily a balanced budget. She explained that most of those differences is due to the timing of work and reimbursement from outside agencies but it is still a healthy budget and continues to ebb and flow.

Commissioner Janeé Hanzlick asked what the percent decrease between revenues and expenditures was and Andrew Malloy calculated a 4% decrease from 2024 to 2025.

VOTE: Authorization to submit the State Fiscal Year 2026 Aging Area Plan.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested authorization to submit the SFY26 Aging Area Plan which outlines year 2 of a 4 year plan that was submitted last year. This plan will update anything that needs to be changed from the previous submission and under the new OAA reauthorization, the plan must go for public comment before submission. Total amount of the plan is estimated to be \$8,137,889 and the plan was approved by the Commission on Aging and recommended for Board approval.

Council member Bridget McCandless wondered how many public comments will be shared since this is the first time this plan will have that step. Ms. Bohling-DaMetz said that she could share those with the board once the period is closed.

VOTE: Approve amendment to increase the current catering agreement with Guadalupe Center.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested an amendment to increase the catering contract with Guadalupe Centers in order to continue services without being interrupted through SFY2025. New total of the contract will be \$195,195 and was recommend to the board for approval by the Commission on Aging.

VOTE: Approve the acceptance of funds from private funders and the State of Missouri to support the Double Up Food Bucks program in 2025.

Donna Martin, Public Health Senior Planner, requested approval to accept funds from various sources to support the Double Up Food Bucks program through the year 2025. Ms. Martin explained that the original submission for funding to the USDA grant was not awarded. Several funders that were originally going to offer match donations to the program under the USDA award have committed part or all of those funds to support the program in 2025. Total amount of funding from these funders and the state of Missouri is \$4,211,000 and is recommended for Board approval by the Commission on Aging.

Council member Bridget McCandless asked if there would be a substantial change in how the program works due to she shift in funding amounts? Ms. Martin said that no she doesn't anticipate a large change in the program because the staff are constantly looking for ways to maintain the program as is.

VOTE: Authorize amendment increase with Social Impact Advising Group for project management services for 988 and mobile crisis response.

Julie Phillips, Shared Services Director, requested approval for a contract amendment increase for SIAG who expand to support the education, training and engagement programs planned for year 3 of the

SAMHSA grant. The extended contract will support and implementation of 911 diversion programs and 988/mobile crisis education, engagement and training in 2025. The new total amount is \$57,600.

VOTE: Authorize amendment increase with ReDiscover for the Justice and Mental Health Collaboration Program grant for the Eastern Jackson County Co-Responder Program.

Julie Phillips, Shared Services Director, requested approval of an amendment increase for ReDiscover to continue work as a part of the Eastern Jackson County Co-Responder program. This increase will allow ReDiscover to expand the program and embed mental health clinicians within the three police departments to respond with law enforcement on calls for service. Total contract amount is \$385,666 and is funded by a relocation of funding from another provider: Burrell Behavioral Health.

Council member Bridget McCandless asked if ReDiscover would be able to service the areas that Burrell served because of the critical need. Ms. Phillips indicated that there will be quarterly check in with Burrell to see the progress of their challenges and to re-evaluate another potential contract.

VOTE: Authorize reallocation of awarded federal funds for the U.S. Department of Health Human Services Substance Abuse and Mental Health Services Administration federal award project to enhance mental health mobile crisis response.

Julie Phillips, Shared Services Director, requested authorization to reallocate funding from the SAMSHA grant to MARC from partner organizations due to staffing challenges. A total of \$312,309 would flow back to MARC in order to cover the following expenses: mobile responder specialized training, suicide crisis intervention training, conference travel & training, 988/Mobile Crisis Education & Outreach, and contractual services with Social Impact Advising Group.

Council member Bridget McCandless asked if the trainings that take place with the funding could be blended with both teams (911 & 988) with role playing and examples of real life scenarios for the teams to work together more effectively. Ms. Phillips says that this is absolutely part of the plan for training.

Council member Grummert asked if these training should also include dispatchers as well who often time gather details for the responders prior to arrival. Ms. Phillips acknowledged and agreed that they could be built into the training as well.

VOTE: Approve the five-year agreement with Seculore Solutions for cybersecurity monitoring and risk assessment services for the regional 911 system.

Eric Winebrenner, Public Safety Communications Director, requested approval of contract for cybersecurity monitoring and risk assessment with Seculore Solutions. Seculore Cyberbenchmark is the only cybersecurity risk assessment built specifically for public safety and based upon best practices of the Federal Communications Commission. The contract was approved by the Public Safety Communications Board and totals \$866,400 with payments over the next 5 years.

VOTE: Authorize the purchase of equipment and a three-year license and subscription from CDW for the firewall content filtering service to support the Mid-America Regional Council regional 911 system.

Eric Winebrenner, Public Safety Communications Director, requested approval to purchase equipment, licensing, and monitoring from CDW in support of the regional 911 system. This firewall service plays a critical role in protecting the regional 911 network, offering a robust, user-friendly solution with advanced features to ensure comprehensive security. The design of the 911 system is changing from what it has been historically, and best practices dictate that the network now requires a different level of protection. Total contract is \$377,664 and is recommended for approval by the Public Safety Communications Board.

Council member Grummert asked if this cost was every year? Mr. Winebrenner answered that the cost of \$377,664 is a one-time cost for the system.

Victor Hurlbert asked if these systems are common across the country to protect against cyberattacks this way. Mr. Winebrenner indicated that these systems are common and are a good mechanism to protect against cyberattacks.

VOTE: Authorize agreement between the Mid-America Regional Council and the United Methodist Health Ministry for ongoing support of the Mobile Integrated Healthcare-Community Paramedic project.

John Davis, Fiscal Administrator, requested approval of a contract with United Methodist Health Ministry to support the Mobile Integrated Healthcare-Community Paramedic project. This project is the use of specially trained paramedics to provide primary care, in a non-emergency response, often in collaboration with primary care providers. Total contract amount is \$150,000 and is recommended for approval by the Mid-America Regional Council Emergency Rescue Committee.

VOTE: Authorize an expanded software subscription agreement with Replica to support planning for the Bi-State Sustainable Reinvestment Corridor.

Ron Achelpohl, Director of Transportation and Environment, requested approval to expand the software subscription agreement with Replica to support planning for the Bi-State Sustainable Reinvestment Corridor. These will be helpful in supporting a variety of upcoming planning initiatives and under the new offer, all cities and counties in the MARC area will also be able to access these tools through MARC's subscription. Total contract amount is \$96,000 for one-year.

VOTE: Authorize contract extension with Daryl P. Kelly, LLC to provide on-call network support services for the Operation Green Light Program.

Ron Achelpohl, Director of Transportation and Environment, requested approval of a contract extension for a network service contractor is needed to help with the support of a wireless traffic signal network, servers, switches, and routing for the OGL network. The chosen provider was selected in 2021 with the option to extend and this extension will bring the total amount up to \$90,450.

VOTE: Authorize consultant agreements for four 2025 Planning Sustainable Places studies in Harrisonville, Kearney, Liberty and Platte City, Missouri.

Ron Achelpohl, Director of Transportation and Environment, requested approval of four listed planning sustainable places consultant agreements that were selected based on a qualifications-based competitive process. Projects include, the City of Harrisonville, MO (\$150,000), the City of Kearney, MO (\$100,000), the city of Liberty, MO (\$178,125) and the city of Platte City, MO (\$200,000). Project plans and funding were detailed in the board memo and can be found on the MARC website.

VOTE: Approve the Minutes of the November 26, 2024 Meeting.

Council member Bridget McCandless moved for approval of all agenda items and Mayor Damien Boley seconded the motion.

Mayor Pro Tem abstained from item 1c: *VOTE: Approve amendment to increase the current catering agreement with Guadalupe Center.*

The motion passed.

#### Other Business

There was no other business.

#### Adjournment

Council member Grummert adjourned the meeting at 11:56 a.m.