

Mid-America Head Start Policy Council Meeting  
Tuesday, May 13, 2025  
Agenda

1. Meeting Called to Order / Establish Quorum Molly Merrigan
  - Meeting started 12:09pm
2. Welcome and Introductions Molly Merrigan
  - In Person: Kasey Lawson, Betty Choi, Liz Meng, Patty Lucas, Carol Bolz, Lacie Lapee, Kathy Fuger, Lynette Fowler, and Brady Konomos
  - Virtual: Toni Sturdivant and Molly Merrigan
3. Information/ Training
  - Enrollment, Attendance, and Disability Betty Choi
    - i. February enrollment combined was 95.08% with a goal of 97%. Attendance was a combined of 83.96% with a goal of 85%. Attendance low due to transportation and illness
    - ii. Disabilities were 9.9% for Head Start, 1.9% for EHS, and 11.80% for combined in April
  - Budget Report MARC Head Start Dashboard Liz Meng
    - i. Liz provided an overview of MARC Head Start Financial Summary Report grant status as of March 31<sup>st</sup>, 2025.
    - ii. Our HS/EHS Core Operating grant FY2024-2025 has a total budget of \$32,918,852. There is \$22,999,646 remaining.
    - iii. Missouri EHS grant for FY 2024-2025 has a total budget of \$ 1,642,600 with a remaining balance of \$507,361.
    - iv. Kathy asked if MARC Admin is ahead of spending currently? Kasey answered that the numbers are currently on track for spending.
  - CACFP Report Liz Meng
    - i. Liz reported on the USDA/CACFP monthly report as of March 2025.
    - ii. The grand total of meals served in February was 57,554, the amount reimbursed was \$152,976. In March 69,918 meals were served and the amount reimbursed was \$179,315.79.
  - Credit Card Expenditures Liz Meng
    - i. Liz reviewed the credit card expenses as of March 2025.
    - ii. Susan Duffey spent a total of \$1,671.13, Brady Konomos spent a total of \$5,963.55, and Daniela Rivera spent a total of \$102.84.
  - Head Start Directors Report Kasey Lawson
    - i. OHS Memorandum
      - Expanding Educational Freedom and Opportunities for Families in Head Start Programs. This Memorandum promotes parent choice to select providers. This allows more flexibility for us to serve families outside of

our region. It also covers the need for family feedback on our Community Assessment. There are new opportunities for us to involve parents more thoroughly. The IM does cover Faith Based Programs.

- Lacie asked if this includes school districts. Kasey said it varies from district to district. Some are stricter on their boundaries on what they can allow. However, others are willing to take other kids as long as transportation is covered.

ii. Self-Assessment

- Professional Development and Human Resources
  - a. Accomplishments: New MOPD system, staff retainage improvements, and on demand training through MARC LMS
  - b. Challenges: hiring staff with credentials.
- ERSEA
  - a. Accomplishments: huge improvements in enrollment leading to 6 month extension, recruitment plans, increased attendance data entry.
  - b. Challenges: meeting 97% enrollment, selection of children with challenging behaviors and special needs on IEPs as they move from the waitlist
- Health and Nutrition Services
  - a. Accomplishments: Partnership with KCU, American Heart Association selected for Lived Experience Group, Head Start physical exam completion rate increased by 7%.
  - b. Challenges: Community resources required to support referral process for failed screenings, gaps in health insurance coverage.
- Mental Health and Disabilities
  - a. Accomplishments: Over 10% children who meet eligibility for IDEA services, increase in staffing for extra support
  - b. Challenges: Need more streamlined staffing children with high needs and children struggles implementing classroom structures.
- Child Development and Learning
  - a. Accomplishments: Systems are in place to implement DRDP, progress in implementing curriculum model, Continuity of Care and mixed ages were implemented
  - b. Challenges: family style dining
- Family and Community Engagement
  - a. Accomplishments: quorum met at all program governance, 8 advocates completed FDC, parent engagement, cultural fairs, vision boards, diverse cafes
  - b. Challenges: Consistent and detailed documentation
- Environmental Health and Safety

- a. Accomplishments: FA1 covered transportation review that showed sufficient options, on the CASE observations as MARC Staff
  - b. Challenges: Delayed scheduling of CASE, Sweep step in CASE transitions not fully implemented at all DSPs.
- Fiscal
  - a. Accomplishments: met in-kind for CORE Yr1, Hired grant accountant III
  - b. Challenges: staff turnover, training dollars being spent timely.
- Continuous Program Improvement
  - a. Accomplishments: 45% increase in fully implemented indicators from Year 1 and Year 2 during self-assessment for Tier 1 and Tier 2 DSPs, data storytelling
  - b. Challenges: data team not fully developed so hoping to explore in PY 3.
- Kathy mentioned that the Head Start model looks great on paper and asked if it's like that in real life. Kasey answered that she has gotten many comments on programs actually feeling like they are in a partnership with MARC which we consider a great success.
- Goal 1: Joyful, Engaged learning
  - a. Accomplishments: classroom observations, training on Play, and Project Approach Exhibit
  - b. Updates: Continue develop Project Approach KC and NAEYC Project Approach
- Goal 2: Wellness
  - a. Accomplishments: large group participation in Conscious Discipline Elevate conference, Spring Seminar on Banishing Burnout, Conscious Leadership and Stress Wisely trainings
  - b. Updates: reconvening the Wellness committee and creating a wellness survey
- Goal 3: Strong Families
  - a. Accomplishments: Parent Advisory Committee implemented 3 cafes, parents as driving force on Family Fun Resource Fair
  - b. Updates: Looking at update assessment tool.
- Goal 4: Workforce
  - a. Accomplishments: Met with 15 DSP's teachers to hear voices from frontlines.
  - b. Updates: Streamline onboarding process
- iii. Child Health and Safety
  - We have had four incidents over the last couple months. Three involved a child being left unattended and one was an inappropriate staff behavior. All incidents have been reported to the Office of Head Start.

- Lacie asked if any more details can be shared. Kasey expanded that two incidents were at the same location. The children left unattended vary anywhere from 2-20 minutes. We want to ensure we are on top of these issues especially moving into a potential RAN Review.

*\*Information will be shared during the discussion of each Action Item to ensure understanding prior to Advisory Committee approval of any item\**

1) Action Items to be approved and submitted to the Governing Body:

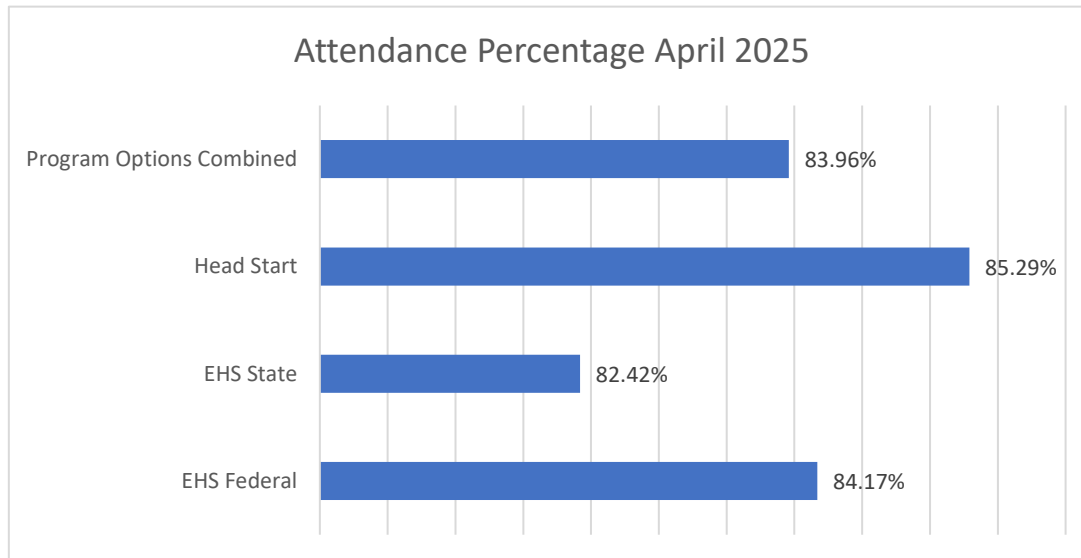
- Approval of Monthly Items:
  - i. Advisory Committee Meeting Minutes- March
    - Motioned by Lacie, seconded by Kathy
    - All ayes, no nays → motion passes
  - ii. Shared Governance Meeting Minutes- April
    - Motioned by Lacie, seconded by Kathy
    - All ayes, no nays → motion passes
  - iii. Policy Updates/Approval
    - New Policy 4000A
      - Motioned by Kathy, seconded by Kaitee
      - All ayes, no nays → motion passes
    - Policy Update
      - Motioned by Lacie, seconded by Kathy
      - All ayes, no nays → motion passes
    - Policy Update
      - Motioned by Kathy, seconded by Laciee
      - All ayes, no nays → motion passes
  - iv. New Partner Approval
    - Kathy asked what Render's Hope faith-based program means? Kasey and Lynette discussed that faith is outside the Head Start program and not a part of their curriculum.
    - Kathy also asked if YMCA staff are available to start up these new partnerships. Kasey shared that some staff are interested in being transferred to new sites to stay within Head Start.
    - Motioned by Lacie, seconded by Kathy
      - All ayes, no nays → motion passes

2) Adjournment

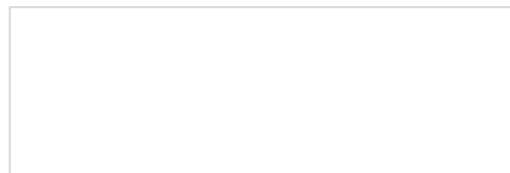
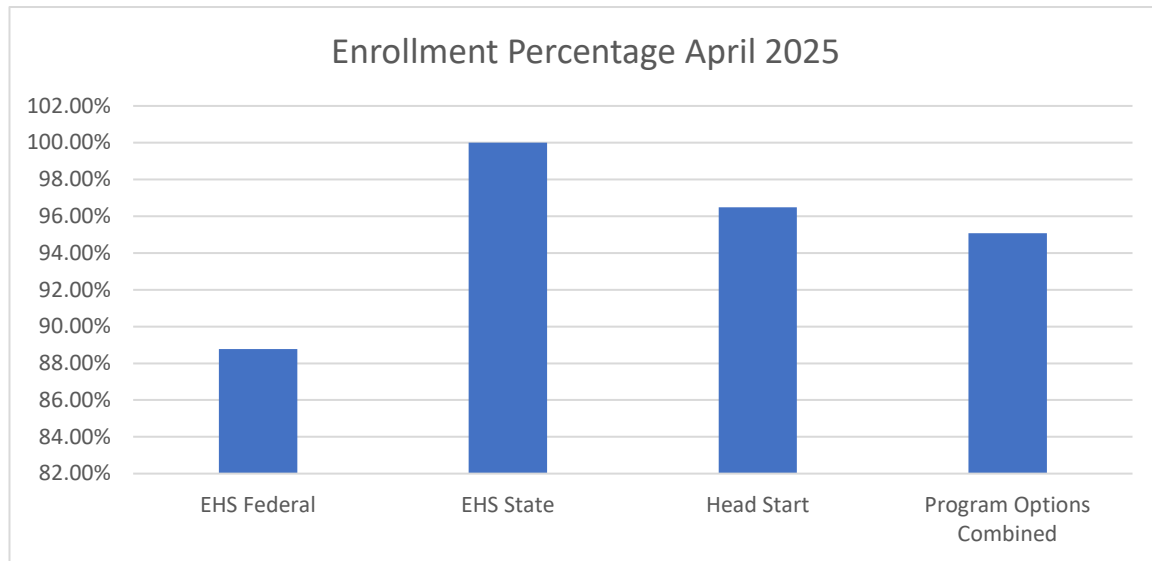
- a) Motioned by Lacie, seconded by Kathy
- b) Adjourned at 1:27pm

Molly Merrigan

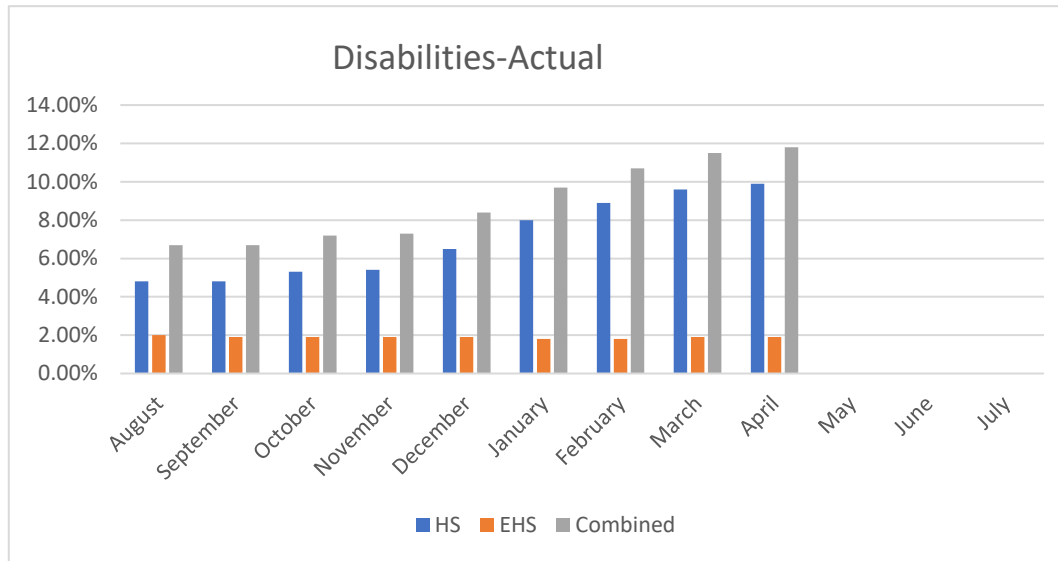
Program Option	Attendance Percentage April 2025
EHS Federal	84.17%
EHS State	82.42%
Head Start	85.29%
Program Options Combined	83.96%



Program Option	Enrollment Percentage April 2025
EHS Federal	88.77%
EHS State	100.00%
Head Start	96.49%
Program Options Combined	95.08%



	August	September	October	November	December	January	February	March	April	May	June	July
HS	4.80%	4.80%	5.30%	5.40%	6.50%	8.00%	8.90%	9.60%	9.90%			
EHS	2.00%	1.90%	1.90%	1.90%	1.90%	1.80%	1.80%	1.90%	1.90%			
Combined	6.70%	6.70%	7.20%	7.30%	8.40%	9.70%	10.70%	11.50%	11.80%			



# MARC Head Start

Mid-America Regional Council

## Financial Summary Report

Grant Status as of March 31, 2025

key:

= % Spent

▼ = % of Time Elapsed

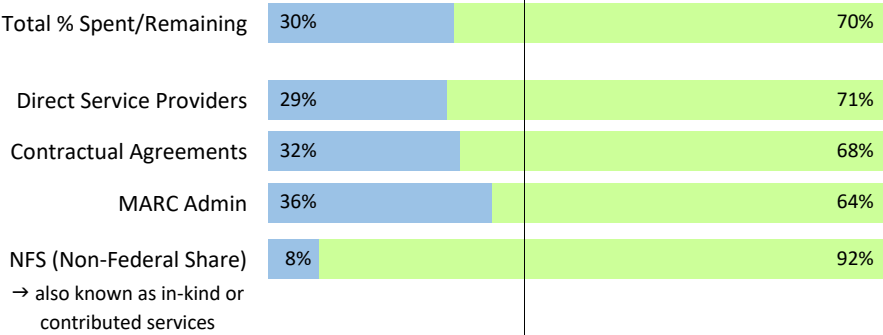
= % Remaining

→ OPEN GRANTS (FY 2024-2025)

42230 - HS / EHS Core Operating

Grant Period: 11/01/2024 - 10/31/2025 ( → Mar 31, 2025 = 5/12, or 42% )

Total Budget:	\$	32,918,852
Amount Spent:	\$	9,919,206
Amount Remaining:	\$	22,999,646

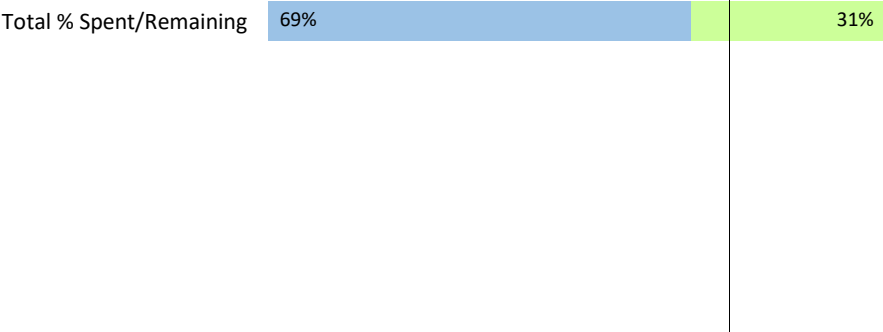


**Notes:** the category of Direct Service Providers comprises 82% of the total grant, leading to the similarity between the percentage spent for DSPs alone as compared to the total grant; data here reflects the typical one-month lag; the non-federal share (NFS) bar graph indicates the percent collected and the remaining balance for the same time period

48550 - Missouri EHS Program

Grant Period: 7/01/2024 - 6/30/2025 ( → Mar 31, 2025 = 9/12, or 75% )

Total Budget:	\$	1,642,600
Amount Spent:	\$	1,135,239
Amount Remaining:	\$	507,361

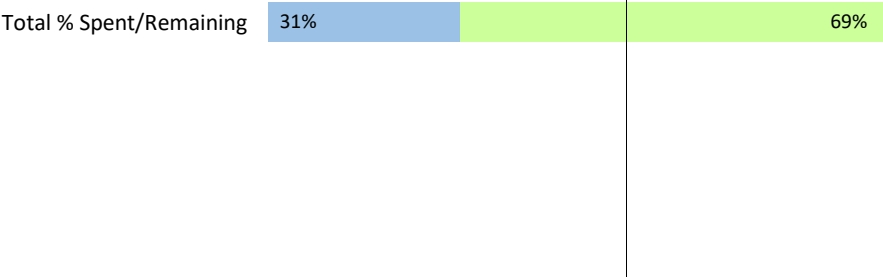


**Notes:** the vast majority (99%) of the Missouri EHS grant funds is passed through to two of MARC's providers: the Independence School District and Operation Breakthrough; the remaining 1% is retained by MARC to recoup costs to administer the grant; data here reflects the typical one-month lag

46811 - Parent Advisory Council (University of Missouri)

Grant Period: 10/15/2024 - 7/31/2025 ( → Mar 31, 2025 = 5.5/9.5, or 58% )

Total Budget:	\$	14,685
Amount Spent:	\$	4,539
Amount Remaining:	\$	10,146



**Notes:** Lynette Fowler, MARC's Family and Community Engagement Program Manager, obtained this funding from the Center for Excellence in Child Well-Being at the University of Missouri, through the MO Department of Social Services, Early Childhood Comprehensive Services



# MARC Head Start

Mid-America Regional Council

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Grant Status as of March 31, 2025

key:

= % Spent

▼ = % of Time Elapsed

= % Remaining

→ OTHER FUNDS

**41700 - Local Community Support - unrestricted**

Grant Period: N/A				
Total Budget:	\$	32,770	Total % Spent/Remaining	<div><div>97%</div><div>3% →</div></div>
Amount Spent:	\$	31,640		
Amount Remaining:	\$	1,130		

**Notes:** these unrestricted funds result from program income not allowed by Head Start regulations, and provide a buffer should a vendor submit an invoice after a grant has closed and the liquidation period has passed, or the rare possibility that an expense submitted for federal reimbursement would be disallowed

**41750 - HRSA MCHB (P4 Challenge) - restricted to Health-related**

Grant Period: N/A				
Total Budget:	\$	55,000	Total % Spent/Remaining	<div><div>8%</div><div>92%</div></div>
Amount Spent:	\$	4,270		
Amount Remaining:	\$	50,730		

**Notes:** Sandra Reece-Tinsley, MARC's Health and Nutrition Program Manager, obtained this funding in April 2021; it is primarily earmarked for the Excelsior Springs Health Clinic

MID-AMERICA REGIONAL COUNCIL (MARC)  
42230 Federal Core HS/EHS FY24-25  
Cumulative Activity Through March 31, 2025

Account	Description	Cumulative Budget	Current Month	Cumulative Actual	Obligations Encumbrances	Cumulative Total	Actual % Spent
<u>Revenues</u>							
4111-00000	Federal Grant Revenue	\$32,918,852.00	\$3,101,812.84	\$9,919,206.30	\$0.00	\$9,919,206.30	30.1%
4511-00000	Contributed Services	8,229,713.00	246,266.58	688,757.46	0.00	688,757.46	-----
	Total Revenues	41,148,565.00	3,348,079.42	10,607,963.76	0.00	10,607,963.76	25.8%
<u>Expenses</u>							
5210-07800	Federal Subrecipient, Independence Public Schools	3,585,284.00	334,262.51	896,672.45	2,688,611.55	3,585,284.00	25.0%
5210-08550	Federal Subrecipient, Kansas City Public Schools	6,063,206.00	526,472.79	1,937,017.54	4,129,182.44	6,066,199.98	31.9%
5210-13205	Federal Subrecipient, Operation Breakthrough	3,441,167.00	273,618.84	816,134.72	2,625,032.28	3,441,167.00	23.7%
5210-20425	Federal Subrecipient, YMCA of Greater Kansas City	5,037,666.00	379,808.02	1,292,226.02	3,745,439.98	5,037,666.00	25.7%
5223-00009	Contracted Services - Tier 1, Ability KC	100,716.00	11,190.67	44,762.68	55,953.32	100,716.00	44.4%
5223-01690	Contracted Services - Tier 1, Blue Springs School District	469,160.00	39,096.67	156,386.68	312,773.32	469,160.00	33.3%
5223-02370	Contracted Services - Tier 1, Grandview School District	674,392.00	0.00	168,598.02	505,793.98	674,392.00	25.0%
5223-04923	Contracted Services - Tier 1, Emmanuel F&C Dev Ctr	745,198.00	62,099.83	248,399.32	496,798.68	745,198.00	33.3%
5223-05133	Contracted Services - Tier 1, Excelsior Springs School Dis	342,440.00	28,536.67	114,146.68	228,293.32	342,440.00	33.3%
5223-05391	Contracted Services - Tier 1, Front Porch Alliance	241,740.00	20,145.00	80,580.00	161,160.00	241,740.00	33.3%
5223-06160	Contracted Services - Tier 1, Guadalupe Center Inc	833,664.00	69,472.00	277,888.00	555,776.00	833,664.00	33.3%
5223-09516	Contracted Services - Tier 1, Learn A Lot Academy	1,233,997.00	102,833.08	411,332.32	822,664.68	1,233,997.00	33.3%
5223-09715	Contracted Services - Tier 1, Lee's Summit School District	552,552.00	46,046.00	184,184.00	368,368.00	552,552.00	33.3%
5224-02565	Contracted Services - Tier 2, Raytown School District	781,611.00	65,134.25	260,537.00	521,074.00	781,611.00	33.3%
5224-03770	Contracted Services - Tier 2, Center School District	847,530.00	282,510.00	282,510.00	565,020.00	847,530.00	33.3%
5224-05515	Contracted Services - Tier 2, The Family Conservancy	1,020,600.00	85,050.00	340,200.00	680,400.00	1,020,600.00	33.3%
5224-18116	Contracted Services - Tier 2, EarlystartART (UICS)	863,796.00	71,983.00	287,932.00	575,864.00	863,796.00	33.3%
5220-00000	Contracted Service	185,833.00	21,068.00	53,286.36	0.00	53,286.36	28.7%
5220-02361	Contracted Service, Cultivating Potential (Amy Thompson)	82,368.00	5,647.50	27,031.50	55,336.50	82,368.00	32.8%
5220-02590	Contracted Service, Cornerstones of Care	34,000.00	900.00	3,775.00	30,225.00	34,000.00	11.1%
5220-02937	Contracted Service, Marcos Castillo	1,479.00	52.80	105.60	1,373.40	1,479.00	7.1%
5220-03245	Contracted Service, Child Plus	52,950.00	0.00	64,168.00	0.00	64,168.00	121.2%
5220-03806	Contracted Service, Deb Bowman	37,500.00	1,774.35	6,706.65	30,793.35	37,500.00	17.9%
5220-05105	Contracted Service, Easter Seals Midwest	7,000.00	0.00	0.00	7,000.00	7,000.00	0.0%
5220-05515	Contracted Service, The Family Conservancy (MH + PD)	100,493.00	14,250.00	17,375.00	83,118.00	100,493.00	17.3%
5220-06037	Contracted Service, Suzanne Grace	59,981.00	4,725.60	17,339.52	42,641.48	59,981.00	28.9%
5220-07982	Contracted Service, Jewish Vocational Service	10,000.00	0.00	2,667.92	7,332.08	10,000.00	26.7%
5220-08753	Contracted Service, KVC	16,500.00	2,600.00	5,300.00	11,200.00	16,500.00	32.1%
5220-09503	Contracted Service, Angela Lanigan	5,280.00	0.00	541.20	4,738.80	5,280.00	10.3%

MID-AMERICA REGIONAL COUNCIL (MARC)  
42230 Federal Core HS/EHS FY24-25  
Cumulative Activity Through March 31, 2025

Account	Description	Cumulative Budget	Current Month	Cumulative Actual	Obligations Encumbrances	Cumulative Total	Actual % Spent
5220-10492	Contracted Service, Crystallynn Belt	10,560.00	592.68	3,580.26	6,979.74	10,560.00	33.9%
5220-10689	Contracted Service, Georgia Mueller	19,381.00	1,354.32	4,455.00	14,926.00	19,381.00	23.0%
5220-12606	Contracted Service, Natasha Symes	36,975.00	2,212.50	11,478.75	25,496.25	36,975.00	31.0%
5220-13247	Contracted Service, Karen Osborn	57,025.00	4,965.84	19,447.56	37,577.44	57,025.00	34.1%
5220-14545	Contracted Service, Propio Language Services	35,000.00	0.00	12,644.73	22,355.27	35,000.00	36.1%
5220-14906	Contracted Service, Reflect to Connect Psychology	15,524.00	250.00	875.00	14,649.00	15,524.00	5.6%
5220-15095	Contracted Service, Rejuvenate	5,000.00	1,039.20	2,484.00	2,516.00	5,000.00	49.7%
5220-15864	Contracted Service, Margaret (Pegi) Stamps	0.00	900.00	900.00	2,700.00	3,600.00	-----
5220-16089	Contracted Service, Social Work PRN	45,000.00	4,648.00	6,591.45	38,408.55	45,000.00	14.6%
5220-16926	Contracted Service, Partners in Play (Jill Smith)	42,028.00	2,666.40	9,768.00	32,260.00	42,028.00	23.2%
5220-19303	Contracted Service, Kathy Waage	49,000.00	4,250.40	18,221.28	30,778.72	49,000.00	37.2%
5220-19542	Contracted Service, Rise & Shine (Pam Wine)	4,013.00	280.00	1,680.00	2,333.00	4,013.00	41.9%
5220-19660	Contracted Service, Kathi Winkler	14,985.00	1,584.00	2,280.96	12,704.04	14,985.00	15.2%
5230-00000	Legal Fees	2,500.00	0.00	0.00	0.00	0.00	0.0%
5240-00000	Service Agreements	27,894.00	2,332.20	11,224.73	0.00	11,224.73	40.2%
5240-18835	Service Agreements, Verizon Wireless	15,400.00	1,240.35	3,721.34	0.00	3,721.34	24.2%
5250-00000	Media Advertising	10,000.00	0.00	0.00	0.00	0.00	0.0%
5310-00000	Insurance	31,056.00	2,587.97	12,939.85	0.00	12,939.85	41.7%
5410-00000	In Region Travel	12,000.00	1,739.31	5,189.45	0.00	5,189.45	43.2%
5420-00000	Out of Region Travel	12,335.00	0.00	4,320.77	0.00	4,320.77	35.0%
5430-00000	Registration Fees	21,021.00	5,080.00	8,490.00	0.00	8,490.00	40.4%
5440-00000	Meeting	22,290.00	502.08	9,058.38	0.00	9,058.38	40.6%
5450-00000	Periodical & Subscriptions	1,830.00	0.00	0.00	0.00	0.00	0.0%
5450-20545	Periodical & Subscriptions, WIPFLI	995.00	0.00	0.00	0.00	0.00	0.0%
5460-00000	Professional Memberships	4,474.00	5,850.00	6,114.00	0.00	6,114.00	136.7%
5625-00000	Child Care Reimbursements	13,629.00	0.00	(181.00)	0.00	(181.00)	-1.3%
5660-00000	Other Expense	14,890.00	2,800.00	3,250.00	0.00	3,250.00	21.8%
5680-99460	Reproduction Lease Konica	0.00	453.80	1,134.50	0.00	1,134.50	-----
5685-00000	Printing	5,000.00	0.00	0.00	0.00	0.00	0.0%
5700-00000	Supplies and General Expense	45,163.00	65,271.18	66,333.19	0.00	66,333.19	146.9%
5706-00000	Supplies - Equipment - <\$2,500	1,500.00	0.00	0.00	0.00	0.00	0.0%
5760-00000	Training Expense	41,467.00	2,111.98	3,669.20	0.00	3,669.20	8.8%
5760-00009	Training Expense, Ability KC	1,935.00	0.00	1,935.00	0.00	1,935.00	100.0%
5760-01690	Training Expense, Blue Springs School District	10,924.00	0.00	1,016.92	9,907.08	10,924.00	9.3%
5760-02370	Training Expense, Grandview School District	11,127.00	0.00	0.00	11,127.00	11,127.00	0.0%
5760-02565	Training Expense, Raytown School District	12,446.00	534.86	4,102.82	8,343.18	12,446.00	33.0%
5760-03770	Training Expense, Center School District	14,296.00	417.74	417.74	13,878.26	14,296.00	2.9%
5760-04923	Training Expense, Emmanuel F&C Dev Ctr	13,633.00	0.00	0.00	13,633.00	13,633.00	0.0%
5760-05133	Training Expense, Excelsior Springs School District	6,718.00	0.00	0.00	6,718.00	6,718.00	0.0%

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5760-05391	Training Expense, Front Porch Alliance	2,933.00	0.00	0.00	2,933.00	2,933.00	0.0%
5760-05515	Training Expense, The Family Conservancy	10,949.00	0.00	0.00	10,949.00	10,949.00	0.0%
5760-06160	Training Expense, Guadalupe Center Inc	16,122.00	0.00	1,330.14	14,791.86	16,122.00	8.3%
5760-09516	Training Expense, Learn A Lot Academy	22,349.00	0.00	0.00	22,349.00	22,349.00	0.0%
5760-09715	Training Expense, Lee's Summit School District	9,105.00	0.00	0.00	9,105.00	9,105.00	0.0%
5760-18116	Training Expense, EarlystART (UICS)	14,951.00	0.00	0.00	14,951.00	14,951.00	0.0%
6000-00000	Salaries - Regular - Direct	2,257,948.00	174,151.21	800,590.06	0.00	800,590.06	35.5%
6030-00000	Salaries - Intern - Direct	0.00	1,939.50	5,539.50	0.00	5,539.50	-----
6100-00000	Fr Benefits - Regular - Direct	1,192,197.00	91,951.83	422,711.54	0.00	422,711.54	35.5%
6110-00000	Fr Benefits - Intern - Direct	0.00	148.39	423.81	0.00	423.81	-----
6800-00000	Indirect Costs - Regular	1,152,348.00	89,942.83	413,475.91	0.00	413,475.91	35.9%
6810-00000	Indirect Costs - Intern	0.00	705.72	2,015.64	0.00	2,015.64	-----
6830-00000	Indirect Costs - Subsidy Trans	0.00	(1,069.37)	(4,913.65)	0.00	(4,913.65)	-----
6910-00000	Rent - MARC Main Office Space	122,833.00	8,603.53	43,085.29	0.00	43,085.29	35.1%
	Total Expenses	32,918,852.00	2,931,316.03	9,919,206.30	19,694,333.55	29,613,539.85	30.1%
Balance / % Remaining						22,999,645.70	69.9%
7000-00000	Contributed Services, MARC + Tier 1 and Tier 2 DSPs	3,697,881.00	0.00	0.00	0.00	0.00	0.0%
7000-07800	Contributed Services, Independence Public Schools	896,321.00	99,666.82	230,422.25	0.00	230,422.25	25.7%
7000-08550	Contributed Services, Kansas City Public Schools	1,515,802.00	21,026.76	81,467.17	0.00	81,467.17	5.4%
7000-13205	Contributed Services, Operation Breakthrough	860,292.00	92,102.30	242,577.29	0.00	242,577.29	28.2%
7000-20425	Contributed Services, YMCA Of Greater Kansas City	1,259,417.00	33,470.70	134,290.75	0.00	134,290.75	10.7%
	Total Contributed Services	8,229,713.00	246,266.58	688,757.46	0.00	688,757.46	8.4%
GRAND TOTAL		41,148,565.00	3,177,582.61	10,607,963.76	19,694,333.55	30,302,297.31	25.8%
	DSPs	26,982,207.00		7,808,310.05			28.9%
	Contractual Agrmnts	927,875.00		292,703.74			31.5%
	MARC Admin	5,008,770.00		1,818,192.51			36.3%
		32,918,852.00		9,919,206.30			30.1%

MID-AMERICA REGIONAL COUNCIL (MARC)  
 48550 MO EHS FY24-25  
 Cumulative Activity Through March 31, 2025t

Account	Description	Cumulative Budget	Current Month	Cumulative Actual	Obligations Encumbrances	Cumulative Total	Actual % Spent
<u>Revenues</u>							
4211-00000	State Grant Revenue	\$1,642,600.00	\$119,668.29	\$1,135,239.05	\$0.00	\$1,135,239.05	69.1%
	Total Revenues	1,642,600.00	119,668.29	1,135,239.05	0.00	1,135,239.05	69.1%
<u>Expenses</u>							
5220-07800	Contracted Service, Independence Public Schools	717,025.00	42,367.05	490,649.54	226,375.46	717,025.00	68.4%
5220-13205	Contracted Service, Operation Breakthrough	909,150.00	75,938.24	637,487.06	271,662.94	909,150.00	70.1%
6000-00000	Salaries - Regular - Direct	8,150.00	269.47	3,247.18	0.00	3,247.18	39.8%
6030-00000	Salaries - Intern - Direct	0.00	212.50	212.50	0.00	212.50	-----
6100-00000	Fr Benefits - Regular - Direct	4,189.00	142.28	1,714.50	0.00	1,714.50	40.9%
6110-00000	Fr Benefits - Intern - Direct	0.00	16.26	16.26	0.00	16.26	-----
6800-00000	Indirect Costs - Regular	3,739.00	139.17	1,675.73	0.00	1,675.73	44.8%
6810-00000	Indirect Costs - Intern	0.00	77.33	77.33	0.00	77.33	-----
6830-00000	Indirect Costs - Subsidy Trans	(111.00)	0.00	0.00	0.00	0.00	0.0%
6910-00000	Rent - MARC Main Office Space	458.00	23.55	158.95	0.00	158.95	34.7%
	Total Expenses	1,642,600.00	119,185.85	1,135,239.05	498,038.40	1,633,277.45	69.1%
Balance / % Remaining						507,360.95	30.9%
GRAND TOTAL		1,642,600.00	119,185.85	1,135,239.05	498,038.40	1,633,277.45	69.1%

MID-AMERICA REGIONAL COUNCIL (MARC)  
 46811 Parent Advisory Counl FY24-25  
 Cumulative Activity Through March 31, 2025

Account	Description	Cumulative Budget	Current Month	Cumulative Actual	Obligations Encumbrances	Cumulative Total	Actual % Spent
<u>Revenues</u>							
4390-00000	Program Income	\$14,685.00	\$100.00	\$4,539.12	\$0.00	\$4,539.12	30.9%
	Total Revenues	14,685.00	100.00	4,539.12	0.00	4,539.12	30.9%
<u>Expenses</u>							
5220-00000	Contracted Service	0.00	100.00	1,205.00	0.00	1,205.00	-----
5420-00000	Out of Region Travel	800.00	0.00	615.58	0.00	615.58	76.9%
5440-00000	Meeting	0.00	0.00	1,424.63	0.00	1,424.63	-----
5625-00000	Child Care Reimbursements	6,145.00	0.00	470.00	0.00	470.00	7.6%
5700-00000	Supplies and General Expense	2,339.00	0.00	81.79	0.00	81.79	3.5%
6000-00000	Salaries - Regular - Direct	2,530.00	0.00	353.12	0.00	353.12	14.0%
6100-00000	Fr Benefits - Regular - Direct	1,357.00	0.00	186.45	0.00	186.45	13.7%
6800-00000	Indirect Costs - Regular	1,387.00	0.00	182.37	0.00	182.37	13.1%
6910-00000	Rent - MARC Main Office Space	127.00	0.00	20.18	0.00	20.18	15.9%
	Total Expenses	14,685.00	100.00	4,539.12	0.00	4,539.12	30.9%
Balance / % Remaining						10,145.88	69.1%
GRAND TOTAL		14,685.00	100.00	4,539.12	0.00	4,539.12	30.9%

MID-AMERICA REGIONAL COUNCIL (MARC)  
 41700 HS Local Community Support  
 Cumulative Activity Through March 31, 2025

Account	Description	Cumulative Budget	Current Month	Cumulative Actual	Obligations Encumbrances	Cumulative Total	Actual % Spent
<u>Revenues</u>							
4390-00000	Program Income	\$32,769.64	(\$85.04)	\$31,639.70	\$0.00	\$31,639.70	96.6%
	Total Revenues	32,769.64	(85.04)	31,639.70	0.00	31,639.70	96.6%
<u>Expenses</u>							
5220-00000	Contracted Service	1,460.50	0.00	3,360.50	0.00	3,360.50	230.1%
5220-04795	Contracted Service, Carol Dietzschold	2,500.80	0.00	2,500.80	0.00	2,500.80	100.0%
5220-14545	Contracted Service, Proprio Language Services	802.70	0.00	802.70	0.00	802.70	100.0%
5420-00000	Out of Region Travel	403.85	0.00	447.34	0.00	447.34	110.8%
5431-00000	Registration Fees	535.00	0.00	535.00	0.00	535.00	100.0%
5440-00000	Meeting	1,829.55	0.00	1,941.57	0.00	1,941.57	106.1%
5625-00000	Child Care Reimbursements	664.19	0.00	664.19	0.00	664.19	100.0%
5660-00000	Other Expense	13,561.30	0.00	16,069.84	0.00	16,069.84	118.5%
5685-00000	Printing	1,563.21	0.00	1,563.21	0.00	1,563.21	100.0%
5700-00000	Supplies and General Expense	6,826.54	0.00	804.80	0.00	804.80	11.8%
5760-00000	Training Expense	2,622.00	0.00	2,949.75	0.00	2,949.75	112.5%
	Total Expenses	32,769.64	0.00	31,639.70	0.00	31,639.70	96.6%
Balance / % Remaining						1,129.94	3.4%
GRAND TOTAL		32,769.64	0.00	31,639.70	0.00	31,639.70	96.6%

MID-AMERICA REGIONAL COUNCIL (MARC)  
41750 HRSA MCHB - P4 Challenge  
Cumulative Activity Through March 31, 2025

Account	Description	Cumulative Budget	Current Month	Cumulative Actual	Obligations Encumbrances	Cumulative Total	Actual % Spent
<u>Revenues</u>							
4390-00000	Program Income	\$55,000.00	\$0.00	\$4,270.44	\$0.00	\$4,270.44	7.8%
	Total Revenues	55,000.00	0.00	4,270.44	0.00	4,270.44	7.8%
<u>Expenses</u>							
5660-00000	Other Expense	55,000.00	0.00	4,270.44	0.00	4,270.44	7.8%
	Total Expenses	55,000.00	0.00	4,270.44	0.00	4,270.44	7.8%
Balance / % Remaining						50,729.56	92.2%
GRAND TOTAL		55,000.00	0.00	4,270.44	0.00	4,270.44	7.8%



MAHS  
USDA/CACFP Monthly Report  
February 2025 - April 2025

	Feb-25		Mar-25		Apr-25	
	<i># of Meals Served</i>	<i>Amount Reimbursed</i>	<i># of Meals Served</i>	<i>Amount Reimbursed</i>	<i># of Meals Served</i>	<i>Amount Reimbursed</i>
<b>Tier 1</b>						
Ability KC	248	\$ 698.00	290	\$ 812.02		
Blue Springs School District	1,136	\$ 3,275.51	1,463	\$ 4,218.36		
Emmanuel Child & Family Development	2,900	\$ 8,033.40	2,384	\$ 6,604.08		
Excelsior Springs School District	1,031	\$ 2,974.39	1,428	\$ 4,117.40		
Grandview School District	3,470	\$ 8,110.04	3,057	\$ 7,149.89		
Guadalupe Center Inc.	2,451	\$ 6,951.11	2,663	\$ 7,490.53		
Learn A Lot Academy	3,167	\$ 8,794.03	4,220	\$ 11,748.28		
Lee's Summit School District	1,042	\$ 3,316.16	1,587	\$ 5,529.61		
<b>Tier 1 Subtotal</b>	<b>15,445</b>	<b>\$ 42,152.64</b>	<b>17,092</b>	<b>\$ 47,670.17</b>	-	\$ -
<b>Tier 2</b>						
Center	2,064	\$ 4,561.44	2,775	\$ 6,132.75		
EarlySTART	2,706	\$ 7,219.48	2,598	\$ 6,928.00		
Raytown School District	1,494	\$ 5,324.94	1,524	\$ 5,481.00		
<b>Tier 2 Subtotal</b>	<b>6,264</b>	<b>\$ 17,105.86</b>	<b>6,897</b>	<b>\$ 18,541.75</b>	-	\$ -
<b>Tier 3</b>						
Independence School District	6,955	\$ 14,990.91	11,391	\$ 24,063.03		
Kansas City Public Schools	12,501	\$ 32,884.07	15,285	\$ 40,271.27		
Operation Breakthrough	8,262	\$ 23,397.38	11,222	\$ 26,596.14		
YMCA Greater Kansas City	8,127	\$ 22,445.27	8,031	\$ 22,173.43		
<b>Tier 3 Subtotal</b>	<b>35,845</b>	<b>\$ 93,717.63</b>	<b>45,929</b>	<b>\$ 113,103.87</b>	-	\$ -
<b>Grand Total</b>	<b>57,554</b>	<b>\$ 152,976.13</b>	<b>69,918</b>	<b>\$ 179,315.79</b>	-	\$ -

Note:

Credit Card Summary  
Credit Card Expenses February & March 2025 Totals

**Susan Duffey**

February 2025      \$ 1,001.13

March 2025        \$ 670.00

**\$ 1,671.13**

**Brady Konomos**

March 2025        \$ 5,963.55

**\$ 5,963.55**

**Kasey Lawson**

March 2025        \$ -

**\$ -**

**Liz Meng**

March 2025        \$ -

**\$ -**

**Daniela Rivera**

March 2025        \$ 102.84

**\$ 102.84**

**Toni Sturdivant**

March 2025        \$ -

**\$ -**

**Total            \$ 7,737.52**

March 2025 STATEMENT FOR THE MONTH Ending February 28
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Expense Account	Federal Cost Category	Date of Transaction	MARC Employee	Vendor	Date of Statement	Amount	Description
5440	Meeting						
		2/7/2025	Susan Duffey	EZCater-Sinbad's	3/2/2025	\$179.88	FDC training catering 02/07/25
		2/11/2025	Susan Duffey	EZCater-Meddy's	3/2/2025	\$649.65	Shared Goverance Catering 02/10/25
		2/21/2025	Susan Duffey	EZCater-Perkins	3/2/2025	\$171.60	FDC training catering
					<b>Total</b>	<b>\$1,001.13</b>	
	<b>TOTAL</b>					<b>\$1,001.13</b>	

April 2025 STATEMENT FOR THE MONTH Ending March 31

Expense Account	Federal Cost Category	Date of Transaction	MARC Employee	Vendor	Date of Statement	Amount	Description
5440	Meeting	3/4/2025	Daniela Rivera	Jason's Deli	4/1/2025	\$77.13	Three Trails Self-Assessment
		3/4/2025	Daniela Rivera	Jason's Deli	4/1/2025	\$25.71	Three Trails Self-Assessment
	Total					\$102.84	
	TOTAL					\$102.84	

**April 2025 STATEMENT FOR THE MONTH Ending March 31**

Expense Account	Federal Cost Category	Date of Transaction	MARC Employee	Vendor	Date of Statement	Amount	Description
5440	Meeting						
		3/10/2025	Susan Duffey	Rudy's	4/1/2025	\$315.00	Policy Council Catering 03/10/25
		3/18/2025	Susan Duffey	Hy-Vee	4/1/2025	\$355.00	ED Coaches Meeting 03/19/25
					<b>Total</b>	<b>\$670.00</b>	
5700	Supplies & General Expense						
					<b>Total</b>	<b>\$0.00</b>	
	<b>TOTAL</b>					<b>\$670.00</b>	

**April 2025 STATEMENT FOR THE MONTH Ending March 31st**

<b>Expense Account</b>	<b>Federal Cost Category</b>	<b>Date of Transaction</b>	<b>MARC Employee</b>	<b>Vendor</b>	<b>Date of Statement</b>	<b>Amount</b>	<b>Description</b>
<b>5210</b>	<b>Federal Subrecipient, Kansas City Public Schools</b>						
		3/6/2025	Brady Konomos	Delta Airlines	4/1/2025	\$903.55	KCPS Conscious Dis Conf- Flight
		3/6/2025	Brady Konomos	Delta Airlines	4/1/2025	\$301.19	KCPS Conscious Dis Conf- Flight
		3/6/2025	Brady Konomos	Conscious Discipline	4/1/2025	\$1,048.50	KCPS Conscious Dis Conf- Registration
		3/6/2025	Brady Konomos	Conscious Discipline	4/1/2025	\$349.50	KCPS Conscious Dis Conf- Registration
		3/6/2025	Brady Konomos	Alliance Travel	4/1/2025	\$60.99	KCPS Conscious Dis Conf- Travel Ins
		3/6/2025	Brady Konomos	Alliance Travel	4/1/2025	\$20.33	KCPS Conscious Dis Conf- Travel Ins
		3/6/2025	Brady Konomos	Embassy Suites	4/1/2025	\$860.87	KCPS Conscious Dis Conf- Hotel
		3/6/2025	Brady Konomos	Embassy Suites	4/1/2025	\$286.95	KCPS Conscious Dis Conf- Hotel
					<b>Total</b>	<b>\$3,831.88</b>	
<b>5220</b>	<b>Contracted Service</b>						
		3/27/2025	Brady Konomos	Samuel Rodgers Hlth Center	4/1/2025	\$70.00	Head Start Home Based Dental Exam
					<b>Total</b>	<b>\$70.00</b>	
<b>5240</b>	<b>Service Agreements</b>						
		3/15/2025	Brady Konomos	Verizon Wireless	4/1/2025	\$930.38	Head Start MiFi Monthly Charge
		3/15/2025	Brady Konomos	Verizon Wireless	4/1/2025	\$310.13	Head Start MiFi Monthly Charge
					<b>Total</b>	<b>\$ 1,240.51</b>	
<b>5440</b>	<b>Meeting</b>						
		3/11/2025	Brady Konomos	EzCater	4/1/2025	\$156.62	Advisory Committee March Lunch
		3/11/2025	Brady Konomos	EzCater	4/1/2025	\$52.21	Advisory Committee March Lunch
		3/11/2025	Brady Konomos	EzCater	4/1/2025	\$211.87	Mental Health/Disabilities Self-Assessment
		3/11/2025	Brady Konomos	EzCater	4/1/2025	\$83.96	Mental Health/Disabilities Self-Assessment
		3/13/2025	Brady Konomos	EzCater	4/1/2025	\$237.38	Directors Meeting Breakfast
		3/13/2025	Brady Konomos	EzCater	4/1/2025	\$79.12	Directors Meeting Breakfast
					<b>Total</b>	<b>\$821.16</b>	
<b>TOTAL</b>						<b>\$5,963.55</b>	

Mid-America Head Start Advisory Committee  
Meeting Tuesday, March 11, 2025  
Agenda

1. Meeting Called to Order / Establish Quorum Molly Merrigan  
12:01pm
2. Welcome and Introductions Molly Merrigan  
Online: Toni Sturdivant, Alex Ellison, Kathy Fuger, Kaitee Brown, and Molly Merrigan  
In Person: Susan Duffey, Liz Meng, Betty Choi, Lynette Fowler, Lacie Lapee, Heather Ross, Kasey Lawson, Brady Konomos, and Heather Gillim
3. Information/ Training  
  - Advisory Committee Charter Kasey Lawson
    - i. Molly presented with the Board our final draft of the Advisory Committee charter. This is official as of March 2025. We are hoping to stay on track with the Policy Council who does elections every November. The last meeting for this group would be in September.
    - ii. Alex asked if new members will be interviewed or the process of selecting new members. Kasey stated that commitment conversations are important, and the charter states a minimum of one year of service. There will also be onboarding and training opportunities for new members.
    - iii. Kathy asked if potential candidates can be invited to meetings. Kasey said that there is an opportunity for them to come to a Shared Governance meeting since there aren't any voting items at those meetings.
    - iv. Heather mentioned it is also valuable to educate both Policy Council and advisory committee on what all MARC does at Open House. We can invite new potential members to this Open House next year.
  - Enrollment, Attendance, and Disability Betty Choi
    - i. February enrollment combined was 95.35% with a goal of 97%. Attendance was a combined of 83.37% with a goal of 85%. This was lower due to weather and illness. Disabilities combined was 10.70% with the goal of 10%.
    - ii. Kathy mentioned how we track the disability data could improve if the denominator wasn't the full children list but split with Head Start and Early Head Start. Kasey spoke on this being how we report numbers to federal Head Start but can add the specific changes into the report if helpful.
  - Budget Report MARC Head Start Dashboard Liz Meng
    - i. Liz provided an overview of MARC Head Start Financial Summary Report grant status as of January 31<sup>st</sup>, 2025.
    - ii. The Core Operating Grant for Year 1 ended Oct 31, 2024. The amount remaining for this closed-out grant is \$752,969.
    - iii. Our HS/EHS Core Operating grant FY2024-2025 has a total budget of \$32,918,852. There is \$27,984,22 remaining.

- iv. Missouri EHS grant for FY 2024-2025 has a total budget of \$ 1,642,600 with a remaining balance of \$750,744.

- CACFP Report Liz Meng
  - i. Liz reported on the USDA/CACFP monthly report as of January 2025.
  - ii. The grand total of meals served in December was 63,736, the amount reimbursed was \$162,191.93. In January 65,073 meals were served and the amount reimbursed was \$170,627.51.
- Credit Card Expenditures Liz Meng
  - i. Liz reviewed the credit card expenses as of January 1<sup>st</sup>, 2025.
  - ii. Susan Duffey spent a total of \$4,042.39, Brady Konomos spent a total of \$1,799.82, Daniela Rivera spent a total of \$1,071.29, and Lupe Valdovino spent a total of \$6,913.50.
- Head Start Directors Report Kasey Lawson
  - Share your impact with Head Start from the link and information in the packet.
  - Child Advocacy Day April 2 will be taking a group of parents to share with local legislatures at the state level. Toni and Kasey met with Cleaver's office last week and they wish to lock arms as we follow into next six months of funding.
  - Family Fun Fest is on May 9 from 5-8pm to celebrate 60 years of Head Start. Sponsorship packet has been sent out to you all. If you have any support you can provide in finding vendors or sponsors for this event, please let Kasey know.
    - Kaitie asked if we reached out to Medicaid Managed Care Plans? Head Start has but will add UHC to the list of people to reach out to.
  - Self-Assessment Report out April 9 all are welcome to attend where we synthesize data from all programs and update where we are with five-year goals. This is from 9:30-11:30am at the Central Library.
  - Kasey stated that we have heard little to no news from the Office of Head Start in regard to funding. We are holding steady.

*\*Information will be shared during the discussion of each Action Item to ensure understanding prior to Policy Council approval of any item\**

1) Action Items to be approved and submitted to the Governing Body:

- Approval of Monthly Items:
  - i. Advisory Committee Meeting Minutes January
    - Heather motioned; Molly seconded.
    - All ayes, no nays → motion passes
  - ii. Shared Governance February Meeting Minutes
    - Kathy motioned; Molly seconded.
    - All ayes, no nays → motion passes

2) New Business

Molly Merrigan





3) Important Takeaways

Lynette Fowler

- a) Charter has been approved and will be implemented. We wish to celebrate everyone's dedication to this committee and be mindful on how to transition well one idea being inviting to Open House. Enrollment is improving, disabilities can be tracked variety of different ways. Fun Fest is a way to celebrate Head Start and the community. We hope to see everyone there.

4) Adjournment

Molly Merrigan

- a) Molly motioned; Heath seconded.
- b) Adjournment 12:59pm.

Next Shared Governance Meeting Date: April 14, 2025

Next Policy Council Meeting; May 12, 2025

MARC Head Start Shared Governance Meeting  
Mid-America Regional Council, Board Room  
Monday, April 14th, 2025  
Minutes

1. Meeting Called to Order / Establish Quorum Lacie Lapee  
Meeting / quorum established at 6:00 pm
  - Attendance
    - In-person: Chilah Harris Wheeler, Stephanie Conyers, Julie Youngers, Brady Konomos, Chelawnte Lewis, Chirstina Middleton, Essence Prince-Lewis, Kathy Fuger, Danielle Sandefur, Rose Crosby, Kleibert Pacheco, Kristel Smith, Sarah Hopkins, Shalese Coleman, Diashae Hargrove, Fahima Osman, Betty Choi, Liz Meng, Bonita Powell, Avionne Davis, Roseangel Izquierdo Gomez, Lynette Fowler, Agelika Mattingly, Ya'kira Moore, and Lacie Lapee.
    - Virtual: Heather Ross, Ronnay Anderson, Toni Sturdivant, and Dr. Shelley Cooper.
2. Welcome and Introductions Lynette Fowler
3. Information / Training
  - Family Outcomes PY1 Lynette Fowler
    - Lynette presented a PowerPoint on Family Outcomes for the 2023-2024 school year.
      - MARC HS served 2,342 families
      - Father engagement increased 7%
      - According to the Family Needs Assessment Data, 301 Head Start families with both initial & final FNAs in the “at risk” & “in crisis” category made the least gains in Mental Health & Emotional Well-being, showing that a lot of families remain at risk even after being offered Head Start services.
      - 742 Head Start families with both initial & final FNAs made the most gain in Family Well-being in the areas of: employment, stability, safety, & transitions. Great progress made by our families.
  - Fiscal & Budget Reports Liz Meng
    - 42230 HS/EHS Core Operating grant

- Spending is at 21% - \$6,987,890 spent with \$25,930,962 remaining.
  - 48550 MO EHS Program grant
    - Spending is at 62% - \$1,016,053 spent with \$626,547 remaining.
  - 46811 Parent Advisory Council (University of Missouri)
    - Spending is at 30% - \$4,439 spent with \$10,246 remaining.
  - 41700 Unrestricted funds, Local Community Support
    - Spending is at 97% - \$31,640 spent with \$1,130 remaining.
  - 41750 HRSA MCHB (P4 Challenge )
    - Spending is at 8% - \$4,270 spent with \$50,730 remaining.
  - Liz gave the room time to review the Cumulative Budget activity.  
No questions.
- Credit Card Expenditures Liz Meng
- Expenses:
    - Susan Duffey: \$0
    - Brody Konomos: \$1,835.93
    - Kasey Lawson: \$0
    - Liz Meng: \$0
    - Daniela Rivera: \$30.44
    - Toni Sturdivant: \$0
    - Totalling \$1,866.37
- Enrollment, Attendance, and Disability Betty Choi
- March 2025 Enrollment (97% threshold)
    - EHS Fed is at 93.39%, EHS State is at 100%, HS is at 96.04%
    - All program options combined are at 96.48% enrollment
  - March 2025 Attendance (85% threshold)
    - EHS Fed is at 84.09%, EHS State is at 81.73%, HS is at 84.91%
    - All program options combined are at 83.58%
  - March 2025 Disabilities (10% threshold)
    - HS is at 9.60%, EHS is at 1.90% for a combined 11.50%
- Head Start Directors Report Kasey Lawson
- General Remarks
    - Everybody should have received an email from Lynette with information and a link to [nhsa.org/take-action](https://nhsa.org/take-action)

- a. This website is great for Head Start advocacy. There is a fillable form to send your representatives an email to prioritize funding for Head Start in FY26.
- PLTI offers free advocacy training. Applications open May 1st.
- OHS Memorandum and Under enrollment letter
  - Memo “Promoting Healthy Eating and Nutrition for Head Start Children and Families”
    - a. MARC HS staff have reviewed and verified that we are in compliance. Healthy meals for children are a current focus.
  - MARC HS received a letter from OHS regarding chronic underenrollment. The letter recognizes our efforts and measurable progress towards full enrollment. OHS will not reduce MARC’s base grant at this time.
- YMCA Head Start Closure
  - YMCA has announced that they will no longer be offering Head Start services once this school year ends. This decision impacts many families, including some in the room. The YMCA has provided Head Start services for 20 years. This was a difficult decision but after thorough evaluation, they’re stepping away.
    - a. Kasey and the rest of the MARC HS staff are working hard to ensure the teachers and staff within the YMCA HS facility can maintain employment through other programs.
    - b. The need for Head Start services in the Northland is great. Programs do want to offer Head Start services because they see the need and recognize the impact on the community.
    - c. Bonita asked: Is there a plan to help the families impacted by the closings? Kasey answered: They are being offered what is available. Betty added: We are prioritizing full-day families.
- Request for Qualifications (RFQ)
  - Important dates are in this month’s agenda packet.
    - a. RFQ posted 3/28
    - b. MARC will be presenting information to the Policy Council at the May meeting.
- Thomas Roque selection of provider
  - MARC HS staff have been meeting with providers who are looking to expand services.
  - Based on the scoring rubric, which looks at hard data, there is one stand-out option for provider.

- Tomorrow, Policy Council members will receive an email to vote on the selection, which is confidential.
  - a. The scoring rubric will be attached.
- Cathay asked: Will the new Thomas Roque provider will have the same number of teachers as the YMCA? Kasey answered: The new provider is interested in offering Early Head Start and Head Start in the facility.

#### 4. Important Takeaways

Lynette

Fowler

- The willingness of Head Start parents to show up, speak loud and advocate is so important– parent voices speak louder than the voices of MARC employees. When parents speak up, it matters. Lynette thanks everybody in the room for having difficult conversations and speaking up with difficult questions.

#### 5. Adjournment

Lacie Lapee

- Lacie moves to adjourn the meeting; Shalese seconds the motion.
  - Meeting adjourned at 7:35pm

<b>Department: Education</b>	<b>Approval Date:</b>	<b>Policy Number: 4000a</b>
<b>Performance Standards 1302.32(a-b) 1302.35 (d)</b>	<b>Regulation Topic: Education and Child Development</b>	<b>Policy Title: Technology in the Curriculum</b>

### Policy:

Technology tools will be used in a developmentally appropriate manner. Technology experiences will encourage children to create, communicate, collaborate, and think critically. Educators will support digital play with interactive technology and media. Examples of technology tools include computers, tablets, interactive whiteboards, multitouch screens, cameras, audio recorders, e-book readers, electronic games and toys, light tables, coding robots, projectors, digital microscopes and computer software.

Education managers, coordinators, and coaches will support and oversee the use of technology in classrooms and on home visits. They will provide training and coaching to educators on effective and appropriate use of technology for young children. They will ensure the following guidelines are met:

- Experiences with technology tools will be a choice made by individual children during Interest Area / Learning Center / Parent-Child Activity times. There will be no mandatory use of or required completion of designated technology programs or applications (apps).
- Apps uploaded onto technological devices will be interactive and developmentally appropriate for young children. The measures of the Desired Results Developmental Profile (DRDP) assessment system will be used as a guide for the types of skills and knowledge to be promoted by apps. Apps will be open-ended and promote creativity, communication, collaboration, documentation of experiences, and critical thinking.
- Assistive technology will be available as needed to provide access to children with special needs.
- Home-based staff will share information and resources about appropriate technology experiences for young children with their families.

- The following limits will be placed on screen time:
  - There will be no screen time for Early Head Start children.
  - Educators will not engage children in passive viewing of cartoons and non-informational videos.
  - Informational non-fiction videos will be pre-viewed and shown to children only if they are connected to curriculum topics and DRDP measures. For example, a non-fiction video would be an effective secondary resource in project work. Educators will be encouraged to provide the children with many first-hand experiences with people, places, things, and activities from the real world.
  - When pre-viewed music-movement videos are shared, educators will interact, sing, dance, and move with the children. These videos will be shared no more than 1-2 times per day for a total of no more than 10-15 minutes per day. Educators will be encouraged to frequently sing, dance, move, play instruments, and make music with children in a tech-free or low-tech manner.
  - When e-books are shared, educators will pre-view the video, co-view the video, ask questions, and facilitate discussion. No more than one story video or e-book will be shared per week, with repeated readings of the e-book being a possibility. Educators will be encouraged to read aloud and share stories with hand-held books often.
- Technology tools will not be used to assess children's learning and development or to gather data about children. The DRDP is the *only* instrument that will be used for assessment of children. Learning Genie is the *only* app that will be used to collect child outcomes data.
- Any special circumstances around the use of technology will be discussed with the MARC Head Start Education Manager.

Adherence to the above regulations and this policy is subject to random monitoring by MARC Head Start staff.

Effective Date: July 1, 2025

<b>Department:</b> <b>Education</b>	<b>Approval Date:</b>	<b>Policy Number:</b> <b>4010</b>
<b>Regulation Number:</b> <b>1302.33(b-d)</b> <b>1302.102(c)(2)(ii)</b> <b>641A(b)(1-3)</b> <b>642(f)(5)</b>	<b>Regulation Topic:</b> <b>Education and Child Development</b>	<b>Policy Title:</b> <b>Ongoing Child Assessment</b>

### Policy:

The Desired Results Developmental Profile® (DRDP) early childhood assessment system will be implemented by MARC Head Start direct service providers. The DRDP has been adopted as a school readiness tool by the State Board of Education and Missouri Department of Elementary and Secondary Education. The Desired Results Developmental Profile (DRDP) is the *only* instrument that will be used for assessment of children.

Providers will use the Learning Genie® application for development of portfolios, rating, and reporting when implementing the DRDP assessment system. **Learning Genie is the *only* app that will be used to collect child outcomes data on Early Head Start and Head Start children.**

Optional Use of PKOF: Direct service providers may choose to use the Pre-Kindergarten Observation Form (PKOF) as a transition tool for children who will enter kindergarten the following year. If providers choose to use PKOF, educators will transfer individual DRDP data from the Spring Rating Period only, following the *MARC Guidelines for Transferring DRDP Ratings to PKOF* (Form 4010d).

Adherence to the above regulations and this policy is subject to random monitoring by MARC Head Start staff.

Effective Date: July 1, 2025



<b>Department:</b> <b>Education</b>	<b>Approval Date:</b>	<b>Policy Number:</b> <b>4030</b>
<b>Regulation Number:</b> <b>1302.91(f)</b> <b>1302.92(c)</b>	<b>Regulation Topic:</b> <b>Education and Child Development</b>	<b>Policy Title:</b> <b>Coaching Strategy</b>

### Policy:

Each MARC Head Start direct service provider will implement a coaching strategy following the Strengths-Based Coaching® model developed by the Francis Institute. MARC Head Start *Coaching Commitment* (Form 4030a) will be used to outline the expected work of the coach/coachee. MARC Head Start *Goals and Strategies* (Form 4030b) and *Coaching Log* (Form 4030c) will be used to document the work.

Coaching will be provided to teaching and home visiting staff by the person who also supports the education content area overall (referred to in this policy as Education Coordinator/Coach). A minimum of a baccalaureate degree in early childhood education, or a baccalaureate degree in a related field with 30 hours of early childhood education coursework is required for the position. Education Coordinators/Coaches will not serve as teaching or home visiting staff. Education Coordinators/Coaches will not serve as supervisors of teaching or home visiting staff.

The following ratios of Education Coordinators/Coaches to teaching and home visiting staff will be met. Education Coordinators/Coaches will support:

- As many as 10 teaching teams, if all classrooms are located at one site.
- From 6-8 teaching teams if classrooms are located at multiple sites.
- As many as 10 home visitors.
- From 6-8 teaching teams and home-based educators in combination.
- From 1-2 teaching teams or home-based educators if the Coach is designated as the Education Manager for a Tier 3 direct service provider.

These ratios will still be met when the coach supports a combination of Head Start/Early Head Start and non-Head Start/Early Head Start educators. If a direct service provider experiences challenges with meeting these ratios, the direct service provider will discuss their circumstances with MARC Head Start education manager.

Direct service providers will make efforts to avoid using education managers, coordinators and coaches as substitutes. This practice will allow coaches to maintain consistent support across

multiple classrooms and fulfill the roles and responsibilities identified in their job descriptions. However, if using coaches as substitutes is unavoidable, the assignments will be short-term (several hours, one day, the length of training). Education managers, coordinators and coaches will not be used as long-term (days or weeks at a time) substitutes.

Education Coordinators/Coaches will have access to classrooms or home visits whenever Early Head Start or Head Start services are being provided.

Education Coordinators/Coaches will provide intensive, individualized coaching following the stages of the Strengths-Based Coaching model to at least two teachers, teaching teams, or home-based educators at a time. Identification of educators who would benefit most from intensive, individualized coaching will be based on the following criteria:

- Teaching or home visiting staff have participated in training and are working to implement new practices.
- Areas to strengthen have been identified through observation or document review.
- Areas to strengthen have been identified through analysis of data.
- Staff are new to their positions and need coaching for specific practices in addition to the orientation to education, training, and general support.
- Staff wish to renew teaching or home visiting practices and enhance existing strengths.

Education Coordinators/Coaches will also facilitate group coaching (communities of practice) for cohorts of up to 5-6 teaching teams or up to 10 home-based educators, meeting with them at least monthly. The following criteria will be used to select topics for group coaching:

- Trends have been identified through classroom observation and document review.
- Trends have been identified through analysis of data.
- Trends have been identified in the Individual Professional Development Plans of teaching and home visiting staff.
- Teaching or home visiting staff have requested the topic with a desire to enhance existing strengths.

Documentation of group coaching will be uploaded into ChildPlus following *MARC Guidelines for Uploading Group Coaching into ChildPlus*. (Form 4030d).

Adherence to the above regulations and this policy is subject to random monitoring by MARC Head Start staff.

Effective Date: July 1, 2025

**MARC HEAD START**  
**Policy Council**  
**Agenda Item: Request for Approval**  
**May 2025**

**ISSUE:**

VOTE to authorize MARC Head Start staff to negotiate a contract with two new community partners.

**BACKGROUND:**

On March 11, 2025, The YMCA of Greater Kansas City notified MARC that they will no longer continue with Head Start services in Clay, Jackson, and Platte counties after May 2025. This nearly 20-year partnership will culminate in serving more than 8,000 children and families in the Kansas City region. The YMCA provides services in four locations throughout the region. We have launched a Request for Qualification process to find new partners to serve the children and families for three of the four locations.

The MARC Head Start team created standardized rubric, to assess each interested internal partner. Together, the Head Start director, managers and voluntary members of the Policy Council and Advisory Committee completed the rubric for each site. Assessment criteria included knowledge, expertise and experience, delivery of strong early learning programming, commitment to professional development of staff, capacity to take on services and additional other factors. Mattie Rhodes and Renders Hope Day School scored the highest upon our review. Therefore, we are requesting authorization to extend a contract discussion with their leadership.

Mattie Rhodes was founded in 1894 to empower, advocate for, and connect the diverse communities, families and individuals we serve throughout Clay and Jackson counties. Their program is structured into 6 major areas community behavioral health, community economic development, public safety, youth development, cultural arts and public health. Mattie Rhodes currently serves 100 children aged 0-5. Mattie Rhodes anticipates serving 150 children and working to extend capacity to the current location occupied by the YMCA -Northland.

Render's Hope Day School has been in operation for 4 years; they are temporarily paused for relocation and anticipating opening in July of 2025. Since opening they have been committed to fostering the holistic development of children-socially, emotionally, physically, cognitively, and spiritually-through faith-inspired, trauma-informed approach. Render's Hope Day School anticipate they will have the capacity to enroll up to 40 children.

**RELATED JURISDICTIONS:**

Clay and Jackson counties will be impacted by this decision.

**STAFF CONTACT:**

Kasey Lawson

### Rubric for New Partners May 2025

Criteria	Below Expectations (1 point)	Meets Expectations (3 Points)	Exceeds Expectations (5 points)
<b>Knowledge, Expertise and Experience</b>	Provider neither demonstrates nor describes high-quality management or service delivery experience.	Provider describes high-quality management of programming and delivery of high-quality services.	Provider demonstrates high-quality management of programming and high-quality delivery of services.
<b>Delivery of developmentally appropriate early learning programming</b>	Provider neither demonstrates nor describes the delivery of developmentally appropriate early learning services.	Provider describes developmentally appropriate early learning services.	Provider demonstrates developmentally appropriate early learning services.
<b>Commitment to professional development of staff</b>	Provider neither demonstrates nor describes the ability to meet the PD requirements based on the chosen Tier.	Provider describes the ability to meet the PD requirements based on the chosen Tier.	Provider demonstrates the ability to meet professional development requirement based on chosen Tier.
<b>Capacity to take on services</b>	Provider neither demonstrates nor describes the capacity to take on Head Start services.	Provider describes the capacity to take on Head Start services.	Provider demonstrates the capacity to take on Head Start services.
<b>Other factors: NAEYC/Missouri accredited</b>	Provider is not accredited.	Provider is accredited by Missouri Accreditation.	Provider is accredited by the NAEYC.
<b>Other factors: Location</b>	Provider's services are outside of MARC Head Start service area.	Provider would offer services in Jackson County.	Provider would offer services in Clay or Platte counties.
<b>Column Totals</b>			
<b>Overall Total Points</b>			