

Mid-America Regional Council Kansas Programming Committee Bylaws

I. Role of Committee

The Kansas Programming Committee is authorized by the MARC Total Transportation Policy Committee (TTPC) to provide project funding recommendations to TTPC regarding the federal funds suballocated for transportation projects within Kansas counties in the Kansas City Metropolitan Planning Organization by Federal and/or State policy and to assist in program management, monitoring, and reporting on the progress of projects funded through these programs.

II. Composition of and Basis for Membership on the Committee

The composition of the Committee reflects the need for both jurisdictional and community representation, and technical expertise in project evaluation, programming, and program management. Members and alternates from state and local governments will represent all aspects of their jurisdictions' interests for all eligible modes and project types. Members and alternates representing community organizations and MARC committees will provide technical expertise in assessing the regional benefits and impacts of proposed projects.

The following jurisdictions within the MARC metropolitan planning boundary may each appoint one voting member and one alternate to the Kansas Programming Committee (see Table 1 below):

- Johnson, Leavenworth, Miami, and Wyandotte counties
- Municipalities with 5,000 or more population
- The Kansas City Area Transportation Authority
- The Kansas Department of Transportation

Municipalities under 5,000 population within each county noted above may appoint one voting member and one alternate per each county to the Kansas Programming Committee (see Table 1 below). Members will be appointed by agreement of these municipalities within each county through a designated coordinating committee, mayor's association, or other appropriate city/municipal association.

The MARC Technical Advisory Committee may appoint one voting member and one alternate to the Kansas Programming Committee (see Table 1 below).

Up to four (4) voting membership positions will be made available to community organizations as deemed appropriate by the co-Chairs of TTPC to add active transportation, economic development, environmental, parks and recreation, public health, or other perspectives relevant to the work of the Kansas Programming Committee (see Table 1 below). MARC staff shall solicit organizational nominations and recommend nominees to the co-Chairs of TTPC, who shall appoint nominees to the Kansas Programming Committee for two-year terms.

Only the latest official population numbers released from the Census Bureau's Population Estimates Program (PEP) or Decennial Census will be used to determine population-based voting membership.

Non-voting membership on the committee will be provided for representatives of the Federal Highway Administration and the Federal Transit Administration (see Table 2 below).

Any eleven (11) voting members and/or alternates will constitute a quorum at all meetings of the Committee.

Table 1. Voting Members

Counties:	2025 Population Estimate	Voting Members
Johnson County, Kansas	632,276	1
Unified Government Wyandotte	169,418	1
Leavenworth County, Kansas	84,670	1
Miami County, Kansas	35,797	1
Cities with Direct Representation:		
Overland Park, Johnson County	202,893	1
Kansas City, Wyandotte County	156,752	1
Olathe, Johnson County	149,035	1
Shawnee, Johnson County	69,724	1
Lenexa, Johnson County	59,427	1
Leavenworth, Leavenworth County	37,370	1
Leawood, Johnson County	34,013	1
Gardner, Johnson County	25,836	1
Prairie Village, Johnson County	22,919	1
Lansing, Leavenworth County	11,316	1
Merriam, Johnson County	11,560	1
Spring Hill, Johnson-Miami counties	10,070	1
Mission, Johnson County	10,013	1
Basehor, Leavenworth County	7,996	1
Bonner Springs, Johnson-Leavenworth-Wyandotte counties	7,832	1
Roeland Park, Johnson County	6,689	1
De Soto, Johnson County	6,579	1
Tonganoxie, Leavenworth County	6,195	1
Paola, Miami County	5,835	1
Louisburg, Miami County	5,266	1
Cities Under 5,000 Population:		
Johnson County Municipalities	NA	1
Wyandotte County Municipalities	NA	1
Leavenworth County Municipalities	NA	1
Miami County Municipalities	NA	1
Fixed Route Transit Operator:		
Kansas City Area Transportation	NA	1
Department of Transportation:		
Kansas Department of Transportation	NA	1
Others:		
MARC Technical Advisory Committee	NA	1
Community Organizations	NA	4
Total Voting Members		35

Table 2. Non-Voting Members

Name:	2025 Population Estimate	Non-Voting Members
Federal Highway Administration	NA	1
Federal Transit Administration	NA	1
Total Non-Voting Members		2

III. Chair and Vice-Chair

The Chair of the Committee shall be a voting member of the committee nominated and elected by the committee and approved by the TTPC Co-Chairs and shall serve for two years between elections. The Vice-Chair shall also be a voting member of the committee nominated and elected by the committee and approved by the TTPC Co-Chairs and shall serve for two years between elections. The role of the chair will be to facilitate discussions and actions by the Committee, and to ensure equal opportunity for participation by members present. The Chair will also report to the TTPC on Committee recommendations.

IV. Attendance

Attendance at Kansas Programming Committee meetings by the member is considered a duty of membership. Attendance will be monitored and reported to the TTPC once per year. If representation by either the member or designated alternate is absent for three meetings in a 12-month period, MARC staff will contact the jurisdiction or organization to encourage more regular attendance and to inquire if the appointment needs to be updated.

V. Subcommittees

Working subcommittees are created as needed by the Kansas Programming Committee. Subcommittees are assigned specific tasks and dissolved when the work is completed. Other staff in the region may be asked to serve on subcommittees to provide specific expertise or viewpoints.

VI. Recommendations

Recommendations to be forwarded to the TTPC will be by vote. A recommendation may be proposed by any voting member of the Committee, but motions may not be seconded by a representative from the same agency. Voting is not weighted, and each representative is allowed one vote. Other recommendations pertaining solely to Committee activities, and which will not be forwarded to the TTPC for action, may be achieved either by vote or by consensus. Alternates do not participate in recommendations if the representative is present.

VII. Policy Goals and Objectives for Funds

The Kansas City region's adopted Metropolitan Transportation Plan (MTP) identifies policy goals and strategies for regional transportation investments. Within the eligible uses of the available funds, priority will be given to projects that advance the region's vision, policy goals and objectives for the transportation system.

The Committee will develop and implement project evaluation criteria to aid in prioritizing projects that address these policy objectives. Project evaluation criteria will be considered as a tool to assist the Committee in its work to develop priorities but will not force or prohibit the Committee from recommending funding for any eligible project.

VIII. Eligible Project Sponsors

Eligible project sponsors will be determined by the applicable Federal and/or State regulation, policy, or guidance for each funding opportunity and program.

IX. Eligible Uses of Funds

Eligible uses of funds will be determined by the applicable Federal and/or State regulation, policy, or guidance for each funding opportunity and program.

X. Amendments

These bylaws are to be reviewed and updated periodically. First review by December 31, 2027, and then at a minimum with any subsequent updates of the MTP or more frequently as directed by the TTPC.

These Bylaws may be amended at a regular or special meeting by a two-step process. The first step is a vote of two-thirds of the quorum or two-thirds of the Committee's voting members present when more than the quorum is present. The second step is approval by a vote of the TTPC. A written copy of a proposed amendment to the Bylaws must be distributed to members with voting rights at least fourteen (14) days prior to any meeting at which the proposed amendment is to be discussed or voted upon.