

## **Mid-America Regional Council Missouri Programming Committee Bylaws**

### **I. Role of Committee**

The Missouri Programming Committee is authorized by the MARC Total Transportation Policy Committee (TTPC) to provide project funding recommendations to TTPC regarding the federal funds suballocated for transportation projects within Missouri counties in the Kansas City Metropolitan Planning Organization by Federal and/or State policy and to assist in program management, monitoring, and reporting on the progress of projects funded through these programs.

### **II. Composition of and Basis for Membership on the Committee**

The composition of the Committee reflects the need for both jurisdictional and community representation, and technical expertise in project evaluation, programming, and program management. Members and alternates from state and local governments will represent all aspects of their jurisdictions' interests for all eligible modes and project types. Members and alternates representing community organizations and MARC committees will provide technical expertise in assessing the regional benefits and impacts of proposed projects.

The following jurisdictions within the MARC metropolitan planning boundary may each appoint one voting member and one alternate to the Missouri Programming Committee (see Table 1 below):

- Cass, Clay, Jackson, Platte, and Ray counties
- Municipalities with 5,000 or more population
- The Kansas City Area Transportation Authority
- The Kansas City Streetcar Authority
- The Missouri Department of Transportation

Municipalities over 50,000 population may each appoint additional voting members and alternates to the committee. (see Table 1 below)

Municipalities under 5,000 population within each county noted above may appoint one voting member and one alternate per each county to the Missouri Programming Committee (see Table 1 below). Members will be appointed by agreement of these municipalities within each county through a designated coordinating committee, mayor's association, or other appropriate city/municipal association.

The MARC Technical Advisory Committee may appoint one voting member and one alternate to the Missouri Programming Committee (see Table 1 below).

Up to four (4) voting membership positions will be made available to community organizations as deemed appropriate by the co-Chairs of TTPC to add active transportation, economic development, environmental, parks and recreation, public health, or other perspectives relevant to the work of the Missouri Programming Committee (see Table 1 below). MARC staff shall solicit organizational nominations and recommend nominees to the co-Chairs of TTPC, who shall appoint nominees to the Missouri Programming Committee for two-year terms.

Only the latest official population numbers released from the Census Bureau's Population Estimates Program (PEP) or Decennial Census will be used to determine population-based voting membership.

Non-voting membership on the committee will be provided for representatives of the Federal Highway Administration and the Federal Transit Administration (see Table 2 below).

Any eleven (11) voting members and/or alternates will constitute a quorum at all meetings of the Committee.

Table 1. Voting Members

<b>Counties:</b>	<b>2025 Population Estimate</b>	<b>Voting Members</b>
Cass County, Missouri	113,873	1
Clay County, Missouri	263,370	1
Jackson County, Missouri	727,362	1
Platte County, Missouri	113,207	1
Ray County, Missouri	23,199	1
<b>Cities with Direct Representation:</b>		
Kansas City, Cass, Clay, Platte, Jackson	516,032	6
Independence, Clay-Jackson	121,629	2
Lee's Summit, Cass-Jackson	106,419	2
Blue Springs, Jackson	61,246	2
Liberty, Clay	31,245	1
Raytown, Jackson	29,244	1
Gladstone, Clay	27,579	1
Grandview, Jackson	25,534	1
Raymore, Cass	25,962	1
Belton, Cass	25,861	1
Grain Valley, Jackson	16,859	1
Kearney, Clay	11,215	1
Smithville, Clay-Platte	10,971	1
Excelsior Springs, Clay-Ray	10,727	1
Harrisonville, Cass	9,980	1
Oak Grove, Jackson (pt.)	9,129	1
Parkville, Platte	8,980	1
Pleasant Hill, Cass-Jackson	8,864	1
Greenwood, Jackson	6,235	1
Peculiar, Cass	6,226	1
Richmond, Ray	5,939	1
North Kansas City, Clay	5,630	1
Platte City, Platte	4,867	1
<b>Cities Under 5,000 Population:</b>		
Cass County Municipalities	NA	1
Clay County Municipalities	NA	1
Jackson County Municipalities	NA	1
Platte County Municipalities	NA	1
Ray County Municipalities	NA	1
<b>Fixed Route Transit Operators:</b>		
Kansas City Area Transportation	NA	1
Kansas City Streetcar Authority	NA	1
<b>Department of Transportation:</b>		
Missouri Department of Transportation	NA	1
<b>Others:</b>		
MARC Technical Advisory Committee	NA	1
Community Organizations	NA	4
<b>Total Voting Members</b>		<b>49</b>

Table 2 Non-Voting Members

<b>Name:</b>	<b>2025 Population Estimate</b>	<b>Non-Voting Members</b>
Federal Highway Administration	NA	1
Federal Transit Administration	NA	1
<b>Total Non-Voting Members</b>		<b>2</b>

### **III. Chair and Vice-Chair**

The Chair of the Committee shall be a voting member of the committee nominated and elected by the committee and approved by the TTPC Co-Chairs and shall serve for two years between elections. The Vice-Chair shall also be a voting member of the committee nominated and elected by the committee and approved by the TTPC Co-Chairs and shall serve for two years between elections. The role of the chair will be to facilitate discussions and actions by the Committee, and to ensure equal opportunity for participation by members present. The Chair will also report to the TTPC on Committee recommendations.

### **IV. Attendance**

Attendance at Missouri Programming Committee meetings by the member is considered a duty of membership. Attendance will be monitored and reported to the TTPC once per year. If representation by either the member or designated alternate is absent for three meetings in a 12-month period, MARC staff will contact the jurisdiction or organization to encourage more regular attendance and to inquire if the appointment needs to be updated.

### **V. Subcommittees**

Working subcommittees are created as needed by the Missouri Programming Committee. Subcommittees are assigned specific tasks and dissolved when the work is completed. Other staff in the region may be asked to serve on subcommittees to provide specific expertise or viewpoints.

### **VI. Recommendations**

Recommendations to be forwarded to the TTPC will be by vote. A recommendation may be proposed by any voting member of the Committee, but motions may not be seconded by a representative from the same agency. Voting is not weighted, and each representative is allowed one vote. Other recommendations pertaining solely to Committee activities, and which will not be forwarded to the TTPC for action, may be achieved either by vote or by consensus. Alternates do not participate in recommendations if the representative is present.

### **VII. Disputes**

In the event that any six (6) or more voting members of the MPC submit a written appeal to MARC disputing a programming scenario recommended by the MPC, the TTPC co-chairs will establish an ad hoc work group to evaluate and recommend a resolution to the dispute.

Programming recommendations returned for revision to the MPC as a result of the duly appointed TTPC ad hoc work group's recommendations will require a majority vote by both Group A (KCMO, Independence, Lee's Summit, Blue Springs, KCATA, KC Streetcar, MoDOT and TAC) and Group B (all other jurisdictions) before being submitted to TTPC.

### **VIII. Policy Goals and Objectives for Funds**

The Kansas City region's adopted Metropolitan Transportation Plan (MTP) identifies policy goals and strategies for regional transportation investments. Within the eligible uses of the

available funds, priority will be given to projects that advance the region's vision, policy goals and objectives for the transportation system.

The Committee will develop and implement project evaluation criteria to aid in prioritizing projects that address these policy objectives. Project evaluation criteria will be considered as a tool to assist the Committee in its work to develop priorities but will not force or prohibit the Committee from recommending funding for any eligible project.

#### **IX. Eligible Project Sponsors**

Eligible project sponsors will be determined by the applicable Federal and/or State regulation, policy, or guidance for each funding opportunity and program.

#### **X. Eligible Uses of Funds**

Eligible uses of funds will be determined by the applicable Federal and/or State regulation, policy, or guidance for each funding opportunity and program.

#### **XI. Amendments**

These bylaws are to be reviewed and updated periodically. First review by December 31, 2027, and then at a minimum with any subsequent updates of the MTP or more frequently as directed by the TTPC.

These Bylaws may be amended at a regular or special meeting by a two-step process. The first step is a vote of two-thirds of the quorum or two-thirds of the Committee's voting members present when more than the quorum is present. The second step is approval by a vote of the TTPC. A written copy of a proposed amendment to the Bylaws must be distributed to members with voting rights at least fourteen (14) days prior to any meeting at which the proposed amendment is to be discussed or voted upon.